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| Date: **04.20.22** Board of Trustees Meeting  RE: **Regular and Reorganizational Meeting Minutes**  Location: Board Room, Student/Administrative Center, 1301 South 48th Street, Quincy, Il 62305  1. **Call to Order/Appointment of Assistant Secretary**  The **04.20.22** Board of Trustees meeting was called to order in the Board room, Student/Administrative Center, 1301 South 48th Street, Quincy, IL 62305, at 6:00 p.m. by Ms. Diane Ary**,** Board Chair. Ms. Aryappointed Ms. Benz assistant secretary.    2. **Roll Call**  **Ms. Benz called roll**: The meeting was conducted through audio, and/or telephonic access means with a quorum being physically present.  Members of the public were provided an opportunity to listen to the meeting by telephoning.   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **NAME** | **AYE** | **NAY** | **PRESENT** | **ABSENT** | | Mr. Gay |  |  | x |  | | Ms. Hawley |  |  | x |  | | Mr. Hess |  |  | x |  | | Mr. Rhea |  |  | X via phone |  | | Mr. Sprague |  |  | x |  | | Dr. Greenwell |  |  | x |  | | Mr. Fischer |  |  | x |  | | Ms. Ary |  |  | x |  | | Voice Vote |  |  |  |  |   **Attendees:** Mr. Michael Elbe, Ms. Leah Benz, Mr. James Rapp, Ms. Tracy Hagman, Ms. Tracy Orne, Mr. Josh Welker (via Zoom), Dr. Laurel Klinkenberg (via Zoom), Ms. Melanie Lechtenberg, (via Zoom), Mr. Bill LaTour, Mr. Rob Hodgson, Ms. Kristi Stadler, Ms. Deborah Riddell, Ms. Alisa Cameron, Mr. Heath Richmond, Ms. Barb Holthaus, Mr. Dave Hetzler, Mr. Dan Stupavsky, Dr. Chris Kaelke, Ms. Ashlea Goerlich, Ms. Catharine Miller, Ms. Shea Coyle, Ms. Anna Voss, Mr. Connor Hagerbaumer, Ms. Cameron Sweeting, Mr. Eric Foster, and Mr. Mike Sorenson.  3. **Pledge of Allegiance; Mission Statement** - JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value was read by student trustee Noah Gay.  4. **Recognition of Outgoing Student Trustee and Student Trustee Oath of Office**  *Recognition outgoing Student trustee* - Ms. Diane Ary recognized outgoing student trustee, Noah Gay for his service as Student Trustee from 2021-2022.  *Oath of Office newly selected Student Trustee* – Mr. James Rapp, legal counsel, administered the “Oath of Office” to Ms. Lauren Archer, who was selected to serve as Student Trustee from April 2022-April 2023.   * **Announcement of Student Government Association Officers FY22-23**   *Catharine Miller -* ***President****, Pittsfield High School*  *Connor Hagerbaumer -* ***Vice President****, Quincy Senior High School*  *Cameron sweeting -* ***Treasure****r – Pittsfield High School*  *Anna Voss -* ***Secretary****, Unity High School*  *Shea Coyle -* ***PR Secreatry****, Central High School*  *Lauren Archer -* ***Student Trustee*** *– Pittsfield High School*  Eric Foster Coordinator of Student Life.  6. **Organization of the Board**  Ms. Ary asked Mr. Rapp, legal counsel, to conduct the election of officers.    6.1 **Election of Officers for the JWCC Board of Trustees**   * Chair * Vice-Chair * Secretary   **MOTION:** *Mr. Fischer* *nominated Ms. Diane Ary as chair, Mr. Bob Rhea as vice-chair, and Mr. Andy Sprague as secretary for 2022-2023.*  **Moved by:**  Dr. Greenwell  **Seconded by:** Mr. Hess  **Discussion:** No further nomination motion was made. The nomination was closed. Ms. Diane Ary was elected chair, Mr. Bob Rhea, vice-chair, and Mr. Andrew Sprague, secretary.   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **NAME** | **AYE** | **NAY** | **PRESENT** | **ABSENT** | | Ms. Archer | x |  |  |  | | Ms. Hawley | x |  |  |  | | Mr. Hess | x |  |  |  | | Mr. Rhea | x (via phone) |  |  |  | | Mr. Sprague | x |  |  |  | | Dr. Greenwell | x |  |  |  | | Mr. Fischer | x |  |  |  | | Ms. Ary | x |  |  |  | | Voice Vote |  |  |  |  |   6.1 **Selection of Board of Trustee Committees**  Ms. Diane Ary stated the chair, vice-chair, and past chair will serve on the Executive committee, with the secretary serving as an alternate. Selection made to serve on the Finance and Audit committee were Dr. Greenwell and Mr. Hess, with Ms. Hawley and Mr. Sprague serving on the Curriculum committee.   * Executive Committee Members - *Chair, Vice Chair, Past Chair, Secretary (alternate)* * Finance and Audit Committee - Dr. Randy Greenwell, Mr. Don Hess * Curriculum Committee - Ms. Paula Hawley, Mr. Andy Sprague   6.2 **Selection of ICCTA representative and first alternate**  Ms. Diane Ary selected Ms. Hawley as ICCTA representative and Mr. Don Hess as first alternate.  7. **Adoption of Resolution for organization of the JWCC Board of Trustees**  **MOTION:** *Request adoption of a resolution providing for the organization of the John Wood Community College Board of Trustees*  **Moved by:**  Ms. Hawley  **Seconded by:** Mr. Fischer  **Discussion:** The adoption of this resolution verifies the organizational structure for 2022-2023 for John Wood Community College Board of Trustees.   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **NAME** | **AYE** | **NAY** | **PRESENT** | **ABSENT** | | Ms. Archer | x |  |  |  | | Ms. Hawley | x |  |  |  | | Mr. Hess | x |  |  |  | | Mr. Rhea | x (vis phone) |  |  |  | | Mr. Sprague | x |  |  |  | | Dr. Greenwell | x |  |  |  | | Mr. Fischer | x |  |  |  | | Ms. Ary | x |  |  |  | | Voice Vote |  |  |  |  |   8. **Introduction**   * Heath Richmond, Manager of Volunteer Services and Deborah Riddell, Administrative Specialist, Career Readiness Center were introduced.   9. **Special Report -** Rob Hodgson – Mr. Hodgson provided an update on TRIO. TRIO is made up of Student Support Services, Upward Bund, and Academic Talent Search. TRIO began in 1964 and has 8 different programs toady. It is geared to serve low-income, first-generation, and/or students with disabilities.  Student Support Services (SSS) was funded in 1989, Upward Bound (UB) in 2004 and Academic Talent Search (ATS) in 1991. This TRIO grant is on a 5-year competitive cycle. Annual performance reports base on objectives must be met.  SSS serves 175 JWCC students. The object is to be in good academic standing, graduate with an associate degree or certificate and graduation and transfer to a 4-year institution.  UB serves 52 high school students. The object is average BPA, performance on the SAT, graduation with a rigorous diploma, postsecondary enrollment, and completion  Academic Talent Search serves 670 6-12 student in all are schools except for one. The object is graduation, with a rigorous diploma and postsecondary enrollment and completion.  These three programs have served 16,000 students in the JWCC district since 1989. 62% of all graduates from pre-college TRIO programs attend JWCC.  10. **Consideration of Items from the Floor** -None  11.  **Public and/or Employee Comment** - None  12.  **President and Committee Reports**  12.1 **ICCTA/West Central Region Report – *Dr. Randy Greenwell, ICCTA representative*, *Mr. Andrew Sprague, alternate***. Dr. Greenwell and Mr. Fischer attended the West Central Regional ICCTA meeting at Carl Sandburg in March.  Jim Reed, director, plans to attend area Cabinet meetings if asked around the state. The primary discussion focus was on innovation and recruitment. Smart boards were demonstrated. Curriculum and the importance of programs were also discussed  12.2 **Board Executive Committee Report** – ***Ms. Diane Ary, Mr. Bob Rhea, Mr. Larry Fischer.*** The Executive Committee met on Wednesday, April 13, 2022, at 9:00 a.m. in room C252 with Ms. Diane Ary, Mr. Bob Rhea Mr. Larry Fischer, trustees; Mr. Michael Elbe president, and Ms. Leah Benz, note taker.  The April meeting is both designated as the Board of Trustees regular and reorganizational meeting. Acknowledgment of the student trustee and oath of office of a new trustee will take place.  The committee heard that a special report will be given by Rob Hodgson on TRIO.  **April Board of Trustees Agenda items were shared: They are listed below.