Date: **December 13, 2023,** Board of Trustees Meeting

From: Dr. Shelley Barkley, Vice President of Academic & Student Affairs

Item: **Curriculum Committee Report**

The Curriculum meeting convened at 11:00 a.m. on Wednesday, December 6, 2023. Present were Mr. Larry Fischer; trustee, Dr. Bryan Renfro; president, Dr. Shelley Barkley; Vice President of Academic & Student Affairs/ Ms. Angela Greger; trustee was absent. Leah Benz; note taker.

Administration discussed the proposed new certificate in Animal Science. In collaboration with the Advisory Council’s recommendation Administration is proposing this new certificate. It is designed to provide students with veterinary and animal care techniques with best practices and technologies needed to be successful in both large and small farm and non-farm animals. The certificate will ladder into a variety of degrees with existing courses.

A second curriculum recommendation presented to the committee was new courses in Manufacturing. Administration is working with GREDF to form a FAME chapter of which five courses are required (1 per semester). Those five courses are:

* MFG 121 - Advanced Manufacturing Safety Culture
* MFG 122 - Advance Manufacturing 5S Principles
* MFG 123 - Total Management Production
* MFG 126 - Problem Solving in Adv Mfg
* MFG 127 - Machine Reliability in Adv Mfg

Further discussion was held on the FAME chapter. A recruiting campaign for FAME is anticipated to launch in January at a press conference. The projected goal is eighteen (18) applicants.

A follow-up update was provided on the Office Technology curriculum item from the November curriculum meeting. Further meetings were held between faculty and the leaders within this field. A revised proposal will be presented upon completion.

Mr. Fischer inquired on Customer Service/Soft Skills offering. This continues to be explored and discussed. It is anticipated this item will be progressing in January.

Another item on the agenda was the reactivation of the HOS 500 Hospitality Management AAS degree. The demand of the renewal was a result of workforce shortage in the field of study conveyed by GREDF and the advisory board. The hotel and restaurant industry recognized the need for this field of study. The degree is now, Hospitality and Culinary Management, combining lodging and restaurant management into one degree, offered at 64 credit hours. An outside consultant is currently assisting with organizing the curriculum.

Several catalog changes for the departments of Education, Computer Science, and Manufacturing were reviewed as well.

Meeting adjourned at 12:00 p.m.