



**Board of Trustees of John Wood Community College  
Counties of Adams, Pike, Hancock, Calhoun,  
Schuyler, Brown, Morgan, Scott, Cass  
and State of Illinois**

**PHONE CONFERENCE:**

3CX Conference Joining info:

**Dial 217-641-4100 Enter PIN 213800**

**Employees connected to 3CX can join by dialing 7000 and enter PIN 213800**

*The meeting will begin at 6:00 o'clock P.M. Requests for public comment may be submitted in accordance with board policy or by calling Leah Benz at (217) 641-4102 or by email at [lbenz@jwcc.edu](mailto:lbenz@jwcc.edu) and arrangements will be made to allow public comment through teleconferencing.*

Date: **05.22.24 BOARD OF TRUSTEES REGULAR MEETING**

Location: Board Room, Student Administrative Center, 1301 South 48<sup>th</sup> Street, Quincy, IL 62305

Time: **6:00 P.M.**

**AGENDA**

**Page**

- 1. Call to Order/Appointment of Assistant Secretary**
- 2. Roll Call**
- 3. Pledge of Allegiance; Mission Statement** – JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value
- 4. Introduction**
  - JoAnn Newbold – Custodian
  - Megan Ogle – Instructor, C.N.A Program/Coordinator of C.N.A. Program
  - Kelsey Thompson, Admissions Advisor/ Head Softball coach
  - Mounika Yadlapalli, Systems Analyst, IT department

---

May 22, 2024, Board of Trustees Regular Meeting

**Mission:** JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value.

**Vision:** JWCC will be the community’s partner and leader in education, workforce training and lifelong learning.

**Core Values:** Excellence    Accountability    Integrity    Servant Leadership    Lifelong Learning



Office of the President

- Ag Student National winners’ and recognition of Hall of Fame
    - Emma Taylor
    - Laila Beck
    - Grayson Tedrow
    - Marcus Perry
    - Abe Welbourne
    - Beau Shaffer
    - Sophia Ludwig
    - Wade Allen
    - Luke Jacquot
  - Ag Department – Mike Tenhouse, Justin Lewis, Bethany Beeler
5. **Special Report** - None
  6. **Consideration of Items from the Floor** - None
  7. **Public and/or Employee Comment** - None
  8. **President and Committee Reports**
    - 8.1 **ICCTA/West Central Region Report** – *Mr. Andy Sprague, Ms. Paula Hawley* Table Folder
    - 8.2 **Board Executive Committee Report** – *Mr. Bob Rhea, Mr. Andy Sprague, Ms. Paula Hawley* Table Folder
    - 8.3 **Board Curriculum Committee Report** – *Mr. Don Hess, Dr. Randy Greenwell* Table Folder
    - 8.4 **Board Finance and Audit Committee Report** – *Mr. Larry Fischer, Ms. Angela Greger* Table Folder
    - 8.5 **Student Trustee Report** – *Mr. Kannon Dickerman*
    - 8.6 **Administration Report** – *Dr. Bryan Renfro*
  9. **Consent Agenda**  
**Consent business Items**
    - 9.1 Request approval of 04.17.24 regular Board meeting minutes 1-13
    - 9.2 Request approval of bills for April payment **Finance and Audit Committee**

---

May 22, 2024, Board of Trustees Meeting

**Mission:** JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value.

**Vision:** JWCC will be the community’s partner and leader in education, workforce training and lifelong learning.

**Core Values:** Excellence Accountability Integrity Servant Leadership Lifelong Learning



Office of the President

9.3 Request approval of monthly financial statements for April **Finance and Audit Committee**

9.4 Request approval of trustee & employee travel expenditures for April **Finance and Audit Committee**

9.5 Request approval of curriculum items presented 14

9.6 Request approval of department chairs as elected by faculty 15

**10. Grant items**

10.1 Request approval to submit an application to the Department of Commerce and Economic Opportunity (DCEO) for a grant entitled Automatic Door Lock Security Project RE: Funds Requested: \$100,000 16

**11. Business**

11.1 Request consideration and action on the Employment Contract of President Bryan D. Renfro, PhD, with term from July 1,2024 through June 30, 2028 17-27

11.2 Request approval of adopting a taxing body resolution to add territory to the Quincy, Adams, Brown, County Enterprise Zone and extend benefits allowed by the Illinois Enterprise Zone Act amending the boundary to include a 40-acre United Alloy property as presented 28-49

11.3 Request approval to accept the lowest bid for gravel at the WDC 50

11.4 Request approval of a resolution adopting the 2024 Adams County Multi-Jurisdictional Natural Hazards Mitigation Plan 51-53

**12. Discussion Items**

12.1 Calendar of Events - Retreat Date – June 7 54

**13. Notices and Communications**

**14. Personnel Items**

14.1 Request authorization to employ new staff and faculty, accept resignations, retirements, terminations, and implement status changes as presented. 55-57

**15. Other Items**

**16. Closed Session**

---

May 22, 2024, Board of Trustees Meeting

**Mission:** JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value.

**Vision:** JWCC will be the community’s partner and leader in education, workforce training and lifelong learning.

**Core Values:** Excellence Accountability Integrity Servant Leadership Lifelong Learning



### Office of the President

- 16.1 A closed session will be necessary to consider the appointment, employment, discipline, performance, or dismissal of specific employees of the public body.

### 17. Resume Open Session

### 18. Open Session Matters

Approve any matter discussed in closed session as necessary and limited to those matters authorized for discussion in closed session by motion of the Boards specifically including but not limited to, the hiring, including non-contractual, contract approval, and contract amendment, release, discharge, discipline, transfer, resignation, and retirement of staff

### 19. Adjournment

*“The agenda may refer to addenda, reports, presentations, or other documents. These are available in the board Packet and are incorporated by reference. The packet is available from the President’s office and may be posted on the website with the agenda.”*



Date: **04.17.24** Board of Trustees Meeting

RE: **BOARD MEETING MINUTES**

Location: Board Room, Student Administrative Center, 1301 S. 48th Street Quincy Illinois 62305

1. **Call to Order/Appointment of Assistant Secretary**

The **04.17.24** Board of Trustees meeting was called to order in the Board Room, 1301 S. 48<sup>th</sup> Street, Quincy, Illinois, 62305 at 6:00 p.m. by Mr. Bob Rhea, chair. Mr. Rhea appointed Ms. Benz assistant secretary.

2. **Roll Call**

Ms. Benz called roll:

NAME	AYE	NAY	PRESENT	ABSENT
Ms. Gregory			X	
Ms. Greger				X
Mr. Hess			X	
Mr. Sprague			X	
Ms. Hawley			X	
Dr. Greenwell			X	
Mr. Fischer			X	
Mr. Rhea			X	
Voice Vote				

**Attendees:** Dr. Bryan Renfro, Ms. Leah Benz, Mr. James Rapp, Mr. Josh Welker, Dr. Shelley Barkley, Mr. Gavin Radkins, Mr. Matt Rolando, Mr. Steve Belko, Mr. Dave Hetzler, Ms. Paige Seals, Ms. Alayna Schmoie, Mr. Travis Duke, Mr. Carter Kasparie, Ms. Kelly Larson, Dr. Chris Kaelke, Mr. Eric Foster, Mr. Cole Pracht, Mr. Nathan Kraft, Mr. Mike Sorensen, and Ms. Tracy Orne.

3. **Pledge of Allegiance; Mission Statement** – Pledge of Allegiance was led by Ms. Kaydence Gregory.

4. **Recognition of Outgoing Student Trustee and New Student Trustee Oath of Office**

4.1 *Recognition of outgoing student trustee, Kaydence Gregory.* Dr. Bryan Renfro recognized outgoing student trustee, Ms. Kaydence Gregory. Ms. Gregory served as student trustee from April 2023-April 2024. The board extended congratulations to Kaydence for serving as student trustee.

It was noted that Ms. Gregory received a full scholarship to further her education at Western Illinois University.

4.2 *Oath of Office for Incoming JWCC student trustee - Mr. Kannon Dickerman.*

Newley selected student trustee for 2024-2025 is Mr. Kannon Dickerman. He is a student from Quincy Notre Dame High School. Mr. Jim Rapp, legal counsel, administered the “Oath of Office”.

04.17.24 Board of Trustees meeting

**Mission:** JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value

**Vision:** JWCC will be the community’s partner and leader in education, workforce training and lifelong learning

**Core Values:** Excellence Accountability Integrity Servant Leadership Lifelong Learning



4.3 **Newly Selected Student Government Association Officers for FY24-25**

- Cole, Pracht, Central High School, Camp Point, IL - president
- Travis Duke, Liberty High School, Liberty, IL - vice-president
- Paige Seal, Quincy Senior High School, Quincy, IL - vice president of membership
- Carter Kasparie, Unity High School, Mendon, IL – secretary
- Alayna Schmoie, Quincy Senior High School, Quincy, IL- PR secretary
- Kannon Dickerman, Quincy Notre Dame High School, Quincy, IL

Mr. Eric Foster, Coordinator of Student Life presented the introductions.

5. **Organize the JWCC Board of Trusteee**

5.1 **Election of Officers**

Chair, Vice Chair, Secretary

Three positions on the Board are up for election. Terms of these offices can be held for two years, but past practice of the College is to select new officers every year. Nominations can be individually or a slate of names.

**Motion:** *Request a slate of names for the 2024-2025 positions of the JWCC Board of Trustees. Those names being listed below for each position.*

- *Mr. Bob Rhea – chair*
- *Mr. Andy Sprague – vice-chair*
- *Ms. Paula Hawley -secretary*

Moved by: Mr. Larry Fischer

Seconded by: Dr. Randy Greenwell

**Discussion:** With no further nominations made, the nominations were closed. Mr. Bob Rhea, chair, Mr. Andy Sprague, vice-chair, and Ms. Paula Hawley, secretary will serve another term.

NAME	AYE	NAY	PRESENT	ABSENT
Mr. Dickerman	x			
Ms. Greger				x
Mr. Hess	x			
Mr. Sprague	x			
Ms. Hawley	x			
Dr. Greenwell	x			
Mr. Fischer	x			
Mr. Rhea	x			
Voice Vote				

5.2 **Selection/appointment of Board of Trustees Sub-Committees**

04.17.24 Board of Trustees meeting

**Mission:** JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value

**Vision:** JWCC will be the community’s partner and leader in education, workforce training and lifelong learning

**Core Values:** Excellence Accountability Integrity Servant Leadership Lifelong Learning



Office of the President

Mr. Bob Rhea, as current chairman, appointments/selects representation to the Board sub-committees. Representation on the Executive Committee is the positions of Chair, Vice-Chair, and Past Chair of the Board.

The Executive Committee members will be Mr. Rhea, chair, Mr. Sprague, vice-chair, and Ms. Hawley, secretary.

The Curriculum Committee members will be Dr. Randy Greenwell and Mr. Don Hess. The Finance and Audit Committee will be Mr. Larry Fischer and Ms. Angela Greger.

5.3 **Selection of ICCTA representative and first alternate** Dr. Randy Greenwell will be the ICCTA representative and Mr. Don Hess will be first alternate.

6. **Resolution for adoption of Reorganization**

**Motion:** *Request adoption of a resolution providing for the organization of the John Wood Community College Board of Trustees*

Moved by: Dr. Greenwell  
Seconded by: Ms. Hawley

**Discussion:** The adoption of this Resolution verifies the organizational structure for 2024-2025 for John Wood Community College Board of Trustees.

NAME	AYE	NAY	PRESENT	ABSENT
Mr. Dickerman	x			
Ms. Greger				x
Mr. Hess	x			
Mr. Sprague	x			
Ms. Hawley	x			
Dr. Greenwell	x			
Mr. Fischer	x			
Mr. Rhea	x			
Voice Vote				

7. **Introductions**

- Gavin Radkins, Audio Visual Services Coordinator
- Nathan Kraft, PT Help Desk Technician
- William Belko- Political Science/History Instructor
- Michael Wells - Business and Computer Science

8. **Special Report - None**

04.17.24 Board of Trustees meeting

**Mission:** JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value

**Vision:** JWCC will be the community's partner and leader in education, workforce training and lifelong learning

**Core Values:** Excellence Accountability Integrity Servant Leadership Lifelong Learning



9. **Consideration of Items from the Floor - None**

10. **Public and/or Employee Comment - None**

11. **President and Committee Reports**

11.1 **ICCTA/West Central Region Report – Mr. Andy Sprague, ICCTA representative, Mr. Andrew Sprague, Ms. Paul Hawley.** Dr. Shelley Barkley attended the West Central Regional meeting at Black Hawk College. A tour of their college and ag arena was done. Discussion was held on House Bill 5029. Plans were discussed to host another meeting in September or October.

11.2 **Board Executive Committee Report – Mr. Bob Rhea, Mr. Andy Sprague, Ms. Paula Hawley**  
The Executive Committee met on Thursday, April 11, 2024, in room C252 at 1:30 pm. Attendees were Mr. Andy Sprague; Ms. Paula Hawley; and Mr. Bob Rhea trustees (via Zoom), Dr. Bryan Renfro; president, and Ms. Leah Benz; notetaker, present. Mr. Brueck, director of information technology, joined the meeting at the beginning.

The committee reviewed the April Board agenda items. Other items discussed included:

**DEI update** - A team from U of I’s Office of Community College Research and Leadership visited campus to assist with writing our required DEI plan for the state of Illinois. Various forums were held on campus and sessions were held to gather data/information. The Board will have an opportunity to review the plan prior to the May 30 submission deadline date.

**Trellis Survey** - JWCC had a 23.4% response rate on the Trellis Survey which is considered very good. It highlighted topics of financial security, ability to pay for college, institutional support perceptions, the student’s well-being, and special populations of students. Dr. Renfro will share the results with the entire board. One item currently being updated is our food pantry.

**Parent and Child Together (PACT)** - Discussion continues on an opportunity of childcare offering through this organization. Consideration of location, cost, availability to students and employees have been explored. A “draft” agreement was developed and shared with the Executive Committee and legal representative for further review.