**  **Business Items**   * Approval of the audit for FY21 * Authorization of one year lease agreement with two-year successive one-year automatic renewal option with the University of Illinois for the Orr facility and Mt. Sterling facility. * Approval of tuition increase of $7.00 for in-district, out-of-district, and on-line * Authorization to accept and award a video wall proposal to LiveSpace, LLC * Adopt the Academic calendar for 2023-2024 and 2024-2025 * Approve the recommendation of Professor Emeritus * Discussion of the search firm proposal agreement   **Grants** – informed of the following:   |  | | --- | | * authorization to accept funding from AmeriCorps grant for an Adams, Brown & Pike County RSVP Program RE: Amount $152,690 | | * authorization to accept funding from Illinois Community College Board grant for Developmental Education Co-Requisite Instruction RE: Amount $23,000 | | * authorization to submit a grant application to US Department of Education for the Supplemental Support / American Rescue Plan (SSARP) and Higher Education Emergency Relief Funds (HEERF) RE: $2,000,000 | | * authorization to submit a grant application to Illinois Manufacturing Excellence Center for a Computer Networking & cybersecurity Innovation RE: $15,000 | | * authorization to submit a grant application to Illinois Board of Education for GAST (Growing Agricultural Science Teachers) RE: $20,000 |   **Closed Session**   * Discussed the proposed topics of consideration for closed session.   **Discussion items** –  *Budget Update* – FY21 budget will end in a surplus. One-time expenditures are being identified before year end. FY23 budget will be balanced when presented.  *Graduation* – Graduation plans continue moving forward. A reception will be held for the trustees prior to the ceremony. Two-hundred twenty people have indicated their desire to walk this year.  *Board Retreat* – The Board retreat is scheduled for May 26. An agenda is being drafted and will be shared for review. **Any additional items were noted to be submitted by April 27 to President Elbe or Ms. Benz.**  *Quincy Park District* – The Park district approached Administration on a proposal of a partnership to establish a park on campus. Acreage (10.7) has been identified as a possible location of this proposal. It would have a shelter house with bathrooms, playground for ages 2-5 and 5-12, small basketball court and parking which would be funded by the park district. At this point, it is only being discussed. It would be a 5-7year project till completion.  *Electric Charging Station* – Shawn Rennecker approached the College on the possibility of an electric car charging station at the Southeast Education Center. This proposal is being explored further with no final determination.  President Elbe shared he has been approached to be the commencement speaker at Culver-Stockton College.  12.3 **Board Curriculum Committee Report** – ***Dr. Randy Greenwell, Mr. Andy Sprague***. The Curriculum Committee met on Monday, April 11, 2022, at 2:00 p.m. in room C252. Dr. Randy Greenwell, and Mike Elbe attended in-person. Virtual attendees were Dr. Laurel Klinkenberg, Vice President of Instruction and Kristina Johnson, note taker. Absent, Mr. Andy Sprague, trustee.  The committee discussed a new opportunity for students enrolled in the Agriculture Applications Certificate and the Agriculture Business Management, AAS degree. Students have the option to use ten elective credit hours, already in the program of study, for truck driving coursework in preparation for obtaining their CDL license. In February, the truck driving industry’s federal regulations changed and now require taking classes before being allowed to take the CDL test for licensure.  The committee also discussed the Law Enforcement, AAS degree the Curriculum Committee approved listing PSY 221 instead of SOC 221 after the removal of the dual listing, to better serve the students.  12.4 **Board Finance and Audit Committee Report** – ***Ms.* *Paula Hawley, Mr. Don Hess*** -The Finance and Audit Committee met on Tuesday, April 12, 2022, at 3:45 p.m. at the John Wood Community College, room, C242. Present were Ms. Paula Hawley, and Mr. Don Hess, trustees, (Via Zoom) Mr. Josh Welker, Dean of Business Services & Institutional Effectiveness, Ms. Nora Klingele director of Fiscal Services, Mr. Mike Elbe, president, and jenny Venvertloh, note taker.  Bills for payment, financials, travel requests, Board budget, president’s expense account, and investments were reviewed. The FY22 budget will end with a surplus that will be used to make one-time purchases for additional savings in fY23. Investments are being placed into US treasury bonds.  