



**Board of Trustees of John Wood Community College
Counties of Adams, Pike, Hancock, Calhoun,
Schuyler, Brown, Morgan, Scott, Cass
and State of Illinois**

PHONE CONFERENCE:

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The meeting will begin at 6:00 o'clock P.M. Requests for public comment may be submitted in accordance with board policy or by calling Leah Benz at (217) 641-4102 or by email at lbenz@jwcc.edu and arrangements will be made to allow public comment through teleconferencing.

Date: **04.17.24 BOARD OF TRUSTEES REGULAR MEETING**

Location: Board Room, Student Administrative Center, 1301 South 48th Street, Quincy, IL 62305

Time: **6:00 P.M.**

AGENDA

	<u>Page</u>
1. Call to Order/Appointment of Assistant Secretary	
2. Roll Call	
3. Pledge of Allegiance; Mission Statement – JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value	
4. Recognition of Outgoing Student Trustee and New Student Trustee Oath of Office	1-2
4.1 Recognition of outgoing student trustee, Kaydence Gregory (<i>term 2023-2024</i>)	
4.2 Oath of Office of newly selected student trustee, Kannon Dickerman (<i>term 2024-2025</i>)	

April 17, 2024, Board of Trustees Regular Meeting

Mission: JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value.

Vision: JWCC will be the community’s partner and leader in education, workforce training and lifelong learning.

Core Values: Excellence Accountability Integrity Servant Leadership Lifelong Learning



Office of the President

4.3 Newly Selected Student Government Association Officers for FY24-25

1. *Cole Pracht, Camp Point, Central High School, Camp Point, IL - President*
2. *Travis Duke, Liberty High School, Liberty, IL, - Vice-President*
3. *Carter Kasparie, Unity High School, Mendon, IL – Secretary*
4. *Alayna Schmoe, Quincy Senior High school, Quincy IL – PR Secretary*
5. *Kannon Dickerman, Quincy Notre Dame High School, Quincy, IL- Student Trustee*

5. Organization of the JWCC Board of Trustees

5.1 Election of Officers

1. Chair
2. Vice-Chair
3. Secretary

5.2 Selection/appointment of JWCC Board of Trustees Committees

1. Executive Committee – Chair, Vice-Chair, and Secretary 3-4
2. Finance & Audit Committee
3. Curriculum Committee

5.3 Selection/appointment of and ICCTA representative and first alternate

6. Resolution adoption of Reorganization 5-6

- 6.1 Request adoption of a resolution providing for the organization of the John Wood Community College Board of Trustees

7. Introduction

- Gavin Radkins, Audio Visual Services Coordinator
- Nathan Kraft, PT Help Desk Technician
- Eryn Olivas – Campus Services Clerk
- William Belko- Political Science/History Instructor
- Rose Lehner- Digital Media Coordinator
- Peggy Ratajik – Student Support Services Assistant/Academic Talent Search
- Sue Bride – Health Sciences
- April Darringer – Early Childhood Education
- Michael Wells - Business and Computer Science

8. Special Report

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Office of the President

9. Consideration of Items from the Floor

10. Public and/or Employee Comment

11. President and Committee Reports

11.1 ICCTA/West Central Region Report – *Mr. Andy Sprague, Ms. Paula Hawley* Table Folder

11.2 Board Executive Committee Report – *Mr. Bob Rhea, Mr. Andy Sprague, Ms. Paula Hawley* Table Folder

11.3 Board Curriculum Committee Report – *Mr. Larry Fischer, Ms. Angela Greger* Table Folder

11.4 Board Finance and Audit Committee Report – *Mr. Don Hess, Dr. Randy Greenwell* Table Folder

11.5 Student Trustee Report – *Mr. Kannon Dickerman*

11.6 Administration Report – *Dr. Bryan Renfro*

12. Consent Agenda
Consent business Items

12.1 Request approval of 03.20.24 regular Board meeting minutes 7-16

12.2 Request approval of bills for March payment Finance and Audit Committee

12.3 Request approval of monthly financial statements for March Finance and Audit Committee

12.4 Request approval of trustee & employee travel expenditures for March Finance and Audit Committee

12.5 Request approval of curriculum items presented 17-18

13. Grant items

13.1 Request acceptance of grant funds from ICCB for FY24 Noncredit Workforce Training Initiative **Awarded Amount:** \$100,000 19

13.2 Request to submit a grant application from ICCB for Adult Education and Literacy **Amount Requested:** \$285,000 20-21

13.3 Request to submit a grant application from Illinois State Library/Secretary of State Literacy Office for Adult Volunteer Literacy **Amount Requested:** \$89,164 22-23

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Office of the President

14. Business

14.1 Request approval of the proposed fee of \$40.00 per credit hour and fee range of \$0-\$100 per credit hour for new course MFG 131 Maintenance Machining Fundamentals. 24

14.2 Request approval of the proposed fee of \$10.00 per credit hour and fee range of \$0-\$30 per credit hour for new course ELE 115 Electrical Troubleshooting 25

14.3 Request acceptance of the proposal to provide travel for the Upward Bound program to Gerber Tours in the amount of \$46,596. 26

14.4 Request approval of an increase in out-of-District and out-of-State tuition from \$259-\$269 27

15. Discussion Items

15.1 Calendar of Events - Retreat Date – June 7 28

16. Notices and Communications

17. Personnel Items

17.1 Request authorization to employ new staff and faculty, accept resignations, retirements, terminations, and implement status changes as presented. 29-31

18. Other Items

19. Closed Session

19.1 A closed session will be necessary to consider the appointment, employment, discipline, performance, or dismissal of specific employees of the public body and to release closed session minutes and destruction closed session recordings. 32

20. Resume Open Session

21. Open Session Matters

Approve any matter discussed in closed session as necessary and limited to those matters authorized for discussion in closed session by motion of the Boards specifically including but not limited to, the hiring, including non-contractual, contract approval, and contract amendment, release, discharge, discipline, transfer, resignation, and retirement of staff

22. Adjournment

“The agenda may refer to addenda, reports, presentations, or other documents. These are available in the board Packet and are incorporated by reference. The packet is available from the President’s office and may be posted on the website with the agenda.”

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**Board of Trustees of John Wood Community College
Counties of Adams, Pike, Hancock, Calhoun, Schuyler,
Brown, Morgan, Scott, and Cass
and State of Illinois**

STUDENT TRUSTEE RECOGNITION

Presentation of plaque to:

MS. KAYDENCE GREGORY

In recognition for her service

as Student Trustee on the

JOHN WOOD COMMUNITY COLLEGE

BOARD OF TRUSTEES

TERM:

2023-2024

April 17, 2024, Board of Trustees Regular Meeting

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**Board of Trustees of John Wood Community College
Counties of Adams, Pike, Hancock, Calhoun, Schuyler,
Brown, Morgan, Scott, and Cass
and State of Illinois**

STUDENT TRUSTEE OATH OF OFFICE

I, **Kannon Dickerman**, having been selected to the office of student trustee of the Board of Trustees of John Wood Community College, Counties of Adams, Pike, Hancock, Calhoun, Schuyler, Brown, Morgan, Scott, and Cass, and State of Illinois, do solemnly swear, or affirm, that I will support the Constitution of the United States and the Constitution of the State of Illinois, and that I will faithfully discharge the duties of the office of member of the Board of Trustees to the best of my ability.

Subscribed and sworn before me on the **17th** day of **April 2024**.

STUDENT TRUSTEE

NOTARY PUBLIC

April 17, 2024, Board of Trustees Regular Meeting

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**JWCC Board of Trustees Committee System Structure
2024-2025**

The Board of Trustees is organized into three committees; **Executive, Curriculum, and Finance and Audit**. Representation on the Executive Committee consists of the Chair, Vice-Chair, and Secretary. They meet with the College president on issues facing the College, to review board agenda items, Board policies, and personnel items.