**Title VI Plan** - The college is in the process of developing a Title VI program compliance plan for review and approval for 2024. Documents have been sent to be completed.

**Board Retreat** - The Board retreat date has been moved to June 7. Location was determined to be held at the WDC.

**50<sup>th</sup> Anniversary** -An update was given on the anniversary celebration. A brief agenda of activities was shared.





**Board i-pads** – A brief discussion was held on the need of i-pads for Board use. The current i-pads are becoming where the necessary updates cannot be provided. Discussion was held on the need to budget for new i-pads.

**11.3 Board Curriculum Committee Report - Mr. Larry Fischer, Ms. Angela Greger.** The Curriculum Committee met on Wednesday, April 10, 2024, at 11:00 a.m. at John Wood Community College. Attendees were Larry Fischer; trustee, Dr. Shelley Barkley; Vice President of Academic & Student Affairs, Dr. Bryan Renfro; president, and Ms. Kristina Johnson notetaker. Absent was Ms. Angela Greger.

A course change within the Education department, entailing enhancements that incorporate social studies and further emphasize diversity, equity, and inclusion (DEI) aspects into the course. This involves altering the course description and increasing the credit hours from two to three for EDU 175 Social Issues in Educating Children.

The Communications department has introduced a new course, CMN 225, titled "Audio/Video Communications and Production," at three credit hours. This course serves as a fundamental exploration of audio/video production for both personal and professional purposes.

Several philosophy courses underwent updates to align with the standards set by the Illinois Articulation Initiative (IAI), aiming to enhance transferability. In addition to these updates was a title change for PHL 111 from "Logic/Critical Thinking" to "Introduction to Critical Thinking," reflecting the course's subject matter. All modifications maintained the courses' three-credit-hour status.

**11.4 Board Finance and Audit Committee Report – Dr. Randy Greenwell, Mr. Don Hess** – The Finance and Audit Committee met on April 10, 2024, at 2:00 p.m., at John Wood Community College. Present were Dr. Bryan Renfro; president, Josh Welker; dean of business services & institutional effectiveness, Dr. Randy Greenwell; trustee, Mr. Don Hess; trustee and Jenny Venvertloh; notetaker.

Bills for payment, travel requests, financials, board budget, and investments were reviewed and discussed.

April Board agenda items discussed.



**Tuition** – In order to be in compliance with the Illinois Community College Board Administrative Rule 1501.505, Administration recommended a \$10 increase to out-of-district and out-of-state tuition effective fall 2024.

**Upward Bound Travel Request for Proposals** - JWCC solicited request for proposals from qualified vendors to provide travel for the Upward Bound program. One proposal was received. It is recommended that the Board of Trustees accept the proposal and award to Gerber Tours in the amount of \$46,596.00.

11.5 **Student Trustee Report – Mr. Kannon Dickerman** – SGA students participated in events to help restock the food pantry and clean up debris on 48<sup>th</sup> street. Eight bags of trash were filled.

Ice-cream sundaes with Dr. Barkley was held. Thirty students were in attendance.

The appreciation BBQ was a success. Over 250 enjoyed the event.

SGA is participating in the Dogwood Parade on May 4.

11.6 **Administration Report – Dr. Renfro** – Acknowledgement was given to all the student leaders for next school year. Dr. Renfro shared some of the survey results from the Trellis Survey. It showed our students experience food insecurities, housing issues, financial hardships, unreliable transportation, and experience mental health anxiety.

JWCC is finalizing the reveal of this year’s winner of our Career Makeover. This is the 12<sup>th</sup> year for the college and WGEM providing an opportunity for an individual to enroll in college.

The College is entering into a partnership with Bella Ease for adult education services. GED classes will be offered in the downtown area.

The 50<sup>th</sup> anniversary celebration is Friday, April 19. It is anticipated to be a great event. Funds from this event go towards the Pathway scholarship.

Mr. Fischer expressed the need to have safe travel on 48<sup>th</sup> street. This continues to be a safety hazard for students.

12. **Consent Agenda**  
**Consent business**

12.1 Request approval of 03.20.24 Board regular meeting minutes

12.2 Request approval of bills for payment for March **Finance and Audit Committee**

12.3 Request approval of monthly financial statements for March **Finance and Audit Committee**

---

04.17.24 Board of Trustees meeting

**Mission:** JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value

**Vision:** JWCC will be the community’s partner and leader in education, workforce training and lifelong learning

**Core Values:** Excellence Accountability Integrity Servant Leadership Lifelong Learning



12.4 Request approval of trustee and employee travel expenditures for March **Finance & Audit Committee**

12.5 Request approval of a curriculum items presented

**MOTION:** Request approval of the consent agenda items

Moved by: Ms. Hawley

Seconded by: Mr. Sprague

**Discussion:**

NAME	AYE	NAY	PRESENT	ABSENT
Mr. Dickerman	x			
Ms. Greger				x
Mr. Hess	x			
Mr. Sprague	x			
Ms. Hawley	x			
Dr. Greenwell	x			
Mr. Fischer	x			
Mr. Rhea	x			
Voice Vote				

13. **Grant Items All grants were approved under one motion.**

13.1 Request acceptance of grant funds from ICCB for FY24 Noncredit Workforce Training Initiative **Awarded Amount: \$100,000**

Moved by: Dr. Greenwell

Seconded by: Mr. Hess

**Discussion:** The purpose of this funding is to increase responsiveness to employer needs and workforce shortages through building capacity and strengthening the impact of noncredit workforce training at community colleges. This is a non-competitive grant that will allow the Workforce Development Center to develop and teach noncredit training programs that culminate in industry-recognized certification or other occupational credentials and will meet training needs identified by industry employers. The noncredit course offerings will be at no cost to the students and will create a pathway into credit programs without duplicating courses or competencies

13.2 Request to submit a grant application from ICCB for Adult Education and Literacy **Amount Requested: \$285,000**

**Discussion:** Adult Education & Literacy grant provides instruction and support services that create pathways for adult learners to obtain knowledge and skills necessary for employment and self-



Office of the President

sufficiency; attain a high school equivalency credential and transition to post-secondary education and training; and assist English language learners in improving their reading, writing, speaking, and math skills.

13.3 Request to submit a grant application from Illinois State Library/Secretary of State Literacy Office for Adult Volunteer Literacy **Amount Requested:** \$89,164

**Discussion:** Funding supports the provision of training and coordination for volunteer tutors dedicated to assisting adult learners with English proficiency below a ninth-grade level, aiming to enhance their foundational skills in reading, writing, mathematics, and English language.

NAME	AYE	NAY	PRESENT	ABSENT
Mr. Dickerman	x			
Ms. Greger				x
Mr. Hess	x			
Mr. Sprague	x			
Ms. Hawley	x			
Dr. Greenwell	x			
Mr. Fischer	x			
Mr. Rhea	x			
Voice Vote				

14. **Business**

14.1 **MOTION:** Request approval of the proposed fee of \$40.00 per credit hour and fee range of \$0-\$100 per credit hour for new course MFG 131 Maintenance Machining Fundamentals.

Moved by: Mr. Hess  
Seconded by: Mr. Fischer

**Discussion:** The fee range to cover the cost to implement and account for the expenses associated with steel and machinery maintenance was proposed. This fee will apply to MFG 131 (Maintenance Machining Fundamentals).

Request Fee Range: \$0 - \$100 per credit hour

Proposed Credit Hour Fee: \$40 per credit hour

NAME	AYE	NAY	PRESENT	ABSENT
Mr. Dickerman	x			
Ms. Greger				x
Mr. Hess	x			
Mr. Sprague	x			

04.17.24 Board of Trustees meeting



Office of the President

Ms. Hawley	x			
Dr. Greenwell	x			
Mr. Fischer	x			
Mr. Rhea	x			
Voice Vote				

14.2 MOTION: Request approval of the proposed fee of \$10.00 per credit hour and fee range of \$0-\$30 per credit hour for new course ELE 115 Electrical Troubleshooting

Moved by: Mr. Sprague
Seconded by: Mr. Fischer

Discussion: This fee range is to cover the expenses related to lab supplies and materials. This fee will apply to ELE 115 (Electrical Troubleshooting).

Request Fee Range: \$0 - \$30 per credit hour

Proposed Credit Hour Fee: \$10 per credit hour

NAME	AYE	NAY	PRESENT	ABSENT
Mr. Dickerman	x			
Ms. Greger				x
Mr. Hess	x			
Mr. Sprague	x			
Ms. Hawley	x			
Dr. Greenwell	x			
Mr. Fischer	x			
Mr. Rhea	x			
Voice Vote				

14.3 MOTION: Request acceptance of the proposal to provide travel for the Upward Bound program to Gerber Tours in the amount of \$46,596.

Moved by: Dr. Greenwell
Seconded by: Mr. Sprague

Discussion: JWCC solicited request for proposals from qualified vendors to provide travel for the Upward Bound program. The RFP was advertised in the Quincy-Herald Whig and on the John Wood Community College website. One RFP was received.

Vendor	Total Cost
Gerber Tours 100 Crossways Park Dr., Ste 400 Woodbury, NY 11797-2012	\$46,596.00



NAME	AYE	NAY	PRESENT	ABSENT
Mr. Dickerman	x			
Ms. Greger	x			
Mr. Hess				x
Mr. Sprague	x			
Ms. Hawley	x			
Dr. Greenwell	x			
Mr. Fischer	x			
Mr. Rhea	x			
Voice Vote				

14.4 **MOTION:** Request approval of an increase of out-of-District and out-of-State tuition from \$259-\$269

Moved by: Dr. Greenwell  
Seconded by: Mr. Hess

**Discussion:** In order to be in compliance with Illinois Community College Board Administrative Rule 1501.505, the following recommendation to out-of-district and out-of-state tuition effective fall 2024 was:

	Current	Proposed	Increase/Decrease
Out-of-District and Out-of-State	\$259	\$269	\$10

NAME	AYE	NAY	PRESENT	ABSENT
Mr. Dickerman	x			
Ms. Greger				x
Mr. Hess	x			
Mr. Sprague	x			
Ms. Hawley	x			
Dr. Greenwell	x			
Mr. Fischer	x			
Mr. Rhea	x			
Voice Vote				

15. **Discussion Item**

15.1 Calendar of Events

- Board Retreat Date – June 7, 2024, Time: 8:00-2:00, Location: WDC

16. **Notices and Communications**

04.17.24 Board of Trustees meeting

**Mission:** JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value  
**Vision:** JWCC will be the community's partner and leader in education, workforce training and lifelong learning  
**Core Values:** Excellence Accountability Integrity Servant Leadership Lifelong Learning



17. **Personnel Items**

17.1 **MOTION:** *Authorize to employ new staff and faculty, accept resignations, retirements, terminations, and implement status changes as presented.*

Moved by: Mr. Sprague  
Seconded by: Dr. Greenwell

**Discussion:**

NAME	AYE	NAY	PRESENT	ABSENT
Mr. Dickerman	x			
Ms. Greger				x
Mr. Hess	x			
Mr. Sprague	x			
Ms. Hawley	x			
Dr. Greenwell	x			
Mr. Fischer	x			
Mr. Rhea	x			
Voice Vote				

18. **Other Items**

19. **Closed Session**

19.1 A closed session will be necessary to consider the appointment, employment, discipline, performance, or dismissal of specific employees of the public body and to release closed session minutes and destruction of closed session recordings.

Moved by: Dr. Greenwell  
Seconded by: Mr. Fischer

**Discussion:**

NAME	AYE	NAY	PRESENT	ABSENT
Mr. Dickerman	x			
Ms. Greger				x
Mr. Hess	x			
Mr. Sprague	x			
Ms. Hawley	x			
Dr. Greenwell	x			
Mr. Fischer	x			
Mr. Rhea	x			
Voice Vote				



20. **Resume Open Session**

Moved by: Dr. Greenwell

Seconded by: Mr. Sprague

**Discussion:**

NAME	AYE	NAY	PRESENT	ABSENT
Mr. Dickerman	x			
Ms. Greger				x
Mr. Hess	x			
Mr. Sprague	x			
Ms. Hawley	x			
Dr. Greenwell	x			
Mr. Fischer	x			
Mr. Rhea	x			
Voice Vote				

20.1 **MOTION:** *Approval to release closed session minutes from July 2023 through December 2023 and destruction of closed session recordings April 2022 – October 2022.*

Moved by: Dr. Greenwell

Seconded by: Ms. Hawley

**Discussion:**

NAME	AYE	NAY	PRESENT	ABSENT
Mr. Dickerman	x			
Ms. Greger				x
Mr. Hess	x			
Mr. Sprague	x			
Ms. Hawley	x			
Dr. Greenwell	x			
Mr. Fischer	x			
Mr. Rhea	x			
Voice Vote				

21. **Adjournment**

21.1 **MOTION:** *Adjourn the April 17, 2024, Board of Trustees regular meeting.*

Moved by: Dr. Greenwell

Seconded by: Mr. Hess





NAME	AYE	NAY	PRESENT	ABSENT
Mr. Dickerman	x			
Ms. Greger				x
Mr. Hess	x			
Mr. Sprague	x			
Ms. Hawley	x			
Dr. Greenwell	x			
Mr. Fischer	x			
Mr. Rhea	x			
Voice Vote				

**22. Approval:**

Approved the **22<sup>nd</sup> day of May 2024**, at a meeting of the Board of Trustees of Community College District No. 539, meeting at the Student Administrative Center, 1301 South 48<sup>th</sup> Street, Quincy Illinois 62305 at which \_\_\_\_\_ voting members were present, constituting a quorum by a vote of \_\_\_ ayes and \_\_\_\_\_ nays.

**CHAIR:**X \_\_\_\_\_ **SECRETARY:**X \_\_\_\_\_



Date: **May 22, 2024**, BOARD OF TRUSTEES MEETING  
 From: Dr. Shelley Barkley, Vice President of Academic and Student Affairs  
 Item: **CONSENT**  
 RE: Curriculum Items

I am requesting approval of the curriculum item(s) listed below. The items have been approved by the Curriculum Committee of the Faculty Senate as well as the Faculty Senate.

