Date: **August 15, 2022,** Board of Trustees Meeting

From: Dr. Laurel Klinkenberg, Vice President for Instruction

Item: **Curriculum Committee Report**

The meeting convened at 10:30 a.m. on Monday, August 15, 2022. Attending virtually via zoom conference were Mr. Andy Sprague, trustee; Dr. Laurel Klinkenberg, vice president of instruction; Ms. Kristina Johnson, note taker. Absent, Mr. Mike Elbe, president; Ms. Paula Hawley, trustee.

During the meeting, the Curriculum process was discussed. The curriculum process flowchart, developed by Matt Carey, Curriculum Chair to help guide faculty when making a change to the curriculum was reviewed. The process was revised to help simplify the manner of updating curriculum changes. An electronic curriculum approval form was created to streamline the submission process and approvals. The recently developed form will go before the Faculty Senate Curriculum Committee for approval in August.

Other items discussed, the HLC Assurance argument is currently being reviewed by Cabinet.

Meeting adjourned at 11:00 a.m.