Representation on the Curriculum and Finance and Audit committee consists of two trustees each to meet with College administrators to review issues facing the College and to advise the Board on appropriate action after consultation with the College President.

All committees serve as a conduit of information, allowing the Board to be informed and current on matters facing the College and to allow administration to be aware of Board concerns and opinions. The system’s structure is subject to change and alteration as needed and may vary from time to time.

Executive Committee - to meet regularly with College administration to review issues, policies, affecting the entire College. To meet regularly with appropriate College administration to review personnel policies, hear recommendations for tenure and sabbatical leaves, discuss employee discipline and/or termination issues, and to coordinate the evaluation of the President of the College. The intent will be to remain current regarding personnel matters and to advise the Board accordingly. The Executive Committee makes recommendations for Board action as well as assigns tasks to the attention of the Curriculum, Finance and Audit Committee as appropriate.

Three trustees selected by the Board of Trustees as chair, vice chair, and secretary.
Lead officer: President

Members for 2024-2025:

Curriculum Committee - to meet regularly with appropriate College personnel to address issues regarding courses, certificate programs, degree programs, and non-degree activities. The intent will be to allow the Board to be informed of all curricula proposals, statewide problems/challenges/demands, staffing requirements, and facility or equipment needs and to advise the Board accordingly.

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Two trustees appointed by Board chair.

Lead officer: Vice President of Academic & Student Affairs

Members for 2024-2025:

Finance and Audit Committee - to meet regularly with appropriate College personnel to review the savings and investment opportunities of idle cash, and to seek maximum return; to consider budget development and priorities; to consider tax rates and tax levies. The intent will be to practice prudent decisions to protect college assets, to understand the college financial status, to make responsible taxing decisions, and to advise the Board accordingly.

Two trustees appointed by the Board chair.

Lead officer: Dean Business Services and Institutional Effectiveness

Members for 2024-2025:

ICCTA Representative –and First Alternate

Members for 2024-2025:

April 17, 2024, Board of Trustees Regular Meeting

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2023-2024
RESOLUTION PROVIDING FOR ORGANIZATION OF
THE BOARD OF TRUSTEES OF JOHN WOOD COMMUNITY COLLEGE
COUNTIES OF ADAMS, PIKE, HANCOCK, CALHOUN,
SCHUYLER, BROWN, MORGAN, SCOTT, AND CASS
AND STATE OF ILLINOIS

WHEREAS, the Board of Trustees of John Wood Community College is composed of the following members:

- Mr. Robert Rhea**
- Mr. Andrew Sprague**
- Ms. Paula Hawley**
- Mr. Don Hess**
- Mr. Larry Fischer**
- Dr. Randy Greenwell**
- Ms. Angela Greger**
- Kannon Dickerman *and,***

WHEREAS, it is necessary that the said Board of Trustees organize.

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED BY THIS BOARD OF TRUSTEES OF JOHN WOOD COMMUNITY COLLEGE, COUNTIES OF ADAMS, PIKE, HANCOCK, CALHOUN, SCHUYLER, BROWN, MORGAN, SCOTT, AND CASS AND STATE OF ILLINOIS as follows:

Section 1. That this Board of Trustees at this meeting held on the 17th day of April 2024, has elected a Chairman, Vice chairman, and Secretary of the Board of Trustees to serve until April 2025.

_____ Chairman
 _____ Vice Chairman
 _____ Secretary

April 17, 2024, Board of Trustees Regular Meeting

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Office of the President

Section 2. That the regular meetings of this Board of Trustees shall be held in the offices of the Board of Trustees at 1301 South 48th Street, Quincy, Illinois, on the third Wednesday of each month. Such meetings will be held at the hour of 6:00 o'clock p.m.

Section 3. That the rules and policies of this Board of Trustees of this Community College District as the same were in effect prior to the present organization of this Board of Trustees be and the same are hereby continued in full force and effect as the rules and policies of this Board of Trustees and of this Community College District, except insofar as the same may conflict with any provision of this Resolution and to such extent, if any, such existing rules, and policies are hereby repealed, but only the extent of such conflict.

Section 4. That this Resolution shall take effect forthwith upon its passage, and that all Resolutions or parts thereof in conflict herewith be and the same are hereby repealed to the extent of such conflict.

DATED: This 17th day of April 2024

APPROVED: _____ Chairman

ATTEST: This 19th of April 2024

Secretary

April 17, 2024, Board of Trustees Regular Meeting

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Date: **03.20.24** Board of Trustees Meeting

RE: **BOARD MEETING MINUTES**

Location: Community Room, Southeast Education Center, Pittsfield, IL 62363

1. **Call to Order/Appointment of Assistant Secretary**

The **03.20.24** Board of Trustees meeting was called to order in the Board Room, Southeast Education Center, at 6:00 p.m. by Mr. Andrew Sprague, chair. Mr. Sprague appointed Ms. Benz assistant secretary.

2. **Roll Call**

Ms. Benz called roll:

NAME	AYE	NAY	PRESENT	ABSENT
Ms. Gregory			X	
Ms. Greger			X	
Mr. Hess			X	
Mr. Sprague			X	
Ms. Hawley			X	
Dr. Greenwell			X	
Mr. Fischer			X	
Mr. Rhea			X (via Zoom)	
Voice Vote				

Attendees: Dr. Bryan Renfro, Ms. Leah Benz, Mr. James Rapp, Mr. Josh Welker, Dr. Shelley Barkley, Mr. Brad Hoyt, Ms. Diane Vose, and Ms. Tracy Orne.

3. **Pledge of Allegiance; Mission Statement** – Pledge of Allegiance was said.

4. **Introductions**

- A candidate running for Student Trustee, Kannon Dickerman, was introduced.

5. **Special Report** - None

6. **Consideration of Items from the Floor** - None

7. **Public and/or Employee Comment** - None

8.1 **ICCTA/West Central Region Report** – *Mr. Andy Sprague, ICCTA representative, Mr. Andrew Sprague, Ms. Paul Hawley.* No report

8.2 **Board Executive Committee Report** – *Mr. Bob Rhea, Mr. Andy Sprague, Ms. Paula Hawley*

03.20.24 Board of Trustees meeting



Office of the President

The Executive Committee met on Thursday, March 14, 2024, in room C252 at 1:30 pm. Attendees were Mr. Andy Sprague; Mr. Bob Rhea trustees (via Zoom), Dr. Bryan Renfro; president, Ms. Leah Benz; notetaker, and Dr. Shelley Barkley; vice president of Academic & student Affairs, present.

The committee reviewed the March Board agenda items. Other items discussed included:

- Update on FAME. Industry is now involved. Applications have been submitted and received.
- Heard JWCC Hospitality/Culinary Arts Degree and Certificate program was approved by ICCB.
- Update on Bella Ease partnership was provided.
- Discussed PACT – Parent and Child Together. This is an opportunity of childcare offering for students and employees.
- Update on a recommendation to **not** pursue teaching courses at the Illinois Department of Correction.
- Heard a requirement by the state of Illinois that community colleges have been asked to submit a DEI plan by May 31.
- Updated on a roundabout at 48th and State.
- Update on Moberly online course sharing agreement.

8.3 Board Curriculum Committee Report - Mr. Larry Fischer, Ms. Angela Greger. The Curriculum Committee met on Wednesday, March 13, 2024, at 10.30 a.m. at John Wood Community College. Attendees were Larry Fischer; trustee, Ms. Angela Greger; trustee, Dr. Shelley Barkley; Vice President of Academic & Student Affairs, Dr. Bryan Renfro; president, and Ms. Kristina Johnson notetaker.