❖ **Adult Education**  
 ➤ **New Courses**

- ABE 050 – Career Pathways Bridge (1 credit hour) Beginning Level**
- ASE 050 – Career Pathways Bridge (1 credit hour) Advanced Level**
- ESL 050 – Career Pathways Bridge (1 credit hour) English is a Second Language**

The course aims to guide students in exploring career options matching their interests and skills, assisting them in identifying potential careers, and developing a personalized pathway for transitioning from earning their GED to a successful, long-term vocation or career.

**Fine Arts**  
 ➤ **New Course**

- MUS 153 – Chamber Music Ensemble – (1 credit hour)**
- This course offers an extra ensemble opportunity tailored for string players, expanding their choices. It aims to offer ensemble experience specifically for instrumental groups like string players, which are not commonly included in band ensembles.

**I concur with the recommendation and request the Board of Trustees approve the curriculum items listed**



Date: **May 22, 2024**, BOARD OF TRUSTEES MEETING  
From: Dr. Shelley Barkley, Vice President of Academic and Student Affairs  
Item: **Consent**  
RE: Department Chair Appointments

In accordance with the Collective Bargaining Agreement, department chair elections have been completed. I am recommending the Board of Trustees approve the department chairs identified below:

- Agriculture – (Director of the Agriculture Center)- Jody Heavner
- Business and Computer Science- Devron Sternke
- Communication, Languages, and Literature- Todd Saxton
- Fine Arts, Humanities & Education– Dr. Steven Soebbing
- Mathematics – Melissa Knapp & Brenda Graff (Co-Chairs)
- Natural Sciences – Dr. Christopher Kaelke
- Social/Behavioral Sciences –Beth Reinhardt
- Health Sciences- (Director of Allied Health and EMS)- Kimberly Buck

**I concur with the recommendation and request the Board of Trustees approve the above department chairs elected by the faculty.**



Date: 5/22/2024 BOARD OF TRUSTEES MEETING  
From: Curtis Kelty, Chief of Police  
Item: **CONSENT**  
RE: **GRANT Application for New funds**

- A. **GRANT PROPOSAL TITLE:** Automatic Door Lock Security Project
- B. **GRANT AGENCY:** Department of Commerce and Economic Opportunity (DCEO)
- C. **GRANT APPLICATION DEADLINE:** 2024                      **GRANT AWARD PERIOD:** July 2024 – June 2025
- D. **PROPOSAL DESCRIPTION:** DCEO – Rebuild Illinois Capital Program: Capital funding initiative to address critical infrastructure needs in Illinois. JWCC is requesting to utilize the appropriations to install a new security lockdown system for buildings A, B, C, and D at the main campus. In emergency events, the push of a “panic button” would automatically initiate 1) an emergency call to the alarm company, 2) an announcement over the intercom system, and 3) automatic lock down of all entrances/exits.
- E. **FUNDS APPROPRIATED:** \$100,000
- F. **OBLIGATION OF INSTITUTIONAL FUNDS/RESOURCES:** The professional quote for the full project is \$116,000, and the appropriation is only \$100,000. JWCC will need to secure the additional \$16,000 to complete the project.
- G. **PERSONNEL POSITIONS REQUIRED:** Current staff will oversee the activities associated with this grant.
- H. **IF REOCCURRING, PROVIDE PREVIOUS YEAR RESULTS:**
- I. **(DATE) GRANT APPLICATION SUBMITTED TO BOARD:** 5/22/2024
- J. **(DATE) BOARD APPROVED ACCEPTANCE OF FUNDS:**
- K. **VICE PRESIDENT/DEAN/DIRECTOR REQUESTING APPROVAL:** Curtis Kelty, Chief of Police
- L. **STRATEGIC INITIATIVES THIS GRANT ADDRESSES:** Excellence in Programs, Responsible Management of Resources

**I concur with the request and recommend the Board of Trustees authorize the College to submit an application for \$100,000 for the DCEO Illinois appropriations project.**

---

May 22, 2024 JWCC Board regular meeting

**Mission:** JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value.

**Vision:** JWCC will be the community’s partner and leader in education, workforce training and lifelong learning.

**Core Values:** Excellence    Accountability    Integrity    Servant Leadership    Lifelong Learning



Office of the President

Date: **May 22, 2024**, BOARD OF TRUSTEES MEETING

Item: **Business**

RE: President's contract

The annual review of the president's contract was completed. A request for approval is being made regarding a new president's employment contract effective July 1, 2024, through June 30, 2028.

---

May 22, 2024 JWCC Board regular meeting

**Mission:** JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value.

**Vision:** JWCC will be the community's partner and leader in education, workforce training and lifelong learning.

**Core Values:** Excellence Accountability Integrity Servant Leadership Lifelong Learning

**JOHN WOOD COMMUNITY COLLEGE**  
**PRESIDENT'S EMPLOYMENT CONTRACT**  
**(ENDING JUNE 30, 2028)**

This Agreement is made as of the 22nd day of May, 2024, by and between the BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 539, COUNTIES OF ADAMS, PIKE, HANCOCK, CALHOUN, SCHUYLER, BROWN, MORGAN, SCOTT AND CASS, AND STATE OF ILLINOIS, commonly known as JOHN WOOD COMMUNITY COLLEGE (herein "Board"), and BRYAN D. RENFRO, PhD (herein "President" or "Dr. Renfro").

The parties acknowledge:

A. The Board and President currently have a contract providing for the President's employment through December 31, 2024.

B. The Board and President wish to modify, restate, and extend the terms of President's employment effective July 1, 2024, replacing entirely the provisions of the currently effective contract except as otherwise expressly stated in this contract.

C. This contract is intended to set forth the agreement between the parties regarding President's continued employment by the Board for the term herein set forth.

ACCORDINGLY, for and in consideration of the mutual covenants and promises hereinafter contained, it is agreed as follows:

1. EMPLOYMENT: The Board hereby employs President and President hereby enters into the employ of the Board as President of John Wood Community College as set forth in this contract for the term of this contract. Such employment shall be subject to the terms and conditions of this contract.

2. DUTIES AND RESPONSIBILITIES:

A. GENERALLY: President's duties and responsibilities as President of John Wood Community College shall be those usual and customary for presidents of public community colleges in the State of Illinois including, but not necessarily limited to, those that are now or hereafter set forth in the policies of the Board and in any job description. John Wood Community College reserves the right to reasonably amend such policies and job descriptions. The duties and responsibilities are subject to reclassification or reassignment as provided in paragraph 7, below.

B. RESIDENCY: President, as a condition of employment, is required to maintain legal and actual residency within the geographic boundaries of Community College District No. 539.

C. **PERSONAL STANDARDS:** President recognizes that as president of John Wood Community College, President's personal conduct reflects on and impacts the Board, John Wood Community College, and those associated with John Wood Community College, even if not directly related to the performance of President's duties and responsibilities to or for the Board and John Wood Community College. Accordingly, President is expected to and agrees to conduct oneself in accordance with the highest standards of lawful conduct, morality, honesty, and professional standards, and will not engage in conduct that is detrimental to the Board or John Wood Community College.

3. **TERM; EXISTING CONTRACT:**

A. **INITIAL TERM:** This contract and President's employment under this contract shall take effect as of July 1, 2024, and continue in force thereafter through and including June 30, 2028.

B. **RENEWAL DISCRETIONARY:** If not superseded or replaced by a subsequent contract, this contract shall terminate on the date stated. Renewal or extension of the President's employment is discretionary. Without requiring the same as a matter of contract, it would be anticipated that at the initiative of the Board or President, the Board would consider the renewal or extension of President's contract not less than six (6) months prior to the end of the stated term.

C. **TERMINATION:** This contract may be terminated as provided in this contract and, at any time, for just cause, violation of the terms of the contract, or any basis allowed by law.

D. **CURRENT CONTRACT:**

1.) It is agreed that the current contract dated the 26th day of October, 2022, shall remain in effect through June 30, 2024, but shall thereafter be of no further force and effect. Effective July 1, 2024, President's employment shall be governed instead entirely by this contract.

2.) As additional consideration for this contract and the replacement of the current contract, President shall receive an increase in salary effective retroactive to January 1, 2024, of four percent (4%) payable on or before June 30, 2024, that is, Four Thousand Two Hundred Dollars (\$4,200.00). Retroactive salary effective through June 30, 2024, shall be paid in a lump sum as soon as practical. It is recognized that President did not receive a salary increase since President's initial employment.

E. **PRESIDENT'S OPTION TO TERMINATE:** President states that he has every intention of continuing his employment for the full term of this contract. The parties recognize, however, that professional, family, personal, or other considerations may prompt President to consider the need, benefit, or advisability of accepting another position or opportunity. To this end, President shall have the right without penalty to resign on reasonable notice to the Board and terminate this contract. Reasonable notice would be not less than four

(4) months' prior written notice of the effective date of termination delivered to the Board Chair or such shorter notice as is acceptable to the Board.

#### 4. COMPENSATION AND BENEFITS:

##### A. SALARY:

1.) The gross annualized salary for President during the first year of this contract (July 1, 2024 – June 30, 2025) shall be Two Hundred and Twenty-Five Thousand Four Hundred and Ninety-Eight Dollars (\$225,498.00).

2.) The gross annual salary rate may be adjusted from time to time as agreed to by both parties, provided however that the Board agrees to increase President's salary each year after the initial year of this contract at the same time and by not less than the same percentage as the compensation of exempt administrative professional staff generally. Any other increase would require separate approval.

3.) The gross salary is subject to usual, customary, and required withholdings.

B. GENERAL BENEFITS: President will be entitled to participate, on the same terms and conditions, in those regular and supplemental benefits provided generally from time to time by the Board or the State of Illinois to other members of the Board's exempt administrative professional staff. These include, by way of example: medical, health and dental insurance; vacation; and the State Universities Retirement System (SURS). Because President is currently employed by the Board, accrued leave time will be carried over to this contract and employment.

##### C. SPECIAL BENEFITS:

1.) Generally: President will receive the special benefits provided in this subparagraph while serving as President of John Wood Community College. These benefits commence effective on July 1, 2024, but it is recognized that all but the non-accountable vehicle or transportation allowance will continue through June 30, 2024, under the existing contract.

##### 2.) Vehicle Mileage Allowances:

a.) President will be reimbursed for actual mileage when President's vehicle is used in connection with his activities and responsibilities as President at the Internal Revenue Service standard mileage rate applicable from time to time in accordance with the Board's general mileage reimbursement policy. Claims for reimbursement will be subject to documentation and accountability generally required of employees to obtain reimbursement.



b.) President additionally will be paid a monthly non-accountable vehicle or transportation allowance of Three Hundred and Fifty Dollars (\$350.00) commencing effective July 1, 2024.

3.) Cellular Phone Allowance: The Board will pay to President a flat or fixed cellular phone or personal communication device allowance of One Hundred Dollars (\$100.00) per month. The account and ownership of the phone or device and rights to any number will be with President.

4.) Service Club Dues: The Board will provide reimbursement for basic dues necessary to maintain membership in no more than two (2) service clubs and/or similar organizations of President's choice operating within the community college district. Such reimbursement shall not exceed One Thousand Five Hundred Dollars (\$1,500.00) annually. This reimbursement does not include social or country clubs.

5.) Other Expenses: The Board will reimburse President for all reasonable, ordinary, and necessary in-state and out-of-state travel, and other expenses pertaining to the performance of John Wood Community College business, excluding automobile expenses. All such expenses must be consistent with Board policies, such as those relating to amounts, approval, accountability, and reimbursement, as from time to time in effect. Where approved by the Board in advance, such expenses also may include attendance by a spouse or other person who accompanies President.

D. MEDICAL AND HEALTH INSURANCE: In addition to the medical, health, and dental insurance provided to President individually, effective July 1, 2024, the Board agrees to provide without cost to the President family or spousal coverage as selected by the President, under the Board's applicable employee medical, health, and dental insurance plan as may be generally available to employees.

E. NATIONAL CONVENTIONS OR PROGRAMS: Subject to separate Board approval, President will be reimbursed the expenses of his, and if also approved, the President's spouse's, reasonable, ordinary, and necessary registration, travel, meal, and other expenses associated with attendance at or participation in national conventions, programs, or institutes as authorized by the Board from time to time.

5. EVALUATION: The members of the Board will evaluate President's performance from time to time in a manner determined in the Board's discretion and promptly provide President the results of such evaluation. This evaluation will relate directly to such matters as the Board considers relevant and appropriate, such as President's performance and attainment of the mission, goals and objectives of the Board. Failure to evaluate will not, however, result in this contract being extended, entitle President to any remedy, diminish any rights or discretion of the Board, or be considered a breach of this contract. Pursuant to Section 3-75 of the Illinois Public Community College Act (110 ILCS 805/3-75), such evaluation will be considered when the Board contemplates any bonus, raise, or severance agreement for the President beyond what is provided for in this contract.

6. ANNUAL PHYSICAL EXAMINATION: President will obtain an annual general physical examination. The physical will be paid for by the Board except to the extent covered by a health or insurance plan of the Board. The Board shall be entitled to approve the physician or physicians performing the physical examination and prescribe the nature and extent of the physical examination. The Board shall be provided, on request, a certificate or report from the physician stating whether President is physically fit to perform President's duties as president and such other information as may be reasonably requested by the Board. President shall cooperate in obtaining and releasing to the Board such certificate or report. This provision does not limit the right of the Board to require mental or physical examinations of President at other times in accordance with Board policy or law.

7. RECLASSIFICATION/REASSIGNMENT: Irrespective of any provision of this contract, Board policy or otherwise to the contrary, it is expressly understood and agreed that the Board shall have the right at any time in its sole discretion to reclassify or reassign President from the position of president to another position and title within the community college district for which the Board deems President qualified. In that event, President shall perform all acts and duties incident to the position to which President is reclassified or reassigned. The salary and general benefits of President shall not, however, be reduced during the length of this contract except as otherwise allowed herein.