The committee reviewed the board items which included the audit, tuition increase of $7.00 video wall RFP, lease agreements at the Ag Center and Mt. Sterling.  The FY23 budget will be presented at the June Board of Trustees meeting. It is based on 34,000 credit hours. It includes the 4.75% raise for faculty and staff. There is savings in technology. and equipment. HEERF funds will be used to leverage lost revenue.  The College received tax appeals from Pike and Adams County and are being reviewed.  12.5 **Student Trustee Report** – ***Ms. Lauren Archer -*** In April SGA supported Meals on Wheels in which they took 4 routes. Work with the Humane Society to walk dogs. Students involved in the play “Reaper” and have scheduled clean up of the streets, goat yoga and a trip to a cardinal baseball game.  12.6 **Administration Report** - ***Mr. Elbe*** - Budget and Planning Committee continues to meet every week. The fiscal year FY22 will end with a positive balance. The committee continues to work on balancing the budget for FY23. There are less credit hour projections for the next fiscal year.  Shawn Rennecker Economic Development Director with the Illinois Electric Cooperative discussed with Administration the feasibility of hosting an electric car charging station at our Southeast Education Center. Since we rent this facility and don’t own it discussion has been ongoing with the owners of the facility. The cooperative wants to donate the charging station and pay to have it installed. The Executive committee is in support of this proposal. Executive committee in support of it. It would be one of the fast-charging stations.  Quincy Park district has approached the College in regard to a level of interest of establishing a park by the trails. This is only at the discussion level at this time.  The PR and Marketing department has brought back the PIONEER. A copy of the recent publication was included in the table folder.  The College held an in-service event on Thursday, April 14 on goal setting. A speaker came in to discuss this topic and breakout sessions were held.  13. **Consent Agenda**  **Consent business**  13.1Request approval of 03.16.2022 regular Board meeting minutes and special meeting minutes of 04.07.2022  13.2 Request approval of bills for payment for March payment **Finance and**  **Audit Committee**     |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | 13.3 Request approval of monthly financial statements for March **Finance and Audit Committee**  13.4 Request approval of trustee and employee travel expenditures for March **Finance and Audit Committee**  13.5 Request approval of course fees for Music   |  |  |  | | --- | --- | --- | |  |  | 20 | |  |  |   **MOTION:**  *Request approval of the consent agenda items 13.1 -13.5*  Moved by: Mr. Sprague  Seconded by: Ms. Hawley  **Discussion:**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **NAME** | **AYE** | **NAY** | **PRESENT** | **ABSENT** | | Ms. Archer | x |  |  |  | | Ms. Hawley | x |  |  |  | | Mr. Hess | x |  |  |  | | Mr. Rhea | x (via phone) |  |  |  | | Mr. Sprague | x |  |  |  | | Dr. Greenwell | x |  |  |  | | Mr. Fischer | x |  |  |  | | Ms. Ary | x |  |  |  | | Voice Vote |  |  |  |  |   **14**. **Grant Items**   |  |  |  | | --- | --- | --- | | 14.1 **MOTION:** *Request authorization to accept funding from AmeriCorps grant for an Adams, Brown & Pike County RSVP Program RE: Amount $152,690* |  |  |   Moved by: Dr. Greenwell  Seconded by: Mr. Fischer   1. **Discussion:** This is an annual request for funds from AmeriCorps (formally known as the Corporation for National and Community Service). It is the first year of a three-year renewal grant. The purpose of this grant is for support of RSVP programming in Adams, Brown & Pike Counties that meets performance measurements supporting the ability of older adults and individuals with disabilities to live independently.  |  |  |  |  |  | | --- | --- | --- | --- | --- | | **NAME** | **AYE** | **NAY** | **PRESENT** | **ABSENT** | | Ms. Archer | x |  |  |  | | Ms. Hawley | x |  |  |  | | Mr. Hess | x |  |  |  | | Mr. Rhea | x (via Phone) |  |  |  | | Mr. Sprague | x |  |  |  | | Dr. Greenwell | x |  |  |  | | Mr. Fischer | x |  |  |  | | Ms. Ary | x |  |  |  | | Voice Vote |  |  |  |  |  |  |  |  | | --- | --- | --- | | 14.2 **MOTION:** *Request authorization to accept funding from Illinois Community College Board grant for Developmental Education Co-Requisite Instruction RE: Amount $23,000* |  |  |   Moved by: Mr. Fischer  Seconded by: Mr. Hess   1. **Discussion:** JWCC’s Developmental Education Co-Requisite Instruction project will develop a co-requisite model that assists students moving in and through co-requisite focused developmental education and enrollment in gateway credit-bearing coursework. These are students who are underprepared to be successful in their on-level credit bearing college English courses and would benefit from additional academic supports and other wrap-around services.  |  |  |  |  |  | | --- | --- | --- | --- | --- | | **NAME** | **AYE** | **NAY** | **PRESENT** | **ABSENT** | | Ms. Archer | x |  |  |  | | Ms. Hawley | x |  |  |  | | Mr. Hess | x |  |  |  | | Mr. Rhea | x (via Phone) |  |  |  | | Mr. Sprague | x |  |  |  | | Dr. Greenwell | x |  |  |  | | Mr. Fischer | x |  |  |  | | Ms. Ary | x |  |  |  | | Voice Vote |  |  |  |  |  |  |  |  | | --- | --- | --- | | 14.3 **MOTION:**  *Request authorization to submit a grant application to Illinois Community College Board for the Coronavirus Urgent Remediation Emergency Fund College Bridge Program grant RE: Amount $220,000* |  |  |   Moved by: Dr. Greenwell  Seconded by: Ms. Hawley  **Discussion:** This grant is toprovide minority, first generation, and low-income students with the skills and resources to succeed as they transition into the community college from their high school, or for adults beginning or returning to college, as they transition into college academic supports and other wrap-around services.   |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | | **NAME** | **AYE** | **NAY** | **PRESENT** | **ABSENT** | | | | | Ms. Archer | x |  |  |  | | | | | Ms. Hawley | x |  |  |  | | | | | Mr. Hess | x |  |  |  | | | | | Mr. Rhea | x (via phone) |  |  |  | | | | | Mr. Sprague | x |  |  |  | | | | | Dr. Greenwell | x |  |  |  | | | | | Mr. Fischer | x |  |  |  | | | | | Ms. Ary | x |  |  |  | | | | | Voice Vote |  |  |  |  | | | | | |  |  |  | | --- | --- | --- | | 14.4 **MOTION:**  *Request authorization to submit a grant application to US Department of Education for the Supplemental Support / American Rescue Plan (SSARP) and Higher Education Emergency Relief Funds (HEERF) RE: $2,000,000* |  | 15 |   Moved by: Mr. Rhea  Seconded by: Dr. Greenwell  **Discussion:** This grant is emergency financial aid to assist higher ed institutions with unmet needs related to the coronavirus: Covid-19 mitigation, addressing students’ basic needs, support for continued enrollment and re-enrollment, forgive institutional debts, expand programs that lead to in-demand high quality jobs.   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **NAME** | **AYE** | **NAY** | **PRESENT** | **ABSENT** | | Ms. Archer | x |  |  |  | | Ms. Hawley | x |  |  |  | | Mr. Hess | x |  |  |  | | Mr. Rhea | x (via phone) |  |  |  | | Mr. Sprague | x |  |  |  | | Dr. Greenwell | x |  |  |  | | Mr. Fischer | x |  |  |  | | Ms. Ary | x |  |  |  | | Voice Vote |  |  |  |  | | |  |  |  | | --- | --- | --- | | 14.5 **MOTION:**  *Request authorization to submit a grant application to Illinois Manufacturing Excellence Center for a Computer Networking & Cybersecurity Innovation RE: $15,000* |  | 15 |   Moved by: Dr. Greenwell  Seconded by: Mr. Hess  **Discussion:** Innovative Illinois manufacturing project. JWCC will revise the existing Compisting Computer Networking course and develop a new Cybersecurity course to better prepare students for students local in-demand manufacturing jobs/careers.   