Topics discussed included proposed Education courses and modifications within the Early Childhood AAS degree, enhancing students’ field experience. Curriculum is to align more closely with Gateways pathways. Also discussed the Fine Arts course ART 247 “Digital Photography”. The course provides fundamental digital photography skills, appealing to student interests and serving as an entry point to other art courses. Aligned with the planned Mass Media Communications program, it supports broader educational pathways.

Reviewed renaming DRA 103 from “Introduction Drama” to “Introduction to Theater” to alleviate student confusion, and to align with titles used by other colleges for clarity on course content.

8.4 Board Finance and Audit Committee Report – Dr. Randy Greenwell, Mr. Don Hess – The Finance and Audit Committee met on March 13, 2024, at 2:00 p.m., at John Wood Community College. Present were Dr. Bryan Renfro; president, Josh Welker; Dean of



Office of the President

Business Services & Institutional Effectiveness, Dr. Randy Greenwell; trustee, Mr. Don Hess; trustee and Jenny Venvertloh; notetaker.

Bills for payment, out of district travel requests, financials, board budget, and investments were reviewed and discussed.

March Board agenda items discussed included the Mobile Education Trailer to provide on-site training for companies and schools.

8.5 **Student Trustee Report – Ms. Kaydence Gregory** – SGA held two successful events. Those included Mr. John Wood and homecoming. Mr. Paul Hawley was acknowledged and thanked for participation as a judge for the contest of Mr. John Wood. An increase of students attended the homecoming events. An ice-cream social is being planned.

Two candidates are considering running for student trustee. Selection will be done in April. Kaydence’s last meeting will be in April.

8.6 **Administration Report – Dr. Renfro** - Dr. Renfro acknowledged JWCC’s 50th anniversary celebration on April 19. Invitations have been sent out and notice is posted on social media. This event is raising funds for pathway scholarships. Cost is \$50.00 a ticket which also includes a 50th anniversary book. Mr. James Rapp and spouse were acknowledged for their work on the book.

Spring enrollment is trending up. This is in alignment with the state increases.

JWCC exceeded the normal responses the Trellis company usually receives when administering their survey. We should know the results from the company by next week.

The state of Illinois requires community colleges to file a DEI plan with ICCB. Our DEI committee is working to develop the plan. A partnership with the University of Illinois OCCRL is moving forward to assist us. Teresa Bertelli is co-chair with Dr. Renfro is making this plan both the state needs and equity within our community we serve.

Spring sports are in full mode. The college hired a new head softball coach, Kelsey Thompson.

9. **Consent Agenda**
Consent business

9.1 Request approval of 02.21.24 Board regular meeting minutes

9.2 Request approval of bills for payment for February **Finance and Audit Committee**

9.3 Request approval of monthly financial statements for February **Finance and Audit Committee**



9.4 Request approval of trustee and employee travel expenditures for February **Finance & Audit Committee**

9.5 Request approval of a curriculum items presented

MOTION: *Request approval of the consent agenda items*

Moved by: Dr. Greenwell

Seconded by: Mr. Hess

Discussion: Item 9.5 - curriculum item was discussed. Explanation of proposed Education courses and modification within the Early Childhood AAS degree was provided. Early Childhood credential options will align with pathways.

NAME	AYE	NAY	PRESENT	ABSENT
Ms. Gregory	x			
Ms. Greger	x			
Mr. Hess	x			
Mr. Sprague	x			
Ms. Hawley	x			
Dr. Greenwell	x			
Mr. Fischer	x			
Mr. Rhea	X (via Zoom)			
Voice Vote				

10. **Grant Items All grants were approved under one motion.**

10.1 *Request authorization to submit a grant application to Department of Justice/Bureaus of Justice Assistance for Body-Worn Camera Program Grant Amount \$5,000*

Moved by: Ms. Hawley

Seconded by: Ms. Greger

Discussion: This grant will allow a body-worn camera package for campus police. It includes mounting, charging stations, software, wiring and antennas, pairing device, shipping, support software, software programming, maintenance, and upgrade fee for 5 cameras.

JWCC must comply with a state statute requiring body cameras be worn for campus police in IL: Law Enforcement Officer-Worn Body Camera Act 50 ILCS 706/10

10.2 *Request authorization to submit a grant application to ICCB for Access and Trade School Grant program Round #2 RE: Amount: \$150,000-\$250,000*

Discussion: Round #2 for this program will build on the high school dual credit work developed in Round #1 (6/01/23-6/30/24), focusing on career exploration, pathways to credentials, and work-

03.20.24 Board of Trustees meeting

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based learning to prepare high school students for opportunities in trades programs. Round #2 project will expand in the fields of welding, CNA, and add career fields in truck driver training, robotics, and computer science. The project will require strong partnerships with area high schools and sector industries.

10.3 *Request authorization to accept additional grant funds from Illinois Community College Board / Illinois Dept of Human Services for Early Childhood Access Consortium for Equity totaling RE: \$72,000*

Discussion: JWCC has exceeded FY24 goals, doubling the expected/budgeted Fall 2023 enrollment in Early Childhood Education. As a result, current funding will run out before the end of the grant period 6/30/24. A formal request was made to ICCB for additional funding. The request was granted, and the additional \$72,000 will allow the Early Childhood Education program to continue to provide the full level of services and support for the Spring 2024 enrollment. ICCB amended the entire 3-year award from \$616,693.68 to \$688,693.68. All funds must be expended by the end of the grant period 6/30/24.

NAME	AYE	NAY	PRESENT	ABSENT
Ms. Gregory	x			
Ms. Greger	x			
Mr. Hess	x			
Mr. Sprague	x			
Ms. Hawley	x			
Dr. Greenwell	x			
Mr. Fischer	x			
Mr. Rhea	X (via Zoom)			
Voice Vote				

11. **Business**

11.1 **MOTION:** *Request approval to change the Wednesday, May 15, 2024, Regular Board of Trustees meeting to Wednesday, May 22, 2024, and the Wednesday, June 19, 2024, Regular Board of Trustees meeting, to Tuesday, June 18, 2024*

Moved by: Mr. Rhea
Seconded by: Dr. Greenwell

Discussion: Administration requested to change the regular Wednesday, May 15, 2024, Board of Trustees meeting to Wednesday, May 22, 2024. This request allows the JWCC leadership team to attend an Illinois Community College Leadership Institute conference.

The June regular Board of Trustees meeting falls on a state holiday, Juneteenth. The Wednesday, June 19, 2024, regular Board of Trustees meeting was requested to change to Tuesday, June 18, 2024.

NAME	AYE	NAY	PRESENT	ABSENT
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03.20.24 Board of Trustees meeting



Office of the President

Ms. Gregory	x			
Ms. Greger	x			
Mr. Hess	z			
Mr. Sprague	x			
Ms. Hawley	x			
Dr. Greenwell	x			
Mr. Fischer	x			
Mr. Rhea	X (via Zoom)			
Voice Vote				

11.2 **MOTION:** Request acceptance of the Mobile Education Trailer bid from Midway Trailers, Inc. DBA as Total Trailers in the amount of \$89,995.

Moved by: Dr. Greenwell

Seconded by: Ms. Hawley

Discussion: JWCC solicited bids from qualified vendors to provide a mobile education trailer to provide on-site training for companies and schools. The purchase will be bought with the SCCT #2 (ATOMAT) grant. The bid was advertised in the Quincy-Herald Whig and on the John Wood Community College website. Four bids were received.

It was recommended that the Board of Trustees accept the bid and award to Midway Trailers, Inc. DBA Total Trailers in the amount of \$89,995.00.

