Date: **August 16, 2021** Board of Trustees Meeting

From: Dr. Laurel Klinkenberg, Vice President for Instruction

Item: **Curriculum Committee Report**

The meeting convened at 2:00 p.m. on Monday, August 16, 2021. Present virtually via zoom conference were Dr. Randy Greenwell; trustee, Mr. Andy Sprague; trustee, Mr. Mike Elbe; president, Dr. Laurel Klinkenberg; vice president of instruction, and Kristina Johnson; note taker.

The Fall semester preparation and current process was discussed.

The Fall semester is like pre-COVID classrooms resuming 3-feet distance between students; masks are required if 6 ft physical distancing is not possible. Spring schedules are in progress, anticipating offering face-to-face, hybrid, and online courses as well.

The Fall Faculty Convocation was successful and was attended by at least half of Faculty in person while others attended virtually. Dean’s meetings and individual Department meetings followed.

Union/Administration meetings were held for collaboration and communication prior to fall semester start.

Next, information was shared about Institutional Goals.

The 4-year Assurance Review was during 2016/17. The HLC is requiring assessment for curricula and co-curricular. Institutional goals have now replaced the educational goals. A JWCC team attended the HLC Assessment Academy in 2019. The Student Committee was formed, which consists of faculty/staff, that is carrying out the Assessment Academy Project. The first Institutional Goals workshop will be held on August 20, 2021, faculty curriculum map courses, and staff will align areas with Goals. The HLC Assessment Academy Midpoint Round Table will be held virtually in October.

The HLC Ten-Year Comprehensive Review.

John Wood Community College will be reviewed on October 24th & 25th, 2022, by the Higher Learning Commission. Dr. Laurel Klinkenberg and Mr. Josh Welker oversee the steering committee, evaluating documents and processes to prepare for the site visit.

The Criterion has changed since the last 4-year review. Two criteria were discussed at the meeting: Criterion 3. Teaching and Learning: Quality, Resources, and Support and Criterion 4. Teaching and Learning: Evaluation and Improvement.

Other items discussed.

Mr. Sprague inquired about the process of how sought-after programs are acquired. It was clarified that there is a difference with the need of general education versus program needs. If there is a demand for a certain program, an Exploratory Advisory Council would be developed to determine the sustainability of the program. As opposed to general education course offerings which are determined by transfer faculty and submitted through the curriculum process.

The 5-year program review submission date has been moved to October 1st, due to the ICCB website being unavailable.

Dr. Greenwell mentioned opportunities for Cyber Security and other Security programs.

The Back 2 Business grant kick-off will be held on Wednesday, August 18th at the WDC. This grant is available to help small businesses access resources to support them in their recovery.

President Elbe shared 1st day enrollment numbers.

President Elbe mentioned Board agenda items including the Board policy pertaining to academic GPA credential requirements.

Meeting adjourned via zoom conference at 3:00pm.

***I concur with the recommendation and request the Board of Trustees approve the above curriculum items.***