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **NAME** | **AYE** | **NAY** | **PRESENT** | **ABSENT** | | Ms. Archer | x |  |  |  | | Ms. Hawley | x |  |  |  | | Mr. Hess | x |  |  |  | | Mr. Rhea | x (via phone) |  |  |  | | Mr. Sprague | x |  |  |  | | Dr. Greenwell | x |  |  |  | | Mr. Fischer | x |  |  |  | | Ms. Ary | x |  |  |  | | Voice Vote |  |  |  |  | | | | | | | | | | | | | | |  | | | 15 | | |  | | | | | |  | |  | | | | 14.6 **MOTION:**  *Request authorization to submit a grant application to Illinois Board of Education for GAST (Growing Agricultural Science Teachers) RE: $20,000* | | | | | |  | |  | | |   Moved by: Mr. Rhea  Seconded by: Mr. Sprague  **Discussion:** This grant application is for a 1 year $20,000 grant to be used to recruit, develop, and retain high school-based agricultural education teachers. Funds can also be used for faculty education and other training for students that will enhance their interest in pursuing careers in AG education. Funds also cover travel for student ambassadors to attend job fairs or other AG events where high school student recruitment is possible.   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **NAME** | **AYE** | **NAY** | **PRESENT** | **ABSENT** | | Ms. Archer | x |  |  |  | | Ms. Hawley | x |  |  |  | | Mr. Hess | x |  |  |  | | Mr. Rhea | X ( via phone) |  |  |  | | Mr. Sprague | x |  |  |  | | Dr. Greenwell | x |  |  |  | | Mr. Fischer | x |  |  |  | | Ms. Ary | x |  |  |  | | Voice Vote |  |  |  |  |   15. **Personnel Items**  15.1 **MOTION:** *Authorize to employ new staff and faculty, accept resignations, retirements, terminations, and implement status changes as presented*  Moved by: Mr. Hess  Seconded by: Dr. Greenwell  **Discussion:**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **NAME** | **AYE** | **NAY** | **PRESENT** | **ABSENT** | | Ms. Archer | x |  |  |  | | Ms. Hawley | x |  |  |  | | Mr. Hess | x |  |  |  | | Mr. Rhea | x (via phone) |  |  |  | | Mr. Sprague | x |  |  |  | | Dr. Greenwell | x |  |  |  | | Mr. Fischer | x |  |  |  | | Ms. Ary | x |  |  |  | | Voice Vote |  |  |  |  |   16. **Business**  16.1 **MOTION**: *Request authorization to accept and file the audit report as presented*  Moved by: Mr. Fischer  Seconded by: Ms. Hawley  **Discussion:** The firm of WIPFLi, LLP has completed its audit of the financial records of John Wood Community College for fiscal year 2021. A representative attended the March 16, 2022, meeting of the Board of Trustees to present a draft of the audit and respond to Board members’ questions. There are no material changes to the final audit from the draft that was presented in March.   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **NAME** | **AYE** | **NAY** | **PRESENT** | **ABSENT** | | Mr. Archer | x |  |  |  | | Ms. Hawley | x |  |  |  | | Mr. Hess | x |  |  |  | | Mr. Rhea | x (via phone) |  |  |  | | Mr. Sprague | x |  |  |  | | Dr. Greenwell | x |  |  |  | | Mr. Fischer | x |  |  |  | | Ms. Ary | x |  |  |  | | Voice Vote |  |  |  |  |   16.2 **MOTION*:*** *Request authorization to enter into a one (1) year lease agreement with two (2) successive one (1) year automatic renewal options with the University of Illinois Extension for space at the ORR facility on the Baylis Agricultural Education Center property*    Moved by: Ms. Hawley  Seconded by: Mr. Sprague  **Discussion:** The University of Illinois Extension has requested a lease agreement at the new Orr facility located on the Baylis Agricultural Education Center property. It is recommended that the Board of Trustees authorize to enter into a one (1) year lease agreement with automatic renewal options for two (2) successive one (1) year terms thereafter with the University of Illinois Extension. The lease agreement is attached.   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **NAME** | **AYE** | **NAY** | **PRESENT** | **ABSENT** | | Ms. Archer | x |  |  |  | | Ms. Hawley | x |  |  |  | | Mr. Hess | x |  |  |  | | Mr. Rhea | x (via phone) |  |  |  | | Mr. Sprague | x |  |  |  | | Dr. Greenwell | x |  |  |  | | Mr. Fischer | x |  |  |  | | Ms. Ary | x |  |  |  | | Voice Vote |  |  |  |  |   16.3 **MOTION*:*** *Request authorization to enter into a one (1) year lease agreement with two (2) successive one (1) year automatic renewal options with the University of Illinois Extension for space at our Mt. Sterling Education Center*  Moved by: Mr. Rhea  Seconded by: Dr. Greenwell  **Discussion:** The University of Illinois Extension has requested the continuation of the sublease agreement at our Mt. Sterling Education Center. It is recommended that the Board of Trustees authorize to enter into a one (1) year sublease agreement with automatic renewal options for two (2) successive one (1) year terms thereafter with the University of Illinois Extension. The sublease agreement is attached.   