NAME	AYE	NAY	PRESENT	ABSENT
Ms. Gregory	x			
Ms. Greger	x			
Mr. Hess	z			
Mr. Sprague	x			
Ms. Hawley	x			
Dr. Greenwell	x			
Mr. Fischer	x			
Mr. Rhea	X (via Zoom)			
Voice Vote				

11.3 **MOTION:** Request adoption of the 2025-2026 College Calendar

Moved by: Ms. Hawley

Seconded by: Dr. Greenwell

Discussion: In fiscal year (FY 25) the College will bring forth two additional years of calendars for approval. The College requests the Board of Trustees consider the approval of one fiscal year (FY 25).



Recommendations for consideration:

1) A college shall operate on an academic calendar that provides at least two academic terms consisting of at least 15 weeks (at least 75 days of instruction each), three academic terms consisting of at least 10 weeks (at least 50 days of instruction each) or a different combination of academic terms consisting of at least 30 weeks (at least 150 days of instruction).

2) The days of instruction prescribed in subsection (e)(1) shall include all days when there is a full schedule of classes and support services, but will exclude holidays, Saturdays, Sundays, and days scheduled exclusively for registration, orientation, collegewide placement or assessment testing, faculty workshops, and final examinations.

- o Instructional Days- 77 Fall 2025; 76 Spring 2026 = 153 days (two terms)
- Holidays- No Classes (College Closed)
 - o College Closed- Fall (4); Spring (3); Summer (2); (Winter Recess)
- Collective Bargaining Agreement Language- Section 3.07

Prior to the start of the fall term, two (2) days will be reserved for convocation and department meetings. Prior to the start of the spring term, one (1) day will be reserved for department meetings.

- o Faculty Workdays- (No Classes / College Open)- Fall (3); Spring (3)

NAME	AYE	NAY	PRESENT	ABSENT
Ms. Gregory	x			
Ms. Greger	x			
Mr. Hess	x			
Mr. Sprague	x			
Ms. Hawley	x			
Dr. Greenwell	x			
Mr. Fischer	X			
Mr. Rhea	X (via Zoom)			
Voice Vote				

11.4 MOTION: Request approval to revise the 2024-2025 College calendar to include Juneteenth as a recognized paid holiday for employees.

Moved by: Ms. Gregory
Seconded by: Ms. Greger



Office of the President

Discussion: In accordance with the Federal law - S.475 signed into legislation on June 17, 2021, “Juneteenth National Independence Day Act” designates Juneteenth National Independence Day as a legal public holiday.

And in accordance with Illinois HB3922 effective January 1, 2022, which amends the State Commemorative Dates Act in Illinois which recognizes Juneteenth National Freedom Day which shall be observed on June 19 of each year as a holiday throughout the State. The legislation signed by Governor JB Pritzker clarifies that Juneteenth will be a paid holiday for state workers and public education professionals when June 19 falls on a weekday. Therefore, it was recommended to approve this day off on the academic calendar.

NAME	AYE	NAY	PRESENT	ABSENT
Ms. Gregory	x			
Ms. Greger	x			
Mr. Hess	x			
Mr. Sprague	x			
Ms. Hawley	x			
Dr. Greenwell	x			
Mr. Fischer	x			
Mr. Rhea	X (via Zoom)			
Voice Vote				

12. Discussion Item

12.1 Calendar of Events

Board Retreat – A conflict has arisen with the May 1, 2024, Board retreat date. Administration will confirm if this date remains or will be changed.

13. Notices and Communications

14. Personnel Items

14.1 **MOTION:** *Authorize to employ new staff and faculty, accept resignations, retirements, terminations, and implement status changes as presented.*

Moved by: Dr. Greenwell

Seconded by: Ms. Hawley

Discussion:

NAME	AYE	NAY	PRESENT	ABSENT
Ms. Gregory	x			
Ms. Greger	x			
Mr. Hess	x			



Office of the President

Mr. Sprague	x			
Ms. Hawley	x			
Dr. Greenwell	x			
Mr. Fischer	x			
Mr. Rhea	X (via Zoom)			
Voice Vote				

15. Other Items

16. Closed Session

16.1 A closed session will be necessary to consider the appointment, employment, discipline, performance, or dismissal of specific employees of the public body.

Moved by: Mr. Fischer

Seconded by: Mr. Hess

Discussion:

NAME	AYE	NAY	PRESENT	ABSENT
Ms. Gregory	x			
Ms. Greger	x			
Mr. Hess	x			
Mr. Sprague	x			
Ms. Hawley	x			
Dr. Greenwell	x			
Mr. Fischer	x			
Mr. Rhea	X (via Zoom)			
Voice Vote				

17. Resume Open Session

Moved by: Mr. Hess

Seconded by: Ms. Greger

Discussion:

NAME	AYE	NAY	PRESENT	ABSENT
Ms. Gregory	x			
Ms. Greger	x			
Mr. Hess	x			
Mr. Sprague	x			
Ms. Hawley	x			
Dr. Greenwell	x			



Office of the President

Mr. Fischer	x			
Mr. Rhea	X (via Zoom)			
Voice Vote				

18. **Adjournment**

18.1 **MOTION:** *Adjourn the March 20, 2024, Board of Trustees regular meeting.*

Moved by: Mr. Hess

Seconded by: Ms. Greger

NAME	AYE	NAY	PRESENT	ABSENT
Ms. Gregory	x			
Ms. Greger	x			
Mr. Hess	x			
Mr. Sprague	x			
Ms. Hawley	x			
Dr. Greenwell	x			
Mr. Fischer	x			
Mr. Rhea	X (via Zoom)			
Voice Vote				

19. **Approval:**

Approved the **17st day of April 2024**, at a meeting of the Board of Trustees of Community College District No. 539, meeting at the Workforce Development Center, 2710 N 42nd Street, Quincy Illinois 62305 at which _____ voting members were present, constituting a quorum by a vote of ___ ayes and _____ nays.

CHAIR:X _____ **SECRETARY:**X _____



Date: **April 17, 2024**, BOARD OF TRUSTEES MEETING
 From: Dr. Shelley Barkley, Vice President of Academic and Student Affairs
 Item: **CONSENT**
 RE: Curriculum Items

I am requesting approval of the curriculum item(s) listed below. The items have been approved by the Curriculum Committee of the Faculty Senate as well as the Faculty Senate.

❖ **Education**

➤ **Course Changes**

EDU 175 – Social Issues in Educating Children – 2 credit hours

The course has been revised to emphasize social studies and DEI aspects in early childhood education. It now incorporates new assignments and has been extended from 2 to 3 credit hours. The catalog description will be updated accordingly, aligning with previous modifications made to the course EDU 255 "Language & Literacy in EC" last month.

❖ **Communications**

➤ **New Course**

CMN 225 – Audio/Video Communications & Production - 3 credit hours

A new course is being introduced, aligning with the prospective Mass Media Communications program. It was developed by Dr. Christine Brennemann, an adjunct faculty member in Communications. Form 13 submissions have been completed and acknowledged for articulation with our partnering four-year institutions.

❖ **Philosophy**

➤ **Course Changes**

- **PHL 101, "Introduction to Philosophy" – 3 credit hours**
Updating course description to match IAI course description.
- **PHL 111, "Logic/Critical Thinking" – 3 credit hours**

April 17, 2024, JWCC Board regular meeting

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Changing course title to "Introduction to Critical Thinking" to better align with IAI. Updating course description to better reflect its inclusion in multiple pathways.

- **PHL 121, "Ethics" – 3 credit hours**
Updating course description to match IAI course description.
- **PHL 201, "Major World Religions" – 3 credit hours**
Updating course description to match IAI course description.
- **PHL 211, "Philosophy of Religion" – 3 credit hours**
Updating course description to match IAI course description.

