

MINUTES – *Senate Committee on Academic Assessment*

May 14, 2010

1. Call to Order

1.1 Carolyn Warren called the meeting to order at 8:45 a.m. in room C283.

2. Attendance

Carolyn Warren, Rhonda Basinger, Gary Shupe, Melissa Knapp, Patrick Fodor, Bill Fleeer, David Rigsbee, Barb Stoll, Sharon Bigalow, Dr. Ray Staats, Dr. David Shinn, Phil Conover, Josh Welker and Liz Akers-Recorder.

3. Introductions/Welcome

3.1 None

4. Minutes Approved

4.1 Motion: Approval of minutes
Motion was made and seconded; motion carried.

5. Special Guests

5.1

6. Committee Reports

6.1 Training Committee-Rhonda Basinger, Gary Shupe

Rhonda reported that mock scoring had taken place for the two goals being assessed. Food will be supplied by AAWCC; participants should obtain a ticket and then go to the cafeteria to get the lunch. The ticket is good for \$4.00 worth of food.

6.2 Gen Ed Committee – Melissa Knapp, Patrick Fodor

Carolyn updated the committee on the progress for the Fall 2010 assessment of GEG 4.1 Social Studies. She plans to meet with Randall regarding their progress.

Carolyn suggested that we invite new faculty members that will be starting this Fall to serve on the Assessment committee.

Gary showed the Assessment information in the Faculty Handbook and noted that everyone should be involved in assessment.

6.3 CTWE Committee – Bill Fler, David Rigsbee

Bill reported that there has been very little added to the CTWE storage area since the December assessment.

Plans are in place for CTWE assessment to go on at the same time as the General Education assessment. It was noted that new CTWE programs need to have folders set up in the network storage area.

7. Other Action Items

7.1 None

8. Special Reports

8.1 Dr. Shinn reported that the HLC has granted approval for AAS and AS and other programs available online. We are currently waiting for the online Speech class to be approved.

Dr. Shinn stated that we need to make sure assessment of online classes takes place.

9. Other Items

9.1

10. Announcements

10.1 New/Returning members for the next year: Rhonda Basinger, Melissa Knapp and Bill Fler

Carolyn reported that she would not be returning as a regular member next year, but would remain actively involved as a resource member.

One 2-year term remains unfilled.

11. Next meeting notification

11.1 The next scheduled meeting will be September 10, 2010 at 8:45 a.m. The room will be announced at a later date.

12. Adjournment-Meeting adjourned at 10:00 a.m.

**Submitted by: Barb Stoll
9/07/10**