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **NAME** | **AYE** | **NAY** | **PRESENT** | **ABSENT** | | Ms. Archer | x |  |  |  | | Ms. Hawley | x |  |  |  | | Mr. Hess | x |  |  |  | | Mr. Rhea | x (via phone) |  |  |  | | Mr. Sprague | x |  |  |  | | Dr. Greenwell | x |  |  |  | | Mr. Fischer | x |  |  |  | | Ms. Ary | x |  |  |  | | Voice Vote |  |  |  |  |   16.4 **MOTION*:*** *Request approval of a tuition increase for fiscal year 2023 in the amount of $7.00 for in-district, out-out-of-district, and on-line*  Moved by: Dr. Greenwell  Seconded by: Ms. Archer    **Discussion:** Based on a review of anticipated revenue for fiscal year 2023, we recommend the following changes in tuition effective fall 2022:  **Current Proposed Increase/Decrease**  In-district tuition $142 $149 $7  Out-of-district and Out-of-state $252 $259 $7  On-line tuition $142 $149 $7   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **NAME** | **AYE** | **NAY** | **PRESENT** | **ABSENT** | | Ms. Archer | x |  |  |  | | Ms. Hawley | x |  |  |  | | Mr. Hess | x |  |  |  | | Mr. Rhea | x (via phone) |  |  |  | | Mr. Sprague | x |  |  |  | | Dr. Greenwell | x |  |  |  | | Mr. Fischer | x |  |  |  | | Ms. Ary | x |  |  |  | | Voice Vote |  |  |  |  |   16.5 **MOTION*:*** *Request authorization to accept and award the proposal for a video wall to Live Space, LLC with the cost of $63,536.73 plus the option 1 of $2,855.42 and the option 2 of $5,755.00 for a total cost of $72,147.15*  Moved by: Mr. Hess  Seconded by: Dr. Greenwell    **Discussion:** JWCC solicited proposals from qualified vendors to provide a video wall in the Student Activity Center. The request for proposals were advertised in the Quincy-Herald Whig. Four proposals were received.  Live Space, LLC Total Cost: $63,536.73  4995 Starr St., S.E. Alternate 1 Total Cost: $78,914.85  Grand Rapids, MI 49546 Option 1: $2,855.42 additional  Option 2: $5,755.50 additional  Option 3: $35,104.59 additional   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **NAME** | **AYE** | **NAY** | **PRESENT** | **ABSENT** | | Ms. Archer | x |  |  |  | | Ms. Hawley | x |  |  |  | | Mr. Hess | x |  |  |  | | Mr. Rhea | x (via phone) |  |  |  | | Mr. Sprague | x |  |  |  | | Dr. Greenwell | x |  |  |  | | Mr. Fischer | x |  |  |  | | Ms. Ary | x |  |  |  | | Voice Vote |  |  |  |  |   16.6 **MOTION*:*** *Request adoption of the 2023-2024 and 2024-2025 college academic calendar*  Moved by: Mr. Fischer  Seconded by: Dr. Greenwell  **Discussion:** Please consider this request for the adoption of the College Calendar for 2023-2024 and 2024-2025. The calendars comply with the provisions in the Faculty Association Bargaining Agreement and Board Policy.   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **NAME** | **AYE** | **NAY** | **PRESENT** | **ABSENT** | | Ms. Archer | x |  |  |  | | Ms. Hawley | x |  |  |  | | Mr. Hess | x |  |  |  | | Mr. Rhea | x (via phone) |  |  |  | | Mr. Sprague | x |  |  |  | | Dr. Greenwell | x |  |  |  | | Mr. Fischer | x |  |  |  | | Ms. Ary | x |  |  |  | | Voice Vote |  |  |  |  |   MOVED TO GO TO CLOSED SESSION for 16.7, 16.8 SEE BELOW for motion. Voted on these two items upon return to open session as well as the closed session minutes and recordings.  