I concur with the recommendation and request the Board of Trustees approve the curriculum items listed

April 17, 2024, JWCC Board regular meeting

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Date: 4/17/2024 BOARD OF TRUSTEES MEETING
From: Dave Hetzler, Dean of CTE
Item: **CONSENT**
RE: **GRANT - Accept New Funds**

- A. **GRANT PROPOSAL TITLE: FY24 Noncredit Workforce Training Initiative**
- B. **GRANT AGENCY: ICCB**
- C. **GRANT APPLICATION DEADLINE: 03/08/2024 GRANT AWARD PERIOD: 04/01/24 - 03/31/25**
- D. **PROPOSAL DESCRIPTION:** The purpose of this funding is to increase responsiveness to employer needs and workforce shortages through building capacity and strengthening the impact of noncredit workforce training at community colleges. This is a non-competitive grant that will allow the Workforce Development Center to develop and teach noncredit training programs that culminate in industry-recognized certification or other occupational credentials and will meet training needs identified by industry employers. The noncredit course offerings will be at no cost to the students and will create a pathway into credit programs without duplicating courses or competencies.
- E. **AWARDED FUNDS: \$100,000**
- F. **OBLIGATION OF INSTITUTIONAL FUNDS/RESOURCES:** No matching funds are required.
- G. **PERSONNEL POSITIONS REQUIRED:** Current JWCC staff and faculty.
- H. **IF REOCCURRING, PROVIDE PREVIOUS YEAR RESULTS:** NA
- I. **(DATE) GRANT APPLICATION SUBMITTED TO BOARD:** 02/21/2024
- J. **(DATE) BOARD APPROVED ACCEPTANCE OF FUNDS:** 04/17/2024
- K. **VICE PRESIDENT/DEAN/DIRECTOR REQUESTING APPROVAL:** Dave Hetzler, Dean of CTE
- L. **STRATEGIC INITIATIVES THIS GRANT ADDRESSES:** Student Success, Excellence in Programs, Enrollment Growth and Stability, Partnerships

I concur with the request and recommend the Board of Trustees authorize the College to ACCEPT funds in the amount of \$100,000 to develop and initiate the Noncredit Workforce Training as outlined above.

April 17, 2024 JWCC Board regular meeting 

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Date: 4/17/2024 BOARD OF TRUSTEES MEETING
From: Dave Hetzler, Dean of Career & Technical Education
Item: **CONSENT**
RE: **GRANT Application or Acceptance of funds**

New or Reoccurring

- A. **GRANT PROPOSAL TITLE:** Adult Education and Literacy Grant
- B. **GRANT AGENCY:** Illinois Community College Board (ICCB)
- C. **GRANT APPLICATION DEADLINE:** 5/3/2024 **GRANT AWARD PERIOD:** 7/01/2024 – 6/30/2025
- D. **PROPOSAL DESCRIPTION:** Adult Education & Literacy grant provides instruction and support services that create pathways for adult learners to obtain knowledge and skills necessary for employment and self-sufficiency; attain a high school equivalency credential and transition to post-secondary education and training; and assist English language learners in improving their reading, writing, speaking, and math skills.
- E. **FUNDS REQUESTED:** \$285,000
- F. **OBLIGATION OF INSTITUTIONAL FUNDS/RESOURCES:** All activities are paid for from the requested grant funds or are absorbed into already budgeted activities. Institutional support match is required.
- G. **PERSONNEL POSITIONS REQUIRED:** Current staff will oversee the activities associated with this grant
- H. **IF REOCCURRING, PROVIDE PREVIOUS YEAR RESULTS:** During FY23, the program served 163 students. 138 GED students and 25 English as a Second Language (ESL) students were enrolled in classes throughout the JWCC district. During the grant year, 32 students passed their GED tests to obtain their State of Illinois high school diploma. in addition to their diploma, 3 students obtained an MSSC Logistics credential.
- I. **(DATE) GRANT APPLICATION SUBMITTED TO BOARD:** 4/17/2024
- J. **(DATE) BOARD APPROVED ACCEPTANCE OF FUNDS:**
- K. **DEAN/DIRECTOR REQUESTING APPROVAL:** Dave Hetzler, Dean of CTE
- L. **STRATEGIC INITIATIVES THIS GRANT ADDRESSES:** Student Success, Excellence in Programs, Leadership and Partnerships.

July 20, 2022 JWCC Board regular meeting

Mission: JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value.

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I concur with the request and recommend the Board of Trustees authorize the College to submit a grant application for \$285,000 for the purpose indicated above.



July 20, 2022 JWCC Board regular meeting

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Date: 4/17/2024 BOARD OF TRUSTEES MEETING
From: David Hetzler, Dean of CTE
Item: **CONSENT**
RE: **GRANT Application or Acceptance of funds**

New or Reoccurring

- A. **GRANT PROPOSAL TITLE:** Adult Volunteer Literacy
- B. **GRANT AGENCY:** Illinois State Library/Secretary of State Literacy Office
- C. **GRANT APPLICATION DEADLINE:** 3/15/2024 **GRANT AWARD PERIOD:** July 1, 2024 – June 30, 2025
- D. **PROPOSAL DESCRIPTION:** Funding supports the provision of training and coordination for volunteer tutors dedicated to assisting adult learners with English proficiency below a ninth-grade level, aiming to enhance their foundational skills in reading, writing, mathematics, and English language.
- E. **FUNDS REQUESTED:** \$89,164
- F. **OBLIGATION OF INSTITUTIONAL FUNDS/RESOURCES:** All activities and positions are funded by this grant and coordinated by the Adult Education staff, also funded by grant funds.
- G. **PERSONNEL POSITIONS REQUIRED:** These grant funds will cover the full time Literacy Coordinator (36 hours/week) and 2 Literacy Outreach Specialists each at 10 hours/week. All related work and salaries are covered by these grant funds. No additional obligation or matching funds are required by the college.
- H. **IF REOCCURRING, PROVIDE PREVIOUS YEAR RESULTS:** During FY23, 22 tutors provided 512 hours of tutoring to 52 adult learners. So far this year, July through December 2023, 19 trained literacy volunteers have provided 336 hours of reading, math, and English language tutoring to 30 adult learners throughout the JWCC district.
- I. **(DATE) GRANT APPLICATION SUBMITTED TO BOARD:**
- J. **(DATE) BOARD APPROVED ACCEPTANCE OF FUNDS:**
- K. **VICE PRESIDENT/DEAN/DIRECTOR REQUESTING APPROVAL:** : Dr. Shelley Barkley, Dave Hetzler
- L. **STRATEGIC INITIATIVES THIS GRANT ADDRESSES:** Student Success, Excellence in Programs, Enrollment Growth and Stability, Stability of Resources, Partnerships

April 17, 2024 JWCC Board regular meeting

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I concur with the request and recommend the Board of Trustees authorize the College to apply for funding in the amount of \$89,164 for Adult Volunteer Literacy services.





Date: **April 17, 2024**, BOARD OF TRUSTEES MEETING

From: Dr. Shelley Barkley, Vice President of Academic and Student Affairs

Item: **Business**

RE: Course Fee Request

I am requesting approval of the below fee range to cover the cost to implement and account for the expenses associated with steel and machinery maintenance. This fee will apply to MFG 131 (Maintenance Machining Fundamentals).

Request Fee Range: \$0 - \$100 per credit hour
 Proposed Credit Hour Fee: \$40 per credit hour

I concur with the recommendation and request the Board of Trustees approve the proposed fee and fee range for new course MFG 131 "Maintenance Machining Fundamentals".



April 17, 2024, JWCC Board regular meeting

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Date: **April 17, 2024**, BOARD OF TRUSTEES MEETING

From: Dr. Shelley Barkley, Vice President of Academic and Student Affairs

Item: **Business**

RE: Course Fee Request

I am requesting approval of the below fee range to cover the expenses related to lab supplies and materials. This fee will apply to ELE 115 (Electrical Troubleshooting).

