Date: **June 07, 2023,** Board of Trustees Meeting

From: Dr. Laurel Klinkenberg, Vice President for Instruction

Item: **Curriculum Committee Report**

The meeting convened at 11:00 a.m. on Wednesday, June 07, 2023. Present were Mr. Larry Fischer; trustee, Ms. Angela Greger; trustee (via zoom), Dr. Laurel Klinkenberg; vice president of instruction, Dr. Bryan Renfro; president, and Kristina Johnson; note taker.

During the meeting, the Annual and Five-Year Program Review processes were discussed. The forms reviewed included the annual academic discipline and career and technical education forms along with the ICCB Academic Discipline and Career and Technical Education 5-year review templates. The indicators for the annual reviews align with the indicators from the more comprehensive five-year review templates. The indicators are Need, Cost-Effectiveness, and Quality. Faculty and administration engage in this continuous quality improvement process which is vital for offering our programs/courses in the most effective and efficient manner. A mandatory faculty program review workshop is held annually to encourage faculty to review programs of study.

Meeting adjourned at 12:00 p.m.