8. TITLE TO DOCUMENTS AND OTHER WRITINGS: All correspondence, papers, documents, reports, files, filings, work product, and all copies thereof received or prepared by President in the course of performing President's duties or as an incident thereto shall immediately upon preparation and receipt become the sole and exclusive property of the Board for any and all purposes. Any and all such items as hereinbefore described shall be provided to and shall remain with the Board upon termination of President's appointment as President of John Wood Community College.

9. LOYALTY AND OUTSIDE ACTIVITIES:

A. GENERALLY: President agrees to devote President's full time attention, knowledge and skills solely and exclusively to the business and interests of the Board and John Wood Community College. President will not engage in other gainful employment, consulting or activities, except as permitted under this contract or by the Board.

B. CONSULTING: President may undertake education-related consulting work, speaking engagements, writing, lecturing, or other similar activities that do not interfere with the discharge of President's duties and responsibilities hereunder. Before such activities are undertaken for compensation, benefits or remuneration, the approval of the Chairman of the Board or the Board itself must be obtained. The determination of the Chairman of the Board as to whether such other work or activities interfere with the discharge of President's duties and responsibilities hereunder shall be conclusive. Absences from John Wood Community College for such activities in excess of three (3) days during any college fiscal year must be approved by the Board. In no event shall any costs or expenses associated with such activities be paid or reimbursed by the Board. Also, absences will apply against vacation or other paid leave or be unpaid if no vacation or leave is available.

C. **GIFT BAN, ETC.:** President shall not solicit, accept or receive any gifts, gratuities, trips, accommodations, payments or benefits from any contractor, supplier, vendor or employee of the Board or John Wood Community College, whether present or prospective, unless approved in advance by the Chairman of the Board or the Board itself and, additionally, is also consistent with applicable federal and state law (such as the Illinois Gift Ban) and Board policy.

D. **SEARCH OF OTHER EMPLOYMENT:** If, during the term of this contract, President applies for employment with any other prospective employer, the President agrees promptly to inform the then serving Chair of the Board of Trustees. This obligation applies only where a written application or equivalent is submitted and does not apply to general inquiries regarding other employment. This obligation also does not apply if either party has terminated this contract or given notice of termination. The Chair will determine whether this information should be shared with the other members of the Board of Trustees but will give due consideration of the views of the President in this regard.

10. **REFERRALS TO PRESIDENT:** Unless the circumstances are determined to otherwise warrant, the Board, collectively or individually, will endeavor to refer to President all criticisms, complaints, and suggestions called to their attention relative to President or President's performance. However, failure to do so is not a violation of this contract.

11. **TENURE:** President acknowledges that the President is not eligible for tenure pursuant to Article IIIB of the Illinois Public Community College Act (110 Illinois Compiled Statutes 805/3B-1 et seq.). Moreover, neither this contract nor other matters regarding President's employment shall be deemed to confer tenure status on President, whether expressed or implied. President's rights are limited to those set forth in this contract.

12. **DISABILITY OR DEATH BENEFIT:**

A. **DISABILITY:**

1.) In the event that President should become disabled during the term of this contract and such disability is deemed by the Board to prevent President from completely, fully, and satisfactorily performing all of President's duties with legally required reasonable accommodations, if any, this contract may be terminated by the Board. Alternatively, the Board may make an equitable adjustment in President's duties and compensation commensurate with President's remaining capabilities.

2.) Prior to termination or adjustment, the Board will arrange for and have conducted an appropriate fitness-for-duty examination by a physician or physicians of its selection and obtain from the physician(s) the results of the examination(s). The President will cooperate in such examination. President also may provide information to the Board regarding his fitness. The parties may agree to termination or adjustment without the examination.

3.) If President's contract is terminated due to disability, the Board agrees to pay President's salary owed for the remainder of the contract, but not to exceed

payment for six (6) months after the effective date of termination, less the gross amount of any payments or benefits received or to be received for such periods from disability insurance provided by the Board and/or the State University Retirement System (SURS).

4.) In addition to the continued compensation, if the Board terminates this contract, the Board will pay any accrued but unused vacation and, further, sick leave to the extent then remaining available to President based on President's then current salary. However, sick leave will not be paid to the extent, if at all, President applies unused sick days for State University Retirement System (SURS) credits. The parties recognize that sick leave ordinarily is not paid upon termination of employment. This provision is included because the decision is made by the Board to terminate the President's employment rather than to allow the President to use sick leave during a disability.

5.) If adjustments are made in compensation due to disability, President may within thirty (30) days after the effective date of such adjustments terminate the contract, in which event the provisions stated that are applicable where the Board terminates shall apply, that is, the provisions of subparagraphs 3 and 4. Where compensation is adjusted rather than the President's employment terminated, President may continue to use sick leave in accordance with general Board policies.

6.) This contract does not require payment of salary to President when unable to work unless an applicable benefit or leave program provided for President under this contract allows for a paid absence (e.g., paid sick leave). For example, payment of salary would not be required during any unpaid leave taken under the Family Medical Leave Act.

B. DEATH: In the event of President's death during the term of this contract, this contract will terminate. The Board agrees to make a death benefit payment to President's spouse, if any, or if none, then to President's estate, any unused vacation time which has accrued to President's benefit, along with a death benefit equal to three (3) months current salary. Such benefit shall be payable in a lump sum within thirty (30) days following the date of death.

### 13. BOARD CONTRACT TERMINATION RIGHT:

A. GENERALLY: The Board shall have the right in its discretion, with or without cause, and with or without giving any reason therefor, to terminate this contract and cancel President's contract subject to the payment and other terms of this paragraph.

#### B. AMOUNT:

1.) The termination amount or payment shall be the equivalent of six (6) months of President's then applicable salary or the salary that would be due for the remainder of the contract term, whichever is less. This payment is subject to required withholdings of income taxes, retirement or Medicare contributions, and the like. This amount also is subject to possible repayment as stated in subparagraph 2, immediately following.

2.) Where President has earned income from any source that is attributable to services during all or any part of the period for which the termination payment applies (that is, six (6) months or the remainder of the contract term if shorter), the termination amount will be reduced by the gross amount of the earned income. This will be the case regardless of when or how earned where attributable to services during such period. Earned income is compensation from employment or services, such as wages, salary, consultation fees, self-employment income, stipends, honorarium, and bonuses, as provided for federal income tax purposes. Earned income for this purpose also includes the income of a Subchapter S corporation providing the services of President. President will report earned income to the Board promptly as earned. Earned income does not include passive income such as rents, dividends (unless received from a Subchapter S corporation providing the services of President), interest, and capital gains.

3.) The termination amount will be paid on an installment basis or in a lump sum as elected by the Board. Installments would be paid over the remainder of the contract term and a lump sum would be paid within thirty (30) days of termination if so elected. If earned income is received that reduces the amount due, either payments due will be appropriately reduced or if already paid a reimbursement made by President to the Board within fourteen (14) days as such earned income is received. Even if paid on an installment basis, the President would cease to be an employee of the Board.

4.) President also will be paid for all then accrued benefits, such as vacation, as would be paid out for any other terminated employee, as well as the cost of medical, health, and dental insurance to be provided under this contract except to the extent such coverage continues to be provided by the Board. No other benefits that would have accrued (e.g., sick leave days) or that would thereafter be extended, accrued, or apply (e.g., monthly vehicle or transportation allowance) for the balance of the contract term will be due or payable.

C. EXERCISE: To terminate this contract, the Board shall notify President of its election to terminate and the effective date of termination, which may be immediate.

D. NO FURTHER RIGHTS: Upon termination and payment, President shall have no further rights or claims whatsoever, all such rights or claims being deemed released or waived whether against the Board, the individual members thereof, or the community college district, regarding or arising from President's employment and President shall be deemed to have voluntarily resigned President's position or any employment as of the effective date of termination. The inclusion of this provision is not intended to preclude the Board from exercising any other rights under this contract including, but not limited to, reclassification.

14. MISCELLANEOUS:

A. GOVERNING LAW: This contract shall be governed by the laws of the State of Illinois.

B. POLICIES: This contract is subject to the Board's policies, rules and regulations, as now or hereafter adopted.

C. HEADINGS: Paragraph headings and numbers have been inserted for convenience of reference only. If there shall be any conflict between any such headings or numbers and the text of this contract, the text shall control.

D. COUNTERPARTS: This contract may be executed in multiple counterparts, including a facsimile or other electronic copy thereof, each of which shall be considered to be an original thereof.

15. PERSONAL SERVICE: This is a personal service contract.

IN WITNESS WHEREOF, the parties hereto have duly executed this President's Employment Contract as of the day and year first above written.

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 539, COUNTIES OF ADAMS, PIKE, HANCOCK, CALHOUN SCHUYLER, BROWN, MORGAN, SCOTT AND CASS, AND STATE OF ILLINOIS, commonly known as JOHN WOOD COMMUNITY COLLEGE ("Board")

BRYAN D. RENFRO, PhD ("President")

---

Bryan D. Renfro, PhD

By: \_\_\_\_\_  
Its Chair

By: \_\_\_\_\_  
Its Secretary



Date: 05.22.24 BOARD OF TRUSTEES MEETING  
 From: Dr. Bryan Renfro, President  
 Item: **BUSINESS** *Bryan Renfro*  
 RE: Enterprise Zone Boundary Amendment Taxing Body Resolution

The city of Quincy received a request from United Alloy to extend the Quincy/Adams/Brown County Enterprise Zone (QABEZ) to include 40 acres east of the Ellington Road Industrial area. The QABEZ program is designed to stimulate business development, job creation and retention, and neighborhood revitalization in strategically target areas of Quincy and Adams and Brown Counties through local and state tax incentives and permit fee discounts.

A public hearing was held on April 25<sup>th</sup> at Quincy City Hall Council chambers at 6:30 p.m. for consideration of this request. The Enterprise Zone Board supported amending the Enterprise Zone boundary to include the 40-acre United Alloy property.

A resolution is being presented to the JWCC for Board approval.

---

May 22, 2024, Board of Trustees Regular Meeting

**Mission:** JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value.

**Vision:** JWCC will be the community’s partner and leader in education, workforce training and lifelong learning.

**Core Values:** Excellence    Accountability    Integrity    Servant Leadership    Lifelong Learning





**TAXING BODY RESOLUTION TO ADD TERRITORY TO THE  
QUINCY ADAMS BROWN COUNTY ENTERPRISE ZONE**

WHEREAS, the governing authority of John Wood Community College (the "Governing Authority") approved a resolution in 2014 titled "Resolution For Participating Taxing Districts Quincy Adams Brown County Enterprise Zone" (the "Original Resolution") to create the Quincy Adams Brown County Enterprise Zone (the "Enterprise Zone") and extend benefits allowed by the Illinois Enterprise Zone Act (20 ILCA 655/1 et. seq.) (the "Act"); and

WHEREAS, the County of Adams, the County of Brown, and Cities of Mt. Sterling and Quincy designated the Enterprise Zone in 2014, as amended, and wish to add territory (the "2024 Amendment") to the Enterprise Zone to encourage private investment that would have occur but for the benefits offered through the Enterprise Zone; and

WHEREAS, the Governing Authority wishes to demonstrate their support for the 2024 Amendment by signing this resolution; and

WHEREAS, the Governing Authority agrees to extend the benefits offered in the Original Resolution to the territory being added as part of the 2024 Amendment; and

NOW, THEREFORE, it is agreed by the Governing Authority as follows:

**Section 1.** That the Original Resolution in support of the creation of the Enterprise Zone is hereby amended to add territory shown in Exhibit A and as described in Exhibit B.

**Section 2.** That the 2024 Amendment is subject to approval by the Illinois Department of Commerce and Economic Opportunity ("DCEO").

**Section 3.** That all parts of the Original Resolution in conflict with this resolution are repealed and are of no other force and effect.

**Section 4.** That the repeal of any parts of the Original Resolution by this resolution shall not affect any rights accrued or liability incurred under said amended Original Resolution to the effective date hereof.

**Section 5.** That the Governing Authority is directed to provide a copy of this resolution to the Zone Administrator in order to be included in the application to add territory to the Enterprise Zone to be sent to DCEO.

Chief Elected Official of Governing Authority

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

# CITY OF QUINCY

*DEPARTMENT OF PLANNING & DEVELOPMENT*

706 Maine Street | Third Floor | Quincy, IL 62301

Office: 217-228-4515 | Fax: 217-221-2288



## MEMORANDUM

TO: John Wood Community College Board

FROM: Chuck Bevelheimer

DATE: May 1, 2024

SUBJECT: Enterprise Zone (EZ) Boundary Amendment Taxing Body Resolution

The city has received a request from United Alloy to extend the Quincy/Adams/Brown County Enterprise Zone to include 40 acres east of the Ellington Road Industrial Area. See attached letter.

United Alloy plans to construct a 200,000 square foot manufacturing facility on the property they purchased, which was recently rezoned for industrial use. The company plans to build within 12 months, investing \$40 million in building, machinery and equipment while creating 100+ high-paying jobs.

A public hearing was scheduled for the Enterprise Zone Board for April 25<sup>th</sup> at 6.30 pm in Quincy City Hall Council chambers to consider United Alloys' request. The EZ Board supported amending the EZ boundary to include the 40-acre United Alloy property.

Attached is an EZ Taxing Body Resolution to be authorized by the JWCC Board.



January 10, 2024

Via Hand Delivery

Hon. Michael Troup
City of Quincy
730 Maine Street
Quincy, Illinois 62301

Re: United Alloy Enterprise Zone Expansion Request

Dear Mayor Troup:

United Alloy is excited to be a part of Quincy. We started operating in Janesville, Wisconsin in 1999. We have grown to over 400 employees in Janesville, 250 in Seguin, Texas, and 46 in Quincy. Our team in Quincy is currently working out of two leased facilities just minutes away from the land on Ellington Road that United Alloy purchased in late 2023.

Upon starting operations in these facilities, it was immediately evident to us that Quincy was a place we wanted to grow. The workforce is second to none. At UA, we pride ourselves on being a premier employer in the area, providing top pay, culture, and continuous training. We consider ourselves a partner with our customers, employees, and the communities we call home.

