

How to CREATE a NEW ACCOUNT in ALEKS

Instruction Sheet Updated 1.9.19

Your current ALEKS status: I have never taken an ALEKS course, (or it has been more than a semester since my last class and I need a new login.) I need a **NEW ACCOUNT** in ALEKS.

LOGGING ON AS A STUDENT FOR THE FIRST TIME

1. If on campus, log on to a computer.
2. Go to www.aleks.com.
3. On the left-hand side of the ALEKS home page, look below the login box, Under “New Student?,” click on **SIGN UP NOW**.
4. In the left-hand box entitled “Using ALEKS with a Class?” enter the appropriate **10-character course code** provided by your instructor. (Course codes for online IT courses can be found at www.jwcc.edu/aleks.)

Be sure you are in this box!

Enter the course code into this box

5. Check for correct class details on the **CONFIRM CLASS INFORMATION** screen, and click CONFIRM. On the next screen, you can choose “No, I have never used ALEKS before,” and click CONTINUE.
6. On the **REGISTRATION** page, enter your personal information: first name, last name, email address (that you check on a regular basis,) and choose a password. (Note: You do NOT need to enter a Student ID #.) Click the box to “I agree to the Terms of Use.” Click CONTINUE.
7. On the next screen for **LOGIN INFORMATION** will be your **LOGIN NAME**. **Be sure to write your LOGIN and PASSWORD in a place where you will remember it!** Click CONTINUE.
8. On the next **APPLY ACCESS** screen, select “Yes, I have an access code,” and then enter your **20-character ALEKS access code**. (The access code is under the scratch off area on the ALEKS card.) Click CONTINUE.

Yes, I have an access code.

Access Code: - - - ?

Enter Access Code found on ALEKS card

9. You will now continue with ALEKS class management (i.e., how to enter the class after logging in, and the options button if you need to “extend access” at a later time.)
10. Click on the class, and then complete the **ALEKS TOOLS TUTORIAL**.
11. Next, complete the **INITIAL KNOWLEDGE CHECK**. (Use pencil and paper. No help from others. Take your time. Try your BEST!)
12. **Go to the MENU (upper left hand,) and select INSTRUCTOR RESOURCES section to access the syllabus, course content list, grade sheet, and other important information about this course.**
13. **To log out**, click on **your name** in the UPPER RIGHT HAND corner of the screen. On the drop down menu, select LOG OFF.
14. **LOGGING ON THEREAFTER:** Go to www.aleks.com, and enter your LOGIN and PASSWORD in ALEKS. You will resume exactly where you left off in your previous session.