Request Fee Range: \$0 - \$30 per credit hour

Proposed Credit Hour Fee: \$10 per credit hour

I concur with the recommendation and request the Board of Trustees approve the proposed fee and fee range for new course ELE 115 "Electrical Troubleshooting".

A handwritten signature in cursive script, appearing to read "Bryan Decker".

April 17, 2024, JWCC Board regular meeting

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Date: **April 17, 2024** BOARD OF TRUSTEES MEETING
 From: Josh Welker, Dean of Business Services & Institutional Effectiveness
 Item: **Business**
 RE: Upward Bound Travel Request for Proposal

JWCC solicited request for proposals from qualified vendors to provide travel for the Upward Bound program. The RFP was advertised in the Quincy-Herald Whig and on the John Wood Community College website. One RFP was received.

<u>Vendor</u>	<u>Total Cost</u>
Gerber Tours 100 Crossways Park Dr., Ste 400 Woodbury, NY 11797-2012	\$46,596.00

It is recommended that the Board of Trustees accept the proposal and award to Gerber Tours in the amount of \$46,596.00.

I concur with the recommendation and request the Board of Trustees accept the proposal and award to Gerber Tours in the amount of \$46,596.00.

April 17, 2024 JWCC Board regular meeting

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Date: **April 17, 2024** BOARD OF TRUSTEES MEETING
From: Josh Welker, Dean of Business Services & Institutional Effectiveness
Item: **Business**
RE: Tuition Increase

In order to be in compliance with Illinois Community College Board Administrative Rule 1501.505, we recommend the following changes to out-of-district and out-of-state tuition effective fall 2024:

	Current	Proposed	Increase/Decrease
Out-of-District and Out-of-State	\$259	\$269	\$10

I concur with the recommendation and request the Board of Trustees approve an increase in tuition.

April 17, 2024 JWCC Board regular meeting

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04.17.2024 BOARD OF TRUSTEES MEETING

CALENDAR

April 17, 2024 @ 3:00 p.m. for Board training	Board of Trustees meeting
April 19, 2024	50 th Anniversary Celebration Point D'vine
May 6, 2024	Foundation Golf Outing Quincy Country Club
May 17, 2024 @ 6:00 p.m.	JWCC Graduation Ceremony
May 22, 2024 @ 6:00 p.m.	Board of Trustees meeting
June 7, 2024	Board Retreat
June 18, 2024 @ 6:00 p.m.	Board of Trustees meeting
July 24, 2024 @ 6:00 p.m.	Board of Trustees meeting
August 21, 2024 @ 6:00 p.m.	Board of Trustees meeting
September 18, 202 @ 6:00 p.m.	Board of Trustees meeting
October 16, 2024 @ 6:00 p.m.	Board of Trustees meeting
November 13, 2024 @ 6:00 p.m.	Board of Trustees meeting
December 18, 2024 @ 6:00 p.m.	Board of Trustees meeting

04.17.24 Board of Trustees Regular Meeting

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Date: **4.17.2024** BOARD OF TRUSTEES MEETING
From: John Clopton, Interim Director of Human Resources
RE: Personnel

Personnel Items to Be Approved:

New Hires—Regular

Newbold, JoAnn-Custodian

Request authorization to hire into full-time, non-exempt, benefits-eligible position effective April 8, 2024, at an annual salary of \$28,080.

Ogle, Megan-Instructor, CNA Program/Coordinator of CNA Program

Request authorization to hire into full-time, exempt, benefits-eligible, tenure-track, collective bargaining unit position at BSN Step 10, effective April 1, 2024, at an annual salary of \$47,692.

Thompson, Kelsey-Admissions Advisor/Head Softball Coach

Request authorization to hire into full-time, exempt, benefits-eligible position effective April 8, 2024, at an annual salary of \$43,000.

Yadlapalli, Mounika-Analyst, Systems

Request authorization to hire into full-time, non-exempt, benefits-eligible position effective April 15, 2024, at an annual salary of \$41,534.

Status Changes

Rolando, Matthew-Assistant Director, Information Technology/Server Administrator

Request authorization to change status to full-time, exempt, benefits-eligible position of Assistant Director, Information Technology with additional duties as Network Administrator effective April 1, 2024, at an annual salary of \$85,000.

Root, Meagan-Specialist, Student Services/Admissions

Request authorization to change status to full-time, exempt, benefits-eligible position of Admissions Advisor effective April 8, 2024, at an annual salary of \$38,500.

Vacancies

Administrative Assistant to Director, Support Services

Request authorization to fill full-time, non-exempt, benefits-eligible position pending appropriate administrative review.

Coordinator, Grants

Request authorization to fill full-time, non-exempt, benefits-eligible position pending appropriate administrative review.

April 17, 2024 JWCC Board regular meeting

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Maintenance Technician, Floors

Request authorization to fill full-time, non-exempt, benefits-eligible position pending appropriate administrative review.

Manager, Career Services

Request authorization to fill full-time, exempt, benefits-eligible position pending appropriate administrative review.

Specialist, Student Services/Admissions

Request authorization to fill full-time, non-exempt, benefits-eligible position pending appropriate administrative review.

Specialist, Upward Bound

Request authorization to fill part-time, non-exempt position pending appropriate administrative review.

Retirements/Resignations-Accepted by President

Edwards, Mary-Administrative Assistant to Director, Support Services– retirement effective May 31, 2024

Masters, Kelly-Coordinator, Grants– resignation effective April 5, 2024

Rodgers, Kathleen-Manager, Career Services– resignation effective May 10, 2024

Root, Meagan-Specialist, Student Services/Admissions – resignation of Specialist’s position effective April 5, 2024

Schaller, Kevin-Maintenance Technician, Floors– retirement effective April 5, 2024

Termination

Wellman, Megan-Specialist, Upward Bound

Termination during probationary period effective April 4, 2024

I concur with the Personnel recommendations.



