

MINUTES – *Senate Committee on Academic Assessment*

May 11, 2012

1. Call to Order

1.1 Meeting was called to order at 8:45 a.m. by Rhonda Basinger in room C283.

2. Attendance

Present: Rhonda Basinger - Chair; Barb Stoll - Vice-Chair; Sharon DeWitt, Bill Fleer, Nick Krizmanic, Melissa Knapp, Gary Shupe - committee members; Marty Otto, David Rigsbee, Cathy Myers - Resource members; Dr. Ron Davis, Josh Welker - Ex-Officio members; Nathan Kurz – Student member.

Absent: Patrick Fodor – committee member; Dr. David Shinn, Pam Foust, Carolyn Warren - Resource members; Rachel Williams - Ex-Officio members.

3. Introductions/Welcome

3.1

4. Minutes Approved

4.1 Motion: Approve the SCAA April 12, 2012 minutes.

Motion: Marty Otto

Second: Gary Shupe

Approved

5. Special Guests

5.1

6. Committee Reports

6.1 Training Sub-Committee - Nick Krizmanic, Gary Shupe

Nick reported that things are lined up for the May assessment. They plan to meet Monday to put together the packets, once they receive the sample artifacts from Greg Lee.

6.2 Gen Ed Sub-Committee - Melissa Knapp, Patrick Fodor.

Melissa has ordered the food for breakfast. Barb will pick it up from HyVee. Rhonda has the lunch tickets.

6.3 CTE Sub-Committee - Bill Fleer, Sharon DeWitt

Bill reported that the representatives from the CTE programs who will be completing reports in May have been contacted. They have received responses from all but two and will make another attempt to get a response from the remaining two.

6.4 CAAP Testing Sub-Committee

Barb reported that the CAAP test committee met on Wednesday to discuss the problems with the CAAP test in March. They are considering the following changes for the March, 2013 test:

- Provide only one test time again, Tuesday – 9:30 to 11:00 am. The committee felt that there was better communication between the faculty and students when we asked faculty to send their students down to the auditorium from class
- Discuss in Senate what type(s) of incentives faculty would be willing to give to their students for taking the test, such as extra credit
- Go to the club advisors to help get the word out about the CAAP test and encourage club members to participate
- Consider one big prize giveaway, such as an iPad
- Consider the Reading test as the one to administer in March 2013 if we can tie it back to a Gen Ed goal; or do the test just to see where our students do stand with regard to reading skills
- Look at other standardized tests that don't have as many restrictions, so we can use them with more flexibility

6.5 Rubrics Sub-committee – Barb reported that she has worked with Greg Lee to revise the rubric for Monetary Policy, which will be used for the assessment of GEG 2.1 next week. The Monetary Policy section has been broken down into four subcomponents to make it easier to assess and to provide more detailed information about where students might be having problems. The new rubric will be tested out on Tuesday.

6.6 Barb suggested changing the SCAA meeting to the last Friday of each month. Since Faculty Senate meets on the first Friday, this would position us to relay important information to Senate members the next Friday following our meeting. Currently, it is three or four weeks between our meeting and the next Senate meeting. The last Friday is also the day the Senate Executive Committee meets, so we would be able to share information with them later on the same day. The meeting time was discussed. It was decided to change the time to 9:00 am. So the next meeting will be August 31, 2012 from 9:00 am to 10:15 am.

7. Other Action Items

7.1

8. Other Reports

8.1 CAAP Test results – Josh reported that the CAAP test results are in. There will be another report in the Fall when we match the writing skills results for each student to the COMPASS writing skills test.

50 students sat for the test. The results are based on 49 students in sample because one student got sick and left shortly after the test began. This was a small sample, but based on the demographics, it was representative of our student population. However, because of the small sample size, it was hard to make any meaningful comparisons.

- For effort, 84% said they tried their best. This was up from 73% on last year's test.
- The score range for the test was from 52 to 73. Our students' average score was 63.1. The national average for graduating sophomores at two-year institutions was 61.6. Our students scored higher than the national average.
- 32 students scored in the top 50th percentile
- 9 students scored in the top 10th percentile
- Only 3 students were in the bottom 10th percentile
- Usage and Mechanics – average for our students was 16.6; national average was 15.9;
- Rhetorical Skills – average for our students was 16.5; national average was 15.9;

The next report will show how our students' scores compared to their COMPASS scores.

Josh reported that when he gets reports from four-year institutions comparing our transfer students' performance in their junior and senior years to "native" students (those who attended all four years at the four-year institution), our students performed at the same level or better than the native students.

The CAAP test results should be reported at Convocation.

Nathan was asked for his thoughts about the changes that are being considered for the next CAAP test. Nathan felt the bigger prize might be a better incentive to take the test. Nathan will discuss the CAAP test at the next SGA meeting.

9. Other Items

9.1 Membership Information: Rhonda reported that Melissa and Barb have been elected to serve two more years. We had a number of write-ins on the ballots. We will pursue those people. We need two more members. Judy Taylor has resigned. Cathy will check about Rachel Williams, who may no longer be working at JWCC. Carolyn has indicated that she may continue on as a resource member while she teaches as an associate faculty.

9.2 Assessment coordinator update – due to the budget deficit, this position will most likely not go through at this time.

10. Closed session

11. Announcements

Rhonda thanked all members of the SCAA for their hard work this year.

Dr. Davis thanked the members for their commitment to the assessment process, including closing the loop by reporting what we are doing with the assessment results.

We need to be sure we report what we are doing in a manner that is understandable to external audiences.

12. Next meeting notification

The next Senate Committee on Academic Assessment meeting will be held on August 31, 2012 from 9:00 – 10:15 a.m. in room C284.

13. Adjournment

The Senate Committee on Academic Assessment meeting adjourned at 9:15 a.m.

Submitted by Barb Stoll 5/18/12