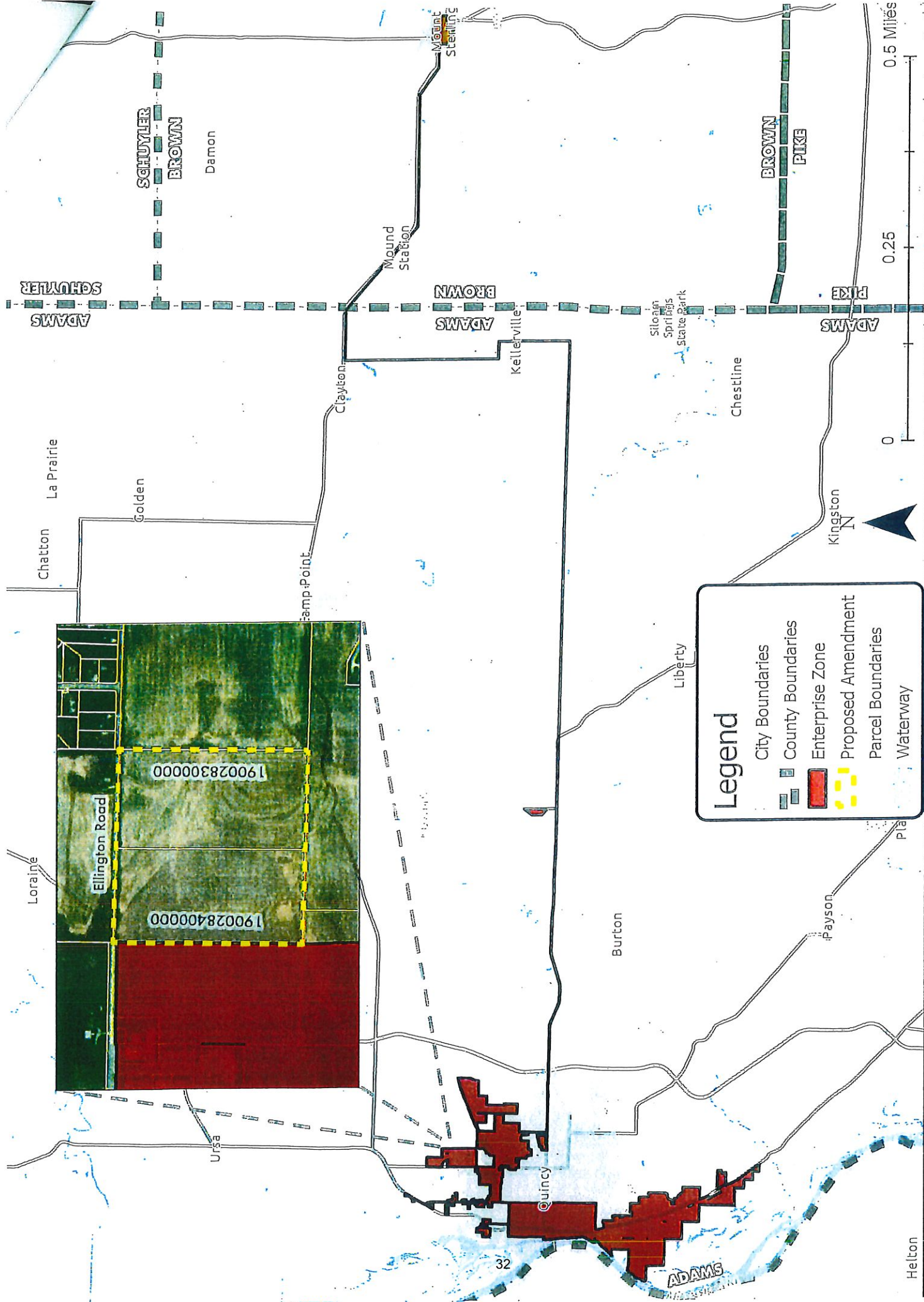
Our plans in Quincy call for a 200,000 plus sqft manufacturing space and 100+ high paying jobs. While we have not yet finalized plans, we are coordinating with our builder, MW Builders (https://mwbuilders.com/), whom we have worked with in the past and they are ready and willing to move. As for financing, we have a 30-year relationship with BMO Bank, N.A., and they are also ready to provide financing upon our request.

Our projected timeline is to break ground Q4 of 2024 or Q1 of 2025. Customer needs will dictate the timing, but we are committed to the development occurring within two years of the proposed enterprise zone boundary change. The build is expected to take 12-18 months and cost roughly \$40 million once fully equipped. At both our Wisconsin and Texas facilities, United Alloy has exceeded job and wage commitments. Because of the significant investment in the Quincy Community, UA is requesting extension of the enterprise zone to help achieve its goals for Quincy.

UA thanks the City of Quincy for its support of UA's investment in Quincy and looks forward to our bright future in Quincy.