April 17, 2024 JWCC Board regular meeting

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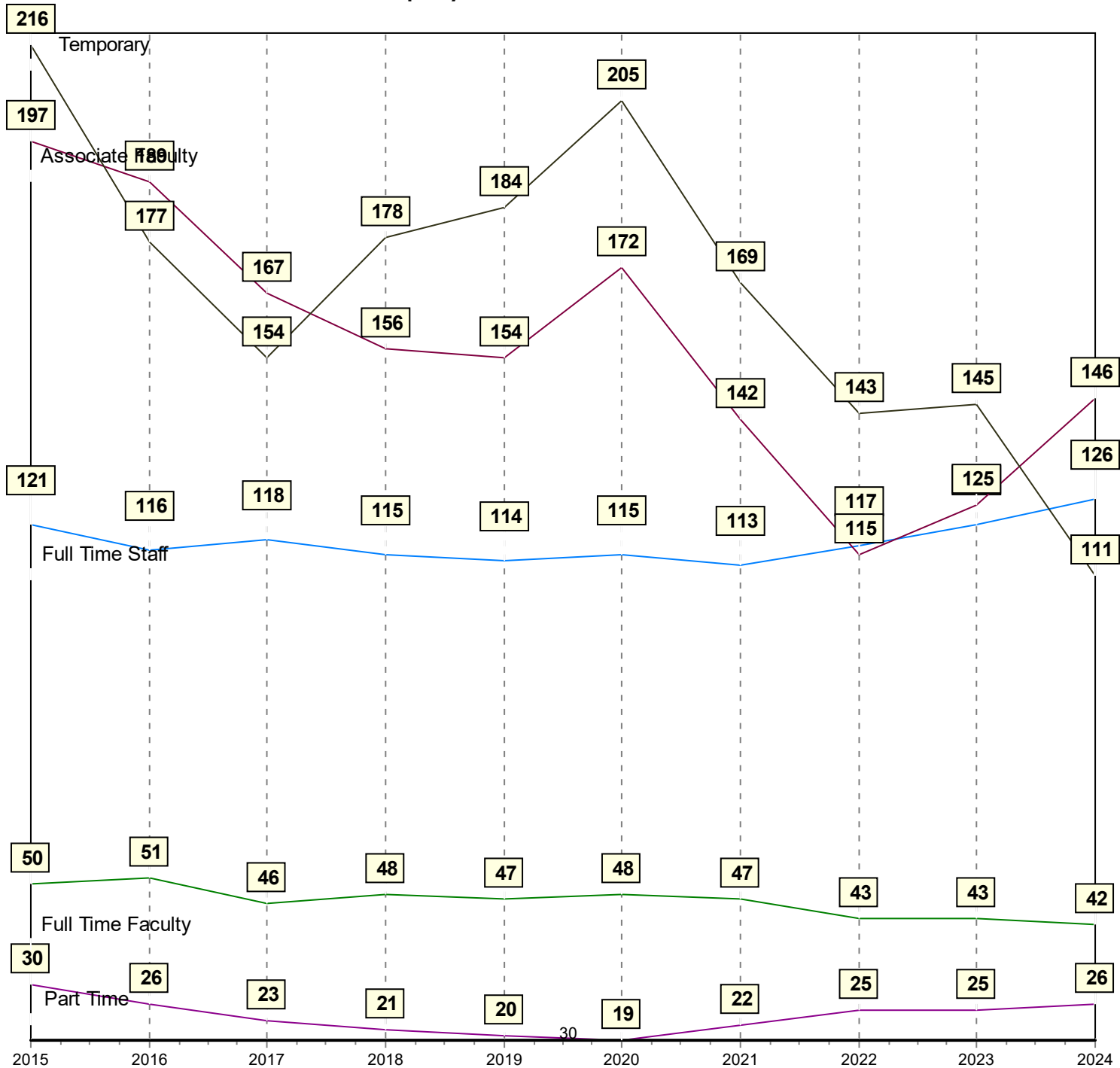
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John Wood Community College, District No. 539

As Of 3/1/2024

Employment Trends



John Wood Community College

Financial Reports

Board of Trustees Meeting

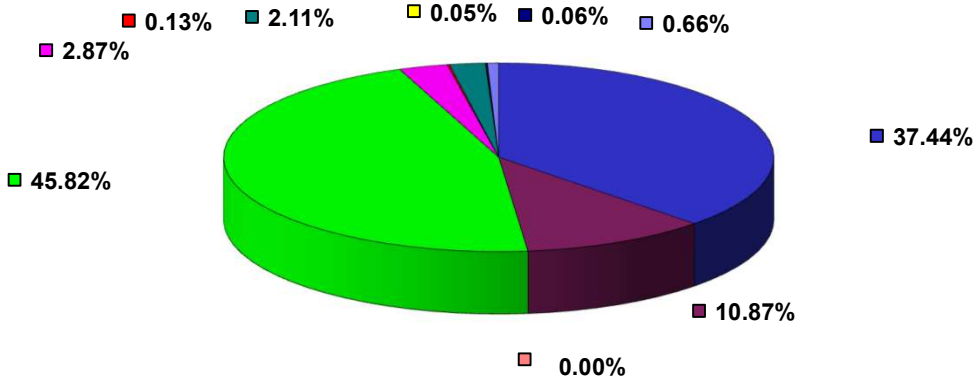
April 17, 2024

John Wood Community College, District No. 539
Comparison of Actual to Budget - FY' 24 to FY' 23
As of March 31, 2024
Unaudited

Operating Funds

	Actual FY ' 24	Budget FY ' 24	% of Budget FY ' 24	Actual FY ' 23	Budget FY ' 23	% of Budget FY ' 23
<u>REVENUES:</u>						
Local Government Revenue	\$6,369,611	\$6,766,572	94.13 %	\$6,497,788	\$6,379,952	101.85 %
State Government Revenue	\$1,849,153	\$2,412,078	76.66 %	\$1,732,604	\$2,261,279	76.62 %
Federal Government Revenue	\$0	\$0	0.00 %	\$0	\$0	0.00 %
Student Tuition and Fees	\$7,796,404	\$7,892,018	98.79 %	\$7,622,477	\$7,024,991	108.51 %
Sales and Services Revenue	\$487,775	\$653,900	74.59 %	\$535,519	\$522,900	102.41 %
Facilities Revenue	\$22,091	\$15,000	147.28 %	\$16,742	\$15,000	111.61 %
Investment Revenue	\$358,168	\$105,000	341.11 %	\$152,483	\$24,400	624.93 %
Gifts and Grants Revenue	\$7,890	\$10,000	78.90 %	\$7,472	\$10,000	74.72 %
Other Revenue	\$11,008	\$8,700	126.53 %	\$21,678	\$11,600	186.88 %
Transfers From	\$112,519	\$150,000	75.01 %	\$113,701	\$162,713	69.88 %
TOTAL REVENUES:	\$17,014,619	\$18,013,268	94.46 %	\$16,700,463	\$16,412,835	101.75 %
<u>EXPENDITURES:</u>						
Salaries	\$6,249,075	\$9,628,359	64.90 %	\$6,208,253	\$9,089,853	68.30 %
Employee Benefits	\$1,688,257	\$2,406,902	70.14 %	\$1,508,392	\$2,161,348	69.79 %
Contractual Services	\$1,227,743	\$1,822,224	67.38 %	\$1,575,277	\$1,554,186	101.36 %
General Materials and Supplies	\$574,944	\$982,440	58.52 %	\$625,084	\$787,167	79.41 %
Travel & Conference/Meeting Expense	\$108,378	\$220,963	49.05 %	\$73,788	\$164,193	44.94 %
Fixed Charges	\$73,843	\$109,293	67.56 %	\$72,884	\$109,975	66.27 %
Utilities	\$466,809	\$735,750	63.45 %	\$468,110	\$642,500	72.86 %
Capital Outlay	\$156,592	\$405,821	38.59 %	\$113,244	\$100,600	112.57 %
Other Expenditures	\$997,865	\$1,196,251	83.42 %	\$950,166	\$1,318,752	72.05 %
Transfers To	\$244,000	\$505,262	48.29 %	\$308,882	\$484,261	63.78 %
TOTAL EXPENDITURES:	\$11,787,506	\$18,013,265	65.44 %	\$11,904,079	\$16,412,835	72.53 %
REVENUES OVER (UNDER) EXPENDITURES	\$5,227,113			\$4,796,383		

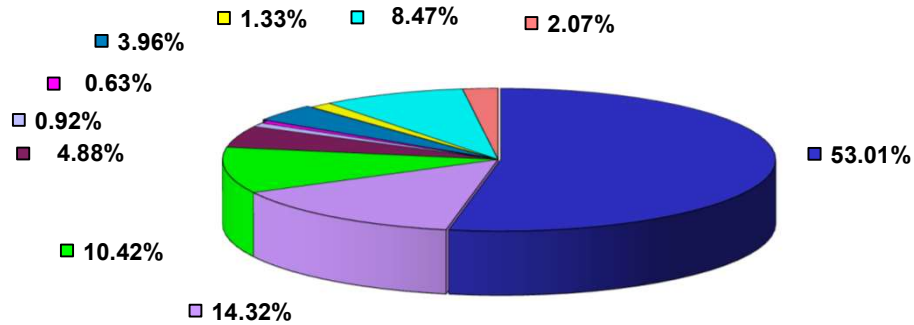
**FY24 Operating Fund Revenues YTD as of March 31, 2024
Unaudited**