16.7 **MOTION*:*** *Request approval of Professor Emeritus be granted to Mr. Gary Shupe and Mr. Norman Rodriquez (moved to closed session and voted upon return)*  Moved by: Dr. Greenwell  Seconded by: Mr. Hess  **Discussion:**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **NAME** | **AYE** | **NAY** | **PRESENT** | **ABSENT** | | Ms. Archer | x |  |  |  | | Ms. Hawley | x |  |  |  | | Mr. Hess | x |  |  |  | | Mr. Rhea | x (via phone) |  |  |  | | Mr. Sprague | x |  |  |  | | Dr. Greenwell | x |  |  |  | | Mr. Fischer | x |  |  |  | | Ms. Ary | x |  |  |  | | Voice Vote |  |  |  |  |   16.8 **MOTION*:*** *Request approval to select, act on, and contract with the Pauly Group, as the presidential search firm serving as an independent contractor*  Moved by: Ms. Hawley  Seconded by: Mr. Sprague  **Discussion:** The Board returned to open session to discuss next steps with the search firm. An announcement will be sent to trustee Ary and Rhea for review, steps to select a presidential search committee will done, open forums will be scheduled with various workgroups, students, faculty, and the community. A timeline and dates were briefly touched upon.   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **NAME** | **AYE** | **NAY** | **PRESENT** | **ABSENT** | | Ms. Archer | x |  |  |  | | Ms. Hawley | x |  |  |  | | Mr. Hess | x |  |  |  | | Mr. Rhea | X (via phone) |  |  |  | | Mr. Sprague | x |  |  |  | | Dr. Greenwell | x |  |  |  | | Mr. Fischer | x |  |  |  | | Ms. Ary | x |  |  |  | | Voice Vote |  |  |  |  |   16.9 **MOTION*:*** *Request closed session minutes from July 2021 – December 2021 and closed session recordings from April 2020- October 2020.*  Moved by: Ms. Hawley  Seconded by: Mr. Sprague  **Discussion:**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **NAME** | **AYE** | **NAY** | **PRESENT** | **ABSENT** | | Ms. Archer | x |  |  |  | | Ms. Hawley | x |  |  |  | | Mr. Hess | x |  |  |  | | Mr. Rhea | X (via phone) |  |  |  | | Mr. Sprague | x |  |  |  | | Dr. Greenwell | x |  |  |  | | Mr. Fischer | x |  |  |  | | Ms. Ary | x |  |  |  | | Voice Vote |  |  |  |  |   17. **Discussion Item**  17.1 Calendar of Events August 9 ribbon cutting @10.00 at the Orr Center  18. **Notices and Communications**  19. **Other Items**  20. **Closed Session**  20.1 A closed session will be necessary to consider the appointment, employment, discipline, performance, or dismissal of specific employees of the public body and to release closed session minutes and destruction of closed session recordings and to consider the appointment, employment, and compensation of individuals to serve as independent contractors in an educational setting for a presidential search  Moved by: Mr. Sprague  Seconded by: Ms. Hawley   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **NAME** | **AYE** | **NAY** | **PRESENT** | **ABSENT** | | Ms. Archer | x |  |  |  | | Ms. Hawley | x |  |  |  | | Mr. Hess | x |  |  |  | | Mr. Rhea | x (via phone) |  |  |  | | Mr. Sprague | x |  |  |  | | Dr. Greenwell | x |  |  |  | | Mr. Fischer | x |  |  |  | | Ms. Ary | x |  |  |  | | Voice Vote |  |  |  |  |   **21. Resume Open Session**  **22. Public Session**  22.1**MOTION:** *Request to return to open session.*  Moved by: Ms. Hawley  Seconded by: Mr. Hess   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **NAME** | **AYE** | **NAY** | **PRESENT** | **ABSENT** | | Ms. Archer | x |  |  |  | | Ms. Hawley | x |  |  |  | | Mr. Hess | x |  |  |  | | Mr. Rhea | x (via phone) |  |  |  | | Mr. Sprague | x |  |  |  | | Dr. Greenwell | x |  |  |  | | Mr. Fischer | x |  |  |  | | Ms. Ary | x |  |  |  | | Voice Vote |  |  |  |  |   **23.** **Adjournment**    23.1 **MOTION:** *Adjourn the April 20, 2022, Board of Trustees regular meeting*    **Moved by:** Ms. Hawley  **Seconded by**: Mr. Rhea   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **NAME** | **AYE** | **NAY** | **PRESENT** | **ABSENT** | | Mr. Gay | x |  |  |  | | Ms. Hawley | x |  |  |  | | Mr. Hess | x |  |  |  | | Mr. Rhea | x (via phone) |  |  |  | | Mr. Sprague | x |  |  |  | | Dr. Greenwell | x |  |  |  | | Mr. Fischer | x |  |  |  | | Ms. Ary | x |  |  |  | | Voice Vote |  |  |  |  |   24. **Approval:**  Approved the **18th day of May 2022**, at a meeting of the Board of Trustees of Community College District No. 539, meeting in the Board Room, Student/Administrative Center in the city of Quincy, Illinois 62305 at which \_\_\_\_\_\_\_\_voting members were present, constituting a quorum by a vote of \_\_\_ayes and \_\_\_\_\_\_\_\_nays.  **CHAIR:X\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_SECRETARY:X\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |  |