

Loan Change Request

(For Loan(s) Already Processed This Semester/Year)

This form is only applicable if you have a loan processed for the current term -- not for a new loan request

Fill out the **entire** section that best applies to you:

Please **INCREASE** my student loan for the following semester(s): Fall Spring Summer

Check ONE: I ACCEPT **OR** I DENY unsubsidized loans (interest accrues while in school)

I request an additional \$_____ per semester

OR...

To only cover the current tuition/book charges (no credit balance remaining)
(Financial Aid Office will look up total tuition and new book prices for you)

Please note: Requested increased amount is **NOT** guaranteed. Actual amounts vary for each student based on enrollment, cost of attendance, as well as other financial aid on your account (including loans already processed for this semester/year).

Please **REDUCE** my student loan for the following semester(s): Fall Spring Summer

I request to reduce my loan by \$_____ per semester:

OR...

To only cover the current tuition/book charges (no credit balance remaining)
(Financial Aid Office will look up total tuition and new book prices for you)

Please **CANCEL** my student loan for the following semester(s): Fall Spring Summer

Name _____ Address _____

SS# _____

Date of Birth _____ Phone # _____

Student Signature _____ Date _____

You will receive an email notification once your loans have been processed. Be sure to carefully read through ALL the information that is sent to you. If you do not understand some or all of the information, please contact us and we will do our best to explain the information.

Return via mail: Financial Aid, 1301 S 48th St, Quincy, IL 62305

Return via fax: (217) 221-0778