Operating Fund Revenues: \$17,014,619

37.44%	Local Government Sources	\$6,369,611
10.87%	State Government Sources	\$1,849,153
0.00%	Federal Government Sources	\$0
45.82%	Student Tuition and Fees	\$7,796,404
2.87%	Sales and Service Fees	\$487,775
0.13%	Facilities Revenue	\$22,091
2.11%	Investment Revenue	\$358,168
0.05%	Gifts and Grants Revenue	\$7,890
0.06%	Other Revenues	\$11,008
0.66%	Transfers from Other Funds	\$112,519

**FY24 Operating Fund Expenditures YTD as of March 31, 2024
Unaudited**



Operating Fund Expenditures: \$11,787,506

53.01%	Salaries	\$6,249,075
14.32%	Employee Benefits	\$1,688,257
10.42%	Contractual Services	\$1,227,743
4.88%	Materials and Supplies	\$574,944
0.92%	Conference and Meeting	\$108,378
0.63%	Fixed Charges	\$73,843
3.96%	Utilities	\$466,809
1.33%	Capital Outlay	\$156,592
8.47%	Other Expenditures	\$997,865
2.07%	Transfer to/from Other Funds	\$244,000

Balance Sheet - All Funds
As of March 31, 2024
Unaudited

	Operating Funds	Oper. & Maint. Fund (Restricted)	Grant Restricted Funds	Special Levy Tax Fund	Working Cash Fund	Bond & Interest Fund	Auxiliary Enterprise Fund
<u>ASSETS</u>							
Cash	\$7,271,868	\$8,351,962	(\$481,163)	\$1,506,484	\$2,270,936	\$382,496	\$2,428,135
Investments	\$5,002,314	\$1,863,721	\$0	\$0	\$2,693,547	\$0	\$0
Receivables	\$759,975	\$0	\$68,422	\$0	\$0	\$0	\$19,325
Accrued Revenue	\$810	\$580	\$832,958	\$67	\$696	\$0	\$169
Interfund Receivables	\$0	\$0	\$355	\$0	\$0	\$0	\$0
Inventory	\$149,646	\$0	\$0	\$0	\$0	\$0	\$275,828
Other Assets	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Prepaid Expenses/Deferred Charges	\$244,496	\$0	\$0	\$9,105	\$0	\$0	\$0
TOTAL ASSETS	\$13,429,110	\$10,216,263	\$420,572	\$1,515,656	\$4,965,179	\$382,496	\$2,723,458
<u>LIABILITIES</u>							
Payroll Deduction Liabilities	(\$2,407)	\$0	\$0	\$120	\$0	\$0	\$0
Accounts Payable	(\$38)	\$0	(\$5,336)	\$0	\$0	\$0	\$245,981
Accrued Expense	\$908,007	\$0	\$65,828	\$32,002	\$0	\$0	\$10,978
Interfund Payables	\$355	\$0	\$0	\$0	\$0	\$0	\$0
Deferred Revenue	\$3,717	\$0	\$4,960	\$0	\$0	\$0	\$0
Other Liabilities	\$65	\$0	\$0	\$0	\$0	\$0	\$0
CLEARING ACCOUNTS	\$11,649	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL LIABILITIES	\$921,349	\$0	\$65,451	\$32,121	\$0	\$0	\$256,959
FUND BALANCE 7/01/2023	\$7,283,452	\$12,121,757	\$124,744	\$948,070	\$4,818,807	\$389,627	\$2,731,724
Revenue Over (Under) Expense	\$5,227,113	(\$1,905,494)	\$230,376	\$535,465	\$146,372	(\$7,130)	(\$265,225)
FUND BALANCE 3/31/2024	\$12,510,565	\$10,216,263	\$355,121	\$1,483,535	\$4,965,179	\$382,496	\$2,466,499
TOTAL LIABILITIES AND FUND BALANCE	\$13,431,914	\$10,216,263	\$420,572	\$1,515,656	\$4,965,179	\$382,496	\$2,723,458

**JWCC Investment Report
FY 2024**

UNAUDITED REPORT

<u>Total Cash and Investments</u>	Value as of <u>March, 31, 2024</u>
JWCC Checking	3,055,055.52
JWCC MMA/Cash	284,453.30
Illinois Funds	13,929,907.20
Raymond James Financial Services	4,471,425.04
Money Market	5,950.88
JWCC CDs & Treasuries	9,559,581.55
Total Cash and Investments	31,306,373.49

<u>Held by JWCC</u>	<u>Interest Rate</u>	<u>Maturity Date</u>		<u>Fund</u>
Checking Accounts	2.00%		3,055,055.52	all funds
Raymond James Financial Services	4.87%		4,471,425.04	all funds
IL FUND Money Market	5.403%		13,929,907.20	all funds
Heartland Bank & Trust Company	0.15%		284,453.30	split 07 & 32
Money Market -FBT	2.00%		5,950.88	all funds
	<u>Yield Rate</u>			
Commerce Bank - Treasury	1.909%	3/31/2024	246,000.00	32
Commerce Bank - Treasury	2.77%	6/15/2024	259,252.07	32
Heartland Bank - Time Deposit	5.39%	10/10/2024	250,000.00	32
Heartland Bank - Time Deposit	5.39%	10/10/2024	100,000.00	07
Heartland Bank - Time Deposit	5.39%	10/10/2024	250,000.00	07
Commerce Bank - Treasury	2.131%	3/15/2025	244,277.95	07
Commerce Bank - Treasury	2.131%	3/15/2025	97,905.05	07
First Bankers Trust - CD	4.86%	4/17/2025	258,468.50	32
Commerce Bank - Treasury	2.97%	6/30/2025	255,872.70	07
Commerce Bank - Treasury	2.97%	6/30/2025	101,971.41	07
Commerce Bank - Treasury	3.60%	9/15/2025	245,371.10	07
Commerce Bank - Treasury	3.60%	9/15/2025	98,148.44	07
Bank of Springfield - CD	5.12%	10/9/2025	250,000.00	07
Commerce Bank - Treasury	4.50%	11/30/2025	2,518,884.64	01
Farmers National Bank of Griggsville - CD	4.81%	12/18/2025	250,000.00	32
Central State Bank - CD	4.87%	3/20/2026	250,000.00	32
First Mid Bank & Trust - CD	4.86%	4/13/2026	100,000.00	07
First Mid Bank & Trust - CD	4.86%	4/13/2026	250,000.00	07
Bank of Springfield - CD	4.91%	10/9/2026	250,000.00	32
Bank of Springfield - CD	4.91%	10/9/2026	100,000.00	32
Farmers National Bank of Griggsville - CD	4.55%	12/18/2026	250,000.00	07
Farmers National Bank of Griggsville - CD	4.55%	12/18/2026	100,000.00	07
Mercantile Bank - CD	4.18%	3/21/2027	250,000.00	07
Mercantile Bank - CD	4.18%	3/21/2027	100,000.00	07
Commerce Bank - Treasury	3.70%	5/15/2027	2,483,429.69	01
Total Cash and Investments			31,306,373.49	

John Wood Community College

Expenditures for Payment

Accounts Payable.	<i>.Presented to Finance Committee</i>
Payroll.	<i>.Presented to.Finance Committee</i>
Petty Cash.	<i>.Presented.to Finance Committee</i>
Purchase Cards.	<i>.Presented.to Finance Committee</i>

Ratification of Expenditures

The foregoing summary of obligations have been processed for payment. The College Administration certifies that these obligations, have been incurred in accordance with Board Policy, and where required, quotes and or bids were obtained. The Finance Committee of the Board has reviewed the payments and reported their findings to the Board of Trustees at the regular meeting.

Ratified this 17th day of April 2024.

Chair

Secretary

Board of Trustees of Community College
District No. 539, Counties of Adams,
Pike, Hancock, Calhoun, Schuyler,
Brown, Morgan, Scott, and Cass,
and the State of Illinois.

Board of Trustees Meeting