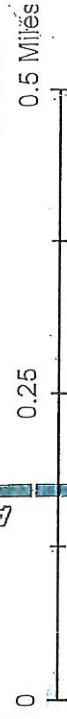
Sincerely,

Handwritten signature of Vanessa Dubick
Vanessa Dubick, CEO



### Legend

- City Boundaries
- County Boundaries
- Enterprise Zone
- Proposed Amendment
- Parcel Boundaries
- ~~~~~ Waterway





# CITY OF QUINCY

## DEPARTMENT OF PLANNING AND DEVELOPMENT

CITY HALL ANNEX, THIRD FLOOR, 706 MAINE STREET  
QUINCY, ILLINOIS 62301 / 217-228-4515 / FAX 217-221-2288

### MINUTES QUINCY/ADAMS COUNTY ENTERPRISE ZONE BOARD OF REVIEW

**Date:** Thursday, April 24, 2024  
**Time:** 6:30 p.m.  
**Place:** Quincy City Hall, Council Chambers  
730 Maine Street, Quincy, IL

Notice of this meeting was emailed to members of the E-Zone Board of Review, posted at Quincy City Hall, listed on the City of Quincy website, and published in the Herald Whig.

**Members Present:** Mike Troup (City of Quincy Mayor), Kent Snider (Adams County Board), Travis Cooley (Adams County Board), Scott Schoonover (County-Business), Dave Ferrill (Brown County Board Chairman), Todd Pettit (Quincy School District 172), Brianna Riveria (Quincy Bus District), Kyle Moore (GREDF), Bryan Renfro (JWCC), Brian Earnest (Quincy Park District), Sarah Reynolds (City Zone Residential), Ryan Hinkamper (At Large Adams Co), and Chuck Bevelheimer (Zone Administrator)

**Members Absent:** Jack Holtschlag (Quincy City Council), Matt Bradbury (Mayor, City of Mt. Sterling), Greg Davis (German Village Society), Georgene Zimmerman (Intergovernmental Rep), Kelly Mays (Quincy City Council), Bret Austin (Adams County Board), Mark Hayes (City-Business), and Tim Finlay (City Business/Industry),

**Ex Officio Present:** Kenny Hultz (Quincy City Council), Sheri Reller, (Department of Planning & Development, City of Quincy)

**Others Present:** Adam Stroud (PGAV), Will Meckes (Schmiedieskamp Robertson New & Mitchell), Andrew Parrish (United Alloy Plant Manager), and Daniel Bethers (Herald-Whig)

Chairman Scott Schoonover opened the annual meeting of the Quincy/Adams/Brown County Enterprise Zone Board of Review at 6:30 p.m. Thursday, April 25, 2024, in the Quincy Council Chambers.

**Minutes:** Schoonover asked for comments on the minutes from March 23, 2023, which were provided by email before the meeting. With no comments, Moore made a motion to approve the minutes, seconded by Cooley. All in favor, motion carried.

**New Business:** Bevelheimer provided an overview of the background for the conception of the Enterprise Zone territories. Bevelheimer then introduced Andrew Parrish, United Alloy Plant Manager, to present United Alloy's need to extend the Enterprise Zone for the addition to their facility. United Alloy started in Janesville, Wisconsin in 1999. They have grown to over 400 employees in Janesville, 250 in Sequin, Texas, and 50 in Quincy. UA currently leases two facilities for starting their operations. UA's plans to build a 200,000 plus square foot manufacturing space for 100 plus high paying jobs. Their projected timeline is to break ground Q4 of 2024 or Q1 of 2025. The build is expected to take 12-18 months and cost roughly \$40 million once fully equipped. Because of the significant investment in the Quincy Community, UA is requesting extension of the enterprise zone to help achieve its goals for Quincy. The expansion of the zone is very critical to the project. Parrish asked for questions. Reynolds inquired on the number of employees. Parrish reported that UA planned to employ over 100 in addition to the current employees. The growth in the market and the ideas for the company are continuing to expand. With no further questions for Parrish, Bevelheimer explained the enterprise zone incentives.

Bevelheimer introduced Adam Stroud, PGAV consultant for the enterprise zone expansion, to explain the application process with DCEO. Stroud shared that this application process requires a "real project" which is United Alloy. They are producing jobs and millions of dollars in investments. PGAV puts together the application, along with all the ordinances, intergovernmental agreements, and resolutions that need to be signed. Units of government sign designating ordinances and intergovernmental agreements. Units of government are defined as municipalities and counties. If an enterprise zone goes through either a municipality or a county's boundary, they have to sign the ordinance to get their approval to the benefits that are offered in the enterprise zone, the boundary, and some of the rules that govern how incentives are dished out, and how the enterprise zone is governed. If you are not a municipality or a county, your still very important and a part of the tax bill. You sign a tax abatement resolution where you agree to the boundary and the same abatement schedule. If you are a taxing body that is impacted by this particular investment, you will be asked to sign a resolution. If you are not impacted by this boundary, you will not need to sign a resolution because this will not affect your taxes in any way. This is the public hearing that is a required meeting in this process and must be transcribed by a stenographer. All the notes from this meeting are packaged into, along with all the ordinances and resolutions, and some facts that go into the application related to the number of the jobs that are going to be created, and the dollar investment are put all into the application and sent to the Department of Commerce and

Economic Opportunity, a state economic development agency. They have a certain number of days to respond with an affirmative or if they want any edits done to the application or any additional information that they need. Stroud asked for questions regarding the application process or the documents that you will be asked to sign. No questions.

The Chair asked for any public comments. With no comments, Troup made the recommendation to approve the amendment to add the United Alloy property, as identified on the map, to the Quincy/Adams/Brown County Enterprise Zone Program. Seconded by Snider. Roll Call 12 – yes, 0 – no, 8 – absent, and 1 – vacant. Motion approved.

**Presentation of Year 2023 Enterprise Zone projects:** Reller presented the 16 projects certified in 2023 enterprise zone as follows:

Terrell & Vicky Dempsey	234-236 N 6 <sup>th</sup> , Qcy	DRRP 4 apartments	\$259,750	Construction
HW Ventures, LLC	203 S 8 <sup>th</sup> , Qcy	Town home development	\$6,650,000	75-80% complete
PDR Holdings LLC	330 S 5 <sup>th</sup> , Qcy	Office building	\$433,052	complete
Larry & Kathy Braumbaugh	501-503 N 5 <sup>th</sup> , Qcy	Office building	\$70,000	50% complete
Schuster Development LLC	301 Spring, Qcy	Trampoline facility	\$1,550,000	60% complete
Brian (Andy) Caley	426 S 8th St	commercial/apartments	\$185,000	complete
Dick Brothers Inc	905 York St, Qcy	Phase 1/1 <sup>st</sup> floor reno	\$80,000	complete
Jacob Vahle	5101 Kochs Lane, Qcy	Storage	\$675,000	
Prince Agri Products Inc	4330 Postal Dr, Qcy	Building addition	\$3,800,000	complete
Bleigh Construction	3217 Wisman Ln, Qcy	New plant	\$2,020,245	
John Goerlich	326 S 10 <sup>th</sup> St, Qcy	SRRP 2 apartments	\$20,000	construction
US Property Holdings LLC	513-515 Washington, Qcy	SRRP 4 apartments	\$95,000	construction
Microplex Properties, LLLC	649 State St, Qcy	Apartments	\$338,000	80% complete
Dot Foods, Inc	Mt Sterling	Ventilation system	\$112,710	complete
Dot Foods, Inc	Mt Sterling	Cold storage warehouse	\$29,620,473	Extended 6/2024
Dot Foods, Inc	Mt Sterling	Parking lot addition	\$2,366,431	complete

Total investment in the Quincy/Adams/Brown County Enterprise Zone was \$48,275,661. Investment in just Quincy/Adams County was \$16,176,047. Mt. Sterling investment was \$32,099,615. The Enterprise Zone Fees collected were \$89,376.75. This fee is based on 0.50% of the building material cost.

**Request for Public Comments:** Chairman Schoonover asked if there were any questions or comments from the floor. With no other business, Schoonover asked for a motion to adjourn. Troup made a motion to adjourn, seconded by Snider. Meeting adjourned.

Respectfully submitted,

---

Chuck Bevelheimer  
Dept. Planning & Development

TAXING BODY RESOLUTION TO ADD TERRITORY TO THE  
QUINCY ADAMS BROWN COUNTY ENTERPRISE ZONE

WHEREAS, the governing authority of John Wood Community College (the “Governing Authority”) approved a resolution in 2014 titled “Resolution For Participating Taxing Districts Quincy Adams Brown County Enterprise Zone” (the “Original Resolution”) to create the Quincy Adams Brown County Enterprise Zone (the “Enterprise Zone”) and extend benefits allowed by the Illinois Enterprise Zone Act (20 ILCA 655/1 et. seq.) (the “Act”); and

WHEREAS, the County of Adams, the County of Brown, and Cities of Mt. Sterling and Quincy designated the Enterprise Zone in 2014, as amended, and wish to add territory (the “2024 Amendment”) to the Enterprise Zone to encourage private investment that would have occur but for the benefits offered through the Enterprise Zone; and

WHEREAS, the Governing Authority wishes to demonstrate their support for the 2024 Amendment by signing this resolution; and

WHEREAS, the Governing Authority agrees to extend the benefits offered in the Original Resolution to the territory being added as part of the 2024 Amendment; and

NOW, THEREFORE, it is agreed by the Governing Authority as follows:

**Section 1.** That the Original Resolution in support of the creation of the Enterprise Zone is hereby amended to add territory shown in Exhibit A and as described in Exhibit B.

**Section 2.** That the 2024 Amendment is subject to approval by the Illinois Department of Commerce and Economic Opportunity (“DCEO”).

**Section 3.** That all parts of the Original Resolution in conflict with this resolution are repealed and are of no other force and effect.

**Section 4.** That the repeal of any parts of the Original Resolution by this resolution shall not affect any rights accrued or liability incurred under said amended Original Resolution to the effective date hereof.

**Section 5.** That the Governing Authority is directed to provide a copy of this resolution to the Zone Administrator in order to be included in the application to add territory to the Enterprise Zone to be sent to DCEO.

Chief Elected Official of Governing Authority

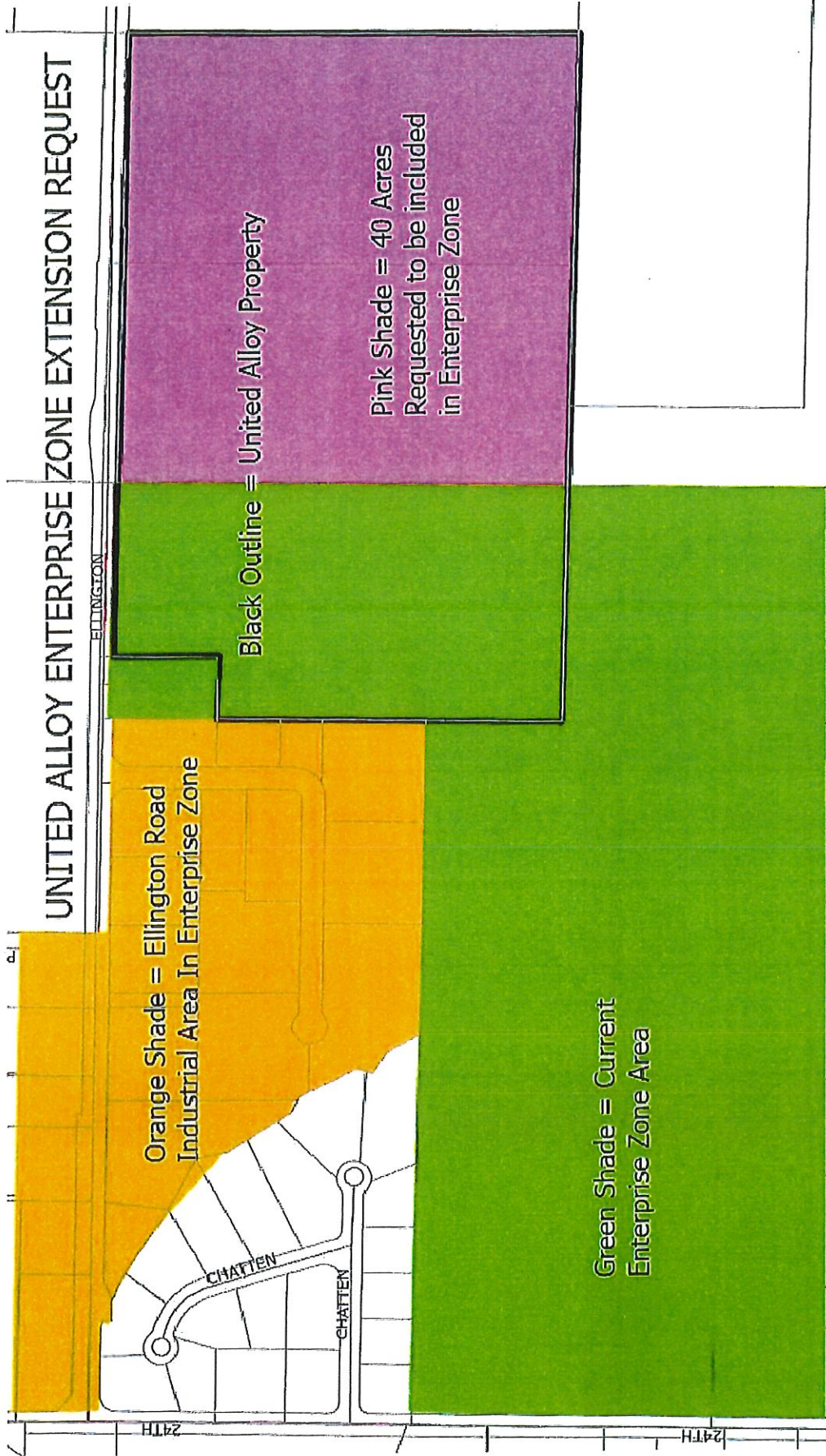
Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

EXHIBIT A





## EXHIBIT B

### QUINCY/ADAMS COUNTY ENTERPRISE ZONE LEGAL DESCRIPTION

Beginning at a point which is the Southwest corner of Lot 9 in Block 11 in J.K. Webster's Addition to the City of Quincy, said point being on the North line of Locust Street, thence East along the North line of Locust Street to the West line of North 5<sup>th</sup> Street; thence North along the West line of North 5<sup>th</sup> Street to a point 6.6 feet North of the Southeast corner of the North one-half of the West one half of the Southeast Quarter of the Northwest Quarter of Section 26, Township 1 South, Range 9 West; thence West parallel to the South line of said North one-half to the Easterly right-of-way F.A. Route #36 (Highway 24 North); thence Northeasterly along said Easterly right-of-way to the West line of North 5<sup>th</sup> Street; thence North along said West line of North 5<sup>th</sup> Street to the North line of the South one-half of the Northwest Quarter of said Section 26; thence West along said North line to the East line of the Southwest Quarter of said Northwest Quarter; thence South along said East line to the South line of the North 35 acres of the Southwest Quarter of said Northwest Quarter; thence West along said South line to a point 220 feet East of the West line of the Southwest Quarter of said Northwest Quarter; thence North parallel with said West line a distance of 197 feet; thence West parallel with the South line of the North 35 acres of the Southwest Quarter of said Northwest Quarter to the Easterly line of Bonansinga Drive; thence North along the Easterly line of said Bonansinga Drive to the North line of the South one-half of the Northwest Quarter of said Section 26; thence East along said North line to the West line of the East one-half of the Northwest Quarter of the Northwest Quarter of said Section 26; thence North along said West line to the South line of Bluffview Subdivision; thence East along the South line of said Bluffview Subdivision a distance of 654 feet; thence South parallel with the East line of the West one-half of the Northeast Quarter of the Northwest Quarter of said Section 26 a distance of 448 feet; thence East parallel with the South line of the North one-half of the Northwest Quarter of said Section 26 a distance of 268 feet; thence South parallel with the East line of the West one-half of the Northeast Quarter of said Northwest Quarter a distance of 215 feet; thence East parallel with the South line of said North one-half a distance of 408 feet to the West line of North 5<sup>th</sup> Street; thence South along the West line of said North 5<sup>th</sup> Street a distance of 84 feet; thence West parallel with the South line of said North one-half a distance of 407 feet; thence South parallel with East line of said West one-half a distance of 110 feet; thence East parallel with the South line of said North one-half a distance of 411 feet to a point 4 feet East of the West line of said North 5<sup>th</sup> Street; thence South 4 feet East of and parallel with the West line of said North 5<sup>th</sup> Street to the Southerly right-of-way of F. A. Route #36 (Highway 24 North); thence Easterly along said Southerly right-of-way to the East line of the Northwest Quarter of said Section 26; thence South along said East line to the Southeast corner of Lot 2 in North Fifth Street Subdivision; thence West along the South line of said Lot 2 and its Westerly extension to a point 4 feet East of the West line of said North 5<sup>th</sup> Street; thence South 4 feet East of and parallel with the West line of said North 5<sup>th</sup> Street to the North line of Locust Street; thence East along the North line of said Locust

Street to the West line of North 12<sup>th</sup> Street; thence North along the West line of said North 12<sup>th</sup> Street to the South line of Northeast Quarter of Section 26, Township 1 South, Range 9 West; thence West along said South line a distance of 754.29 feet; thence North parallel with the East line of the Northeast Quarter of said Section 26 to the South line of West Pointe Subdivision; thence East along the South line of said West Pointe Subdivision to the Southeast corner of Lot 3 of West Pointe Subdivision; thence North along the East line of Lots 3 and 23 through 27 to the Northeast corner of Lot 23 of West Pointe Subdivision said point being on the North line of said West Pointe Subdivision; thence West along said North line to the Northwest corner of said West Pointe Subdivision, said point being on the East line of Northridge Subdivision; thence North along the East line of said Northridge Subdivision to the Northeast corner of Lot 73 of said Northridge Subdivision; thence East parallel with the North line of the Northeast Quarter of said Section 26 a distance of 291.5 feet; thence North parallel with the East line of said Northeast Quarter to the South line of Koch's Lane; thence East along said South line to the East line and its Southerly extension of Lots 11 through 15 in Block 2 of Bluff Road Subdivision; thence North along the East line of said Lots 11 through 15 in Block 2 of Bluff Road Subdivision and parallel with the East line of Section 23, Township 1 South, Range 9 West to the South line of Midwest Subdivision; thence West along the South line of said Midwest Subdivision to the Southwest corner of said subdivision; thence North along the West line of said subdivision to the Northeast corner of said subdivision; thence East along the North line of said subdivision to the West line of North 12<sup>th</sup> Street; thence North along said West line a distance of 344 feet; thence West a distance of 328 feet; thence North parallel with the West line of said North 12<sup>th</sup> Street a distance of 432 feet; thence East to the West line of said North 12<sup>th</sup> Street; thence North along said West line to the Northeast corner of Lyn Mar Subdivision; thence West along the North line of said Lyn Mar Subdivision to a point 545.3 feet West of the East line of said Section 23; thence North parallel with said East line a distance of 423.24 feet; thence East to a point 229 feet West of the East line of said Section 23; thence North parallel with said East line to a point on a line that is 1314.72 feet South of the Northeast corner of said Section 23; thence West parallel with the North line of said Section 23 to the Easterly right-of-way of U.S. Route 24; thence Northerly along said Easterly right-of-way 442 feet; thence East parallel with the North line of said Section 23 to the West line of North 12<sup>th</sup> Street; thence North along said West line to a point that is on the North line of Hum-Ven Estate Subdivision; thence West along the North line of said subdivision to the Northwest corner of said subdivision; thence South to a point on a line that is 1112.13 feet North of the Southeast corner of Section 14, Township 1 South, Range 9 West; thence West to the Easterly right-of-way of U.S. Route 24; thence Northeasterly along said Easterly right-of-way to the point of intersection with a line that is 4 feet West of the East line of said North 12<sup>th</sup> Street; thence Northerly and Northeasterly along a line that is 4 feet West of and parallel with the East line of said North 12<sup>th</sup> Street and the Easterly right-of-way of U.S. Route 24 a distance of 1490 feet more or less to the point of intersection of the said parallel line with the Easterly line of North 12<sup>th</sup> Street and it's Southerly extension; thence Northerly along the Easterly line of north 12<sup>th</sup> Street and it's Southerly extension to the point of intersection with said Easterly line and the Southerly

line of Diamond Court; thence Northeasterly along said Southerly line to the Northern most corner of Lot 3 of Spring Lake Hills Subdivision; thence Southeasterly along the North line of said Lot 3 to the Westerly right-of-way of U.S. Route 24; thence Northeasterly along said Westerly right-of-way to a point on the East line of said Spring Lake Hills Subdivision and the East line of Springlake Corner Subdivision; thence North along said East line to the South line of Spring Lake Road; thence East along said South line to a line that is 4 feet East of and parallel with the Westerly right-of-way of U.S. Route 24; thence Southwesterly along a line that is 4 feet East of and parallel with the Westerly right-of-way of said U.S. Route 24 to a line that is 4 feet Easterly of and parallel with the East line of North 12<sup>th</sup> Street and it's Southerly extension; thence Southerly along the line that is 4 feet Easterly of and parallel with the East line of North 12<sup>th</sup> Street and its Southerly extension to the Easterly right-of-way of U.S. Route 24; thence Southwesterly and Southerly along said Easterly right-of-way to a line that is 4 feet East of and parallel with the West line of said North 12<sup>th</sup> Street; thence Southerly along said line to the point of intersection of said line with the North line and it's Westerly extension of Kiefer Lund Court; thence along said North line and it's Westerly extension to the point of intersection of said North line and the East line and it's Northerly extension of Shady Acre Subdivision; thence South along the East line and it's Northerly extension of said Shady Acre Subdivision to the North line of Lot 4 of Evergreen Terrace Subdivision; thence East along said North line to the Northeast corner of said Lot 4; thence South along the West line and it's Southerly extension of said Lot 4 to the centerline of Gayla Drive; thence East along said centerline to the point of intersection of said centerline with the East line and it's Northerly extension of Lot 20 of Evergreen Terrace; thence South along said East line and it's Northerly extension to the South East corner of said Lot 20; thence East to the Northwest corner of Carrington Court Subdivision; thence South along the West line of said Carrington Court Subdivision to the Southwest corner of said subdivision; thence East along the South line of said subdivision to the Southeast corner of Lot 3 of said Carrington Court Subdivision; thence South a distance of 338 feet; thence East a distance of 415 feet; thence South a distance of 338 feet; thence West to a point on a line that is 4 feet East of and parallel with the West line of said North 12<sup>th</sup> Street; thence South on said line a distance of 790 feet; thence East a distance of 332 feet; thence South to the North line of Hamann Lane; thence West along the North line of said Hamann Lane to a line that is 4 feet East of and parallel with the West line of said North 12<sup>th</sup> Street; thence South along said line to the point of intersection of said line with a line that is 492 feet North of the North line of Koch's Lane; thence East a distance of 230 feet; thence South a distance of 114 feet; thence East a distance of 128 feet; thence South a distance of 32 feet; thence East a distance of 113 feet; thence South a distance of 108 feet; thence West a distance of 293 feet; thence South to the North line of Koch's Lane; thence East along said North line a distance of 78 feet; thence South a distance of 200 feet; thence West to the West line of said North 12<sup>th</sup> Street; thence South to the Southeast corner of Lot 3 of Spring Valley Subdivision; thence West along the South line of said Lot 3 to the Southwest corner of said Lot 3; thence South along the West line of Lots 4 through 8 of Spring Valley Subdivision to the Southwest corner of said Subdivision; thence East along the South line of said subdivision and it's Easterly extension to the East

line of North 12<sup>th</sup> Street; thence North along said East line to the Northwest corner of Stone Creek Phase 2 Subdivision; thence East along the North line of said subdivision to the Northeast corner of said subdivision; thence South along the East line of said subdivision to the Southeast corner of Lot 2, Block 10 of said Stone Creek Phase 2 Subdivision; thence West along the South line and it's Westerly extension of said Lot 2 to a line that is 4 feet East of and parallel with the West line of said North 12<sup>th</sup> Street; thence South a distance of 530 feet; thence East a distance of 259 feet; thence South 150 feet; thence East a distance of 324 feet; thence South 120 feet; thence West a distance of 120 feet; thence South to the North line of Tri Con Park Subdivision; thence East along the North line of said Tri Con Park Subdivision to the Northeast corner of said subdivision; thence South along the East line to the Southeast corner of said subdivision; thence East parallel with the South line of Section 25, Township 1 South, Range 9 West to East line of North 18<sup>th</sup> Street; thence North along said East line to the Northeast corner of the Ed Schneidman Industrial Park; thence East along the North line of said Ed Schneidman Industrial Park to a point 1021.32 feet West of the East line of Section 25, Township 1 South, Range 9 West; thence North a distance of 269 feet; thence East a distance of 278 feet; thence North to the South line of Koch's Lane; thence East to the East line of North 24<sup>th</sup> Street; thence North along said East line to the Southwest corner of Ellington Acres Subdivision; thence East to the Southeast corner of said subdivision; thence Northwesterly to the Northeast corner of said subdivision and the South line of Ellington Road; thence West to the East line of said North 24<sup>th</sup> Street; thence North along said East line to a point that is 2325 feet North of the Southwest corner of the Southwest Quarter of Section 18, Township 1 South, Range 8 West; thence East a distance of 1468 feet; thence South a distance of 76 feet; thence East a distance of 49 feet; thence Southwesterly a distance of 434 feet; thence South to the South line of said Ellington Road; thence East along said South line to Northeast corner of the Northwest Quarter of Section 19, Township 1 South, Range 8 West; thence continuing along said North line to the Northeast corner of the Northwest Quarter of the Northeast Quarter of said Section 19; thence South to the Southeast corner of the Northwest Quarter of said Northeast Quarter; thence West to the Southwest corner of the Northwest Quarter of said Northeast Quarter; thence South along the East line of the Northwest and Southwest Quarters of said Section 19 to the Southeast corner of the Southwest Quarter of said Section 19; thence West along the South line of said Section 19 to the East line of said North 24<sup>th</sup> Street; thence South along said East line to the North line of Wismann Lane; thence East along said North line to the Southeast corner of Northbrook One Subdivision; thence North along the East line of said Northbrook One Subdivision to the centerline of Cedar Creek; thence Northeasterly along said centerline to the East line of North 30<sup>th</sup> Street; thence North along said East line to the South line of Koch's Lane; thence East along said South line and it's Easterly extension to the Northerly line of the BNSF Railroad; thence Northeasterly along said Northerly line to the West line of Cannonball Road; thence South along said West line to the South line of Koch's Lane; thence West along said South line to the East line of the Northeast Quarter of the Northeast Quarter of Section 29, Township 1 South, Range 8 West; thence South to the Southeast corner of the Northeast Quarter of said Northeast Quarter; thence West to the Southwest corner of the

Northeast Quarter of said Northeast Quarter; thence South along the East line of the Southwest Quarter of said Northeast Quarter and the East line of the Northwest Quarter of the Southeast Quarter of said Section 29 to the South line of Wismann Lane; thence East along said South line to the Northeast corner of Wismann Ridge Business Park; thence South to the Southeast corner of said Wismann Ridge Business Park; thence West to the Southwest corner of said Wismann Ridge Business Park; thence North to the Northwest corner of Lot 3 of said Wismann Ridge Business Park; thence West to the Northeast corner of the Southwest Quarter of the Southwest Quarter of said Section 29; thence South to the Southeast corner of the Southwest Quarter of said Southwest Quarter; thence continue South along the East line of the Northwest Quarter of the Northwest Quarter of Section 32, Township 1 South, Range 8 West to a point that is 200 feet North of the Southeast corner of the Northwest Quarter of said Northwest Quarter; thence Southwesterly to a line that is 132 feet North of the South line of the Northwest Quarter of said Northwest Quarter; thence West along a line that is 132 feet North of and parallel with said South line to the West line of North 36<sup>th</sup> Street; thence South to the North line of Melodie Meadows Subdivision; thence West to the Northeast corner of Lot 7, Block 6 of said Melodie Meadows Subdivision; thence Northerly to the Northeasterly corner of said subdivision; thence Westerly to the Northwest corner of said subdivision; thence South to the Southwest corner of Lot 13 in Block 7 of said Melodie Meadows Subdivision, said point being on the North line of Cedar Crest Addition; thence West along said North line to the West line of North 30<sup>th</sup> Street; thence South along said West line to the North line of Lind Street; thence West along said North line to the East line of North 28<sup>th</sup> Street; thence North along said East line to the North line of Chestnut Street; thence West along said North line to the Southwest corner of Lot 13 in Block 12 of Walton Heights Subdivision; thence North along the West line of said Lot 13 to the South line of the alley in said Block 12; thence West along said South line to the East line of North 27<sup>th</sup> Street; thence North along said East line to the South line of Spruce Street; thence West along said South line to the East line of North 26<sup>th</sup> Street; thence North along said East line to the Northwest corner of Lot 53 of Otis Subdivision; thence East to the Northeast corner of said Lot 53; thence South to the Southeast corner of said Lot 53; thence East along the North line of Lot 31 of Otis Subdivision and its Westerly extension to the West line of North 27<sup>th</sup> Street; thence North along said West line to the Northeast corner of Lot 39 of Otis Subdivision; thence West along the North line of said Lot 39 and of Lot 46 and its Westerly extension to the West line of said Otis Subdivision; thence South along said West line to the North line of Block 2 in Walton Heights Subdivision; thence West along the North line of Blocks 1 and 2 in Walton Heights Subdivision to the East line of North 24<sup>th</sup> Street; thence North along said East line to the North line of Sycamore Street; thence West along said North line to West line of Lot 33 of Baker's and Other's Addition; thence North along the West line of Lots 11, 12 and 33 of said Baker's and Other's Addition to the North line of Locust Street; thence East along said North line a distance of 116 feet; thence North a distance of 218 feet; thence East to the East line of North 24<sup>th</sup> Street; thence South along said East line a distance of 69 feet; thence East a distance of 236 feet; thence North parallel with the East line of said North 24<sup>th</sup> Street a distance of 420 feet; thence East a distance of 62 feet;

thence North parallel with the East line of said North 24<sup>th</sup> Street a distance of 141 feet; thence West a distance of 30 feet; thence North parallel with the East line of said North 24<sup>th</sup> Street a distance of 105 feet; thence West to the East line of said North 24<sup>th</sup> Street; thence North along said East line a distance of 322 feet; thence East a distance of 280 feet; thence North parallel with the East line of said North 24<sup>th</sup> Street a distance of 153 feet; thence West a distance of 67 feet; thence North parallel with the East line of said North 24<sup>th</sup> Street a distance of 109 feet; thence West a distance of 46 feet; thence North parallel with the East line of said North 24<sup>th</sup> Street a distance of 86 feet; thence West to the East line of said North 24<sup>th</sup> Street; thence North along said East line a distance of 148 feet; thence West to a point on the East line of Lot 2 of Jotham Streeter's Plat; thence South along the East line of Lots 2 & 3 of said Jotham Streeter's Plat to the Southeast corner of said Lot 3; thence West to the Southwest corner of said Lot 3; thence North to the Southeast corner of Lot 8 of said Jotham Streeter's Plat; thence West along the South line of said Lot 8 a distance of 971 feet; thence North to the South line of Seminary Road; thence West along said South line to the East line of North 12<sup>th</sup> Street; thence South along the East line of North and South 12<sup>th</sup> Street to South line of Harrison Street; thence West along said South line to the East line of Northwest Quarter of the Southwest Quarter of Section 11, Township 2 South, Range 9 West; thence South along said East line to the Easterly right-of-way of Illinois Route 57; thence South along said Easterly right-of-way to the North line of the Southeast Quarter of the Southwest Quarter of said Section 11; thence East along said North line to the Southeasterly line of RJ Peters Drive; thence Northeasterly along said Southeasterly line a distance of 266 feet; thence North a distance of 58 feet; thence East to the East line of the Southwest Quarter of said Section 11; thence South along said East line to the Southeast corner of the said Southwest Quarter, said point also being the Northwest corner of Glenhaven Subdivision; thence South to the Southeast corner of said subdivision; thence East to the Southeast corner of said subdivision; thence North to the South line South Hilltop Drive; thence East to the West line of South 8<sup>th</sup> Street; thence South along said West line a distance of 1139 feet; thence West a distance of 229 feet; thence South parallel with the West line of said South 8<sup>th</sup> Street a distance of 177 feet; thence East a distance of 21 feet; thence South parallel with the West line of said South 8<sup>th</sup> Street a distance of 216 feet; thence East to the West line of said South 8<sup>th</sup> Street; thence South along said West line to a point that is 284 feet South of the North line of the Southeast Quarter of Section 14, Township 2 South, Range 9 West; thence East parallel with said North line 607 feet; thence North to the North line of said Southeast Quarter; thence East along said North line to the Northeast corner of said Southeast Quarter; thence South to the Northwest corner of the Southwest Quarter of the Southwest Quarter of Section 13, Township 2 South, Range 9 West; thence East along the North line of the Southwest Quarter of said Southwest Quarter to the West line of South 12<sup>th</sup> Street; thence South along said West line to the South line of Nieders Lane; thence East along said South line to the East line of the West half of the Northwest Quarter of Section 24, Township 2 South, Range 9 West; thence South along said East line to the Southeast corner of said West half; thence West along the South line of said West half a distance of 84 feet; thence Southwesterly along the Southeasterly line of a deed as recorded in Document No. 2011R-12424 to the East line of South 12<sup>th</sup> Street;

thence South along said East line to the North line of the South half of the Southwest Quarter of said Section 24; thence East along said North line a distance of 890 feet; thence South to the centerline of a stream; thence Southeasterly along said centerline to South line of said Section 24; thence East to the Northeast corner of the Northwest Quarter of Section 25, Township 2 South, Range 9 West; thence South along the East line of said Northwest Quarter to the Southeast corner of said Northwest Quarter; thence West along the South line of said Northwest Quarter to the Westerly right-of-way of Illinois Route 57; thence Southerly along said West line to the North line of the South half of Southwest Quarter of said Section 25; thence West along said North line to the East line of Chicago, Burlington and Quincy Railroad; thence Southeasterly along said East line to the North line of Section 36, Township 2 South, Range 9 West; thence continuing along said East line a distance of 678.8 feet; thence Northeasterly along the Southerly lines of two tracts as recorded in Book 501, Page 871 and Book 704, page 11675 and it's Easterly extension to the Easterly right-of-way of Illinois Route 57; thence Northwesterly along said Easterly right-of-way to the North line of said Section 36; thence East along said Section 36 to the Westerly line of South 24<sup>th</sup> Street; thence South along said West line a distance of 607 feet; thence West a distance of 475 feet; thence South 11 degrees West to the North line of South 24<sup>th</sup> Street; thence Westerly along said North line to the Westerly right-of-way of Illinois Route 57; thence Southerly along said Westerly right-of-way to a point 815 feet Southeasterly of the North line of Section 6, Township 3 South, Range 8 West; thence West to a point on the West line of said Section 6; thence North to the Southeast corner of Section 36, Township 2 South, Range 9 West; thence West to the Southwest corner of the Southeast Quarter of the Southeast Quarter of said Section 36; thence North to the Northwest corner of the Southeast Quarter of said Southeast Quarter; thence West to the Southwest corner of the Northwest Quarter of said Southeast Quarter; thence North to the Northwest corner of said Southeast Quarter; thence West along the South line of the Northwest Quarter of said Section 36 a distance of 638 feet; thence Southeasterly a distance of 94 feet; thence West a distance of 50 feet; thence Northwesterly a distance of 95 feet to a point on the South line of said Northwest Quarter; thence West to the West line of said Section 36; thence North along the West line of said Section 36 and the East line of Section 26, Township 2 South, Range 9 West to the Southeast corner of the Northeast Quarter of said Section 26; thence West to the Southwest corner of said Northeast Quarter; thence North to the Northwest corner of said Northeast Quarter; thence West to the Southwest corner of the Southwest Quarter of Section 23, Township 2 South, Range 8 West; thence North to the Northwest corner of said Southwest Quarter; thence West along the South line of Section 22, Township 2 South, Range 9 West to the Westerly right-of-way of the South Quincy Drainage District levee; thence Northerly along said Westerly right-of-way to the South line of Section 15, Township 2 South, Range 9 West, thence West along the South lines of Section 15 and 16 to the East bank of the Mississippi River; thence Northeasterly along said East bank to the North line of the Southwest Quarter of said Section 15; thence East along said North line and along the South line of property owned by the City of Quincy; a distance of 3172 feet to the Southeast corner of said City of Quincy property; thence North a distance of 2060 feet; thence North 79 degrees 30 minutes East a distance of 100 feet; thence North

31 degrees 30 minutes West a distance of 164 feet; thence North to the East bank of the Mississippi River; thence Northerly along said East bank to its intersection with the North line of Broadway extended; thence East along said North line to the East line of Bonansinga Drive; thence North along the East line of said Bonansinga Drive to its intersection with the North line of Locust Street; thence East along said North line to the Point of Beginning.

Except the following described tract, beginning at the intersection of the East line of North 36<sup>th</sup> Street with the North line of Wismann Lane; thence North along said East line to the South line of Koch's Lane; thence East along said South line to the Northwest corner of the Northeast Quarter of the Northwest Quarter of Section 29, Township 1 South, Range 8 West; thence South to the Southwest corner of the Northeast Quarter of said Northwest Quarter; thence East to the West line of Central Illinois Public Service Company property; thence South along said West line to the North line of Wismann Lane and it's Easterly extension; thence West along said North line and it's Easterly extension to the Point of Beginning.

ENTERPRISE ZONE ADDITION – AIRPORT DEVELOPMENT AREA  
55 ACRE PARCEL AT QUINCY AIRPORT

A part of Section 34 in Township 1 South of the Base Line and in Range 7 West of the Fourth Principal Meridian, Adams County, Illinois, together with connecting acreage, being more particularly bounded and described as follows:

Beginning at the point of intersection of the Building Restriction Line (B.R.L.) running parallel with and 750 feet Northeasterly from the centerline of the Northwest-Southeast runway of Quincy Municipal Airport (Baldwin Field) and the Westerly right-of-way of Township Road 1700E; thence following said B.R.L. Northwesterly parallel with said Northwest-Southeast runway to its intersection with the Easterly B.R.L. for a future North-South runway, said Easterly B.R.L. being parallel with and 500 feet East of the centerline of said future North-South runway; thence following said B.R.L. northward parallel with said future North-South runway to its intersection with the Southeasterly B.R.L. of the existing Northeast-Southwest runway, said Southeasterly B.R.L. being parallel with and 750 Southeasterly from the centerline of said Northeast-Southwest runway; thence following said B.R.L. Northeasterly to its intersection with the west right-of-way line of the aforesaid Township Road 1700E; thence Southerly along said right-of-way to the point of beginning;

Together with a strip of land 2 feet wide, being 1 foot either side of the following described centerline:

Beginning at the intersection of a line 1 foot South of and parallel with the North line of Illinois Route 104 – Broadway Street and the East line of North 12<sup>th</sup> Street; thence Easterly along the line 1 foot South of and parallel with the North line of said Illinois



Route 104 – Broadway Street to its point of intersection with a line parallel with and 1 foot West of the West right-of-way line of the aforesaid Township Road 1700E; thence Northerly along said parallel sine to its intersection with the Northeasterly Building Restriction Line (B.R.L.) of the aforesaid Northwest-Southeast runway.

BROWN COUNTY ADDITION TO QUINCY/ADAMS COUNTY ENTERPRISE ZONE

Also including a 4 foot wide connecting strip for the Brown County Addition to the Quincy/Adams County Enterprise Zone being more fully described as follows:

From the point of beginning at the intersection of the existing Quincy/Adams County Enterprise Zone at the intersection of County Highway 4 and Illinois Route 104; thence Easterly along Illinois Route 104 for a distance of 2.01 miles (10,601.13 feet) to the intersection of County Highway 12, thence Northerly along County Highway 12 for a distance of 0.06 miles (314.45 feet) to the intersection of County Highway 48; thence Easterly along County Highway 48 for a distance of 10.49 miles (55,376.67 feet) to the intersection of County Highway 14 and continue East on County Highway 14 for a distance of 1.13 miles (5,977.83 feet) to the intersection of County Highway 47; thence continue North on County Highway 14 for a distance of 6.92 miles (36,550.47 feet) to US 24; thence Easterly on US 24 for a distance of 10.71 miles (56,544.84 feet) to the intersection of US 24 and Illinois Route 99 (Pittsfield Road) in Mt. Sterling; thence Southerly on Illinois Route 99 for a distance of 0.30 miles (1,581.44 feet) to the property line of Dot Foods, for a total distance of 31.62 miles (166,946 feet).

DOT FOODS PARCEL

Encompassing the 265.91 acre parcel as follows:

A part of the Southwest Quarter of Section 16, the Southeast Quarter of Section 16, the Northeast Quarter of Section 16 and part of the Northwest Quarter of Section 21, all in Township 1 South of the Base Line, Range 3 West of the Fourth Principal Meridian, Brown County, Illinois, being more particularly bounded and described as follows:

Beginning at the Southeast corner of the Southwest Quarter of said Section 16, said corner also being the Northwest corner of a 2.27 acre tract described in a deed recorded in Book 410 at Page 151 in the Recorder's Office of Brown County; thence South 00 degrees 13 minutes 36 seconds West on the boundary of said 2.27 acre tract a distance of 75.00 feet; thence North 88 degrees 10 minutes 31 seconds West on said boundary a distance of 1320.44 feet; thence North 00 degrees 14 minutes 33 seconds East on said boundary a distance of 75.00 feet to the Northwest corner of said 2.27 acre tract, said corner also being the Southwest corner of the Southeast Quarter of said Southwest Quarter; thence continuing North 00 degrees 14 minutes 33 seconds East on the West line of the Southeast Quarter of said Southwest Quarter a distance of 140.40 feet to the Southeast corner of a 1.75 acre tract described in a deed recorded in Book 358 at Page 305 in said Recorder's Office; thence North 88 degrees 10 minutes 31 seconds West on

the South line of said 1.75 acre tract a distance of 464.93 feet to a point on the Easterly right-of-way of Illinois Route F.A.S. 2585 (IL 99) as shown on a right-of-way plat by Michael E. Rapier Surveying, Inc. dated January 25, 2001; thence North 27 degrees 50 minutes 58 seconds West on said right-of-way line a distance of 33.48 feet; thence North 25 degrees 33 minutes 32 seconds West on said right-of-way line a distance of 250.20 feet; thence North 27 degrees 50 minutes 58 seconds West on said right-of-way line a distance of 250.00 feet; thence South 62 degrees 09 minutes 02 seconds West on said right-of-way line a distance of 15.00 feet; thence North 27 degrees 50 minutes 58 seconds West on said right-of-way line a distance of 300.00 feet; thence South 62 degrees 09 minutes 02 seconds West on said right-of-way line a distance of 4.12 feet; thence North 27 degrees 50 minutes 00 seconds West on said right-of-way line a distance of 349.30 feet; thence Northwesterly on said right-of-way line a distance of 996.74 feet on a curve to the right having a central angle of 27 degrees 59 minutes 55 seconds and a radius of 2039.69 feet, the chord of said curve bears North 13 degrees 50 minutes 03 seconds West, 986.85 feet; thence North 00 degrees 09 minutes 55 seconds East on said right-of-way line a distance of 330.99 feet to a point on the South line of the North 8 acres of the Northwest Quarter of said Southwest Quarter; thence South 87 degrees 15 minutes 13 seconds East on said South line a distance of 1271.35 feet to a point on the East line of the Northwest Quarter of said Southwest Quarter and the point on a boundary of a tract of land described in Book 463 of Deeds at Page 64 in the Office of the Brown County Recorder of Deeds and referenced in Exhibit "A" of said document as Tract 1; thence North 00 degrees 14 minutes 33 seconds East on said East line and said Tract 1 boundary to the Northeast corner of the Northwest Quarter of said Southwest Quarter, said corner also being the Southwest corner of the Southeast Quarter of the Northwest Quarter of said Section 16; thence Easterly along the South line of said Southeast Quarter of said Northwest Quarter and said Tract 1 boundary to a point on a line parallel with and 27 feet Westerly from the East line of the Southeast Quarter of said Northwest Quarter; thence Northerly along said parallel line and said Tract 1 boundary to the Southwest corner of a tract of land described as Exception (a) to said Tract 1 in said Book 463 at Page 64; thence Easterly on the boundary of said Exception (a) a deed record distance of 80 feet; thence Northerly on said exception boundary a deed record distance of 38 feet; thence Easterly on said exception boundary a deed record distance of 222 feet to the West line of a second tract of land described in said Book 463 at Page 64 as Exception (b) to said Tract 1; thence Southerly along the boundary of said Exception (b) to a point a deed record 432.02 feet from the Southerly right-of-way of U.S. 24; thence Easterly along the boundary of said Exception (b) a record distance of 1011.51 feet; thence northerly along the boundary of said Exception (b) a record distance of 432.00 feet to a point on the Southerly right-of-way of U.S. 24; thence continuing Northerly 43.7 feet, more or less to a point on the North line of the Southwest Quarter of the Northeast Quarter of said Section 16; thence Easterly along said North line 30 feet to the Northwest corner of the Southeast Quarter of the Northeast Quarter of said Section 16, said corner also being the Northwest corner of a tract of land described in Book 463 at Page 64 in the Office of the Brown County Recorder of Deeds and reference in Exhibit "A" of said document as Tract II; thence Southerly along the West line of the Southeast Quarter of said Northeast

Quarter and the boundary of said Tract II to the South line of the North 18 rods plus 8 feet of the Southeast Quarter of said Northeast Quarter, said South line also being the South line of and exception to said Tract II described in said Book 463 at Page 64 as Exception (b); thence Easterly on said South lines to the West line of a tract of land described as located in the Northeast corner of the Southeast Quarter of said Northeast Quarter and being 550 feet East and West by 860 feet North and South, said tract of land reference in said Book 463 at Page 64 as Exception (a) to said Tract II; thence Southerly on the West line of said Exception (a) to the South line of said exception; thence Easterly on said South line to the East line of said Section 16 and the boundary of said Tract II; thence Southerly on the East line of said Section 16 and said boundary to the Southeast corner of the Northeast Quarter of the Southeast Quarter of said Section 16; thence Easterly on said boundary and on the South line of the Northeast and Northwest Quarters of said Southeast Quarter to the Northeast corner of the Southeast Quarter of the Southwest Quarter of said Section 16; thence South 00 degrees 13 minutes 36 seconds West on the East line of said Southwest Quarter a distance of 1330.00 feet to the point of beginning, containing 270.4 acres more or less. Together with an 0.821 acre tract West of Illinois Route 99, for a total of 271.221 acres, more or less.

#### ENTERPRISE ZONE ADDITION – MID TOWN BOUNDARY

A tract of land lying in part of the Southeast Quarter of Section 31, Township 1 South, Range 8 West and part of the Northeast Quarter of Section 6, Township 2 South, Range 8 West of the Fourth Principal Meridian, City of Quincy, Adams County, Illinois being more particularly described as follows;

Beginning at the Northwest corner of Lot 2 of Quincy Mall Subdivision Phase 5 plat as recorded in Document #2020-01229; thence in Northeasterly along the North line of said Lot 2 a distance of 1568 feet more or less to the intersection of said North line and the North line of the South half of said Southeast Quarter, said point also being on the South line of College Avenue; thence North to the North line of said College Avenue; thence East along said North line a distance of 305 feet more or less to the point of intersection of said North line and the West line and its Northerly extension of a tract shown as Parcel #23-7-0661-005 on said Quincy Mall Subdivision Phase 5 plat; thence South along said West line and its Northerly extension a distance of 210.5 feet more or less to the Southwest corner of said tract; thence East along the South line of said tract a distance of 110 feet more or less to the Southeast corner of said tract; thence North along the East line and its Northerly extension of said tract a distance of 210.5 feet more or less to the North line of said College Avenue; thence East along said North line to the Southeast corner of Lot 4 of Colonial Courts Subdivision; thence Northeasterly along the South line of said Lot 4 a distance of 113.04 feet; thence Southeasterly to the Northwest corner of Lot 1 in Block 1 of Town & Country Subdivision, said point being on the East line of North 36<sup>th</sup> Street; thence South along the East line of said North 36<sup>th</sup> Street a distance of 440 feet more or less to the point of intersection of said East line and the South line of said Lot 2 of Quincy Mall Subdivision Phase 5; thence West along said South line and its

Easterly extension of said Lot 2 a distance of 530 feet more or less to a property corner along the South and East line of said Lot 2; thence South continuing along the East line of said Lot 2 and its Southerly extension to the South right-of-way of FA 745 (IL 104) – Broadway Street; thence West along said South line to the point of intersection of said South right-of-way and the East line of Lot 5 and its Southerly extension of said Quincy Mall Subdivision Phase 5; thence North along said East line and its Southerly extension to the Northeast corner of said Lot 5; thence West along the North line of said Lot 5 and Lot 1 of said Quincy Mall Subdivision Phase 5 to the Northwest corner of said Lot 1; thence along the West line of said Lot 1 the following 5 courses, South 00 degrees 02 minutes East a distance of 12.00 feet; thence North 89 degrees 55 minutes West a distance of 12.00 feet; thence South 00 degrees 02 minutes 105.00 feet; thence South 89 degrees 55 minutes East a distance of 22.00 feet; thence South 00 degrees 02 minutes along said West line and its Southerly extension to a point on the Southerly right-of-way of said FA 745 (IL 104) – Broadway Street; thence West along said Southerly right-of-way a distance of 137.00 feet more or less to the point of intersection of said Southerly right-of-way and the East line and its Southerly extension of a tract shown as Parcel #23-7-0661-004 on said Quincy Mall Subdivision Phase 5 plat; thence North along said East line and its Southerly extension to the Northeast corner of said tract; thence West along the North line of said tract and the North line of Lot 7 of said Quincy Mall Subdivision Phase 5 to the Northwest corner of said Lot 7; thence South along the West line and its Southerly extension of said Lot 7 to the Southerly right-of-way of said FA 745 (IL 104) – Broadway Street; thence West along said Southerly right-of-way to a point at FA 745 (IL 104) Station 36+47, 51.65 feet right; thence Southwesterly continuing along said Southerly right-of-way to a point on the Easterly right-of-way of FA 745 - North 30<sup>th</sup> Street at Station 9+12, 40.00 feet right; thence Westerly to a point on the Westerly right-of-way of said FA 745 - North 30<sup>th</sup> Street at Station 8+99.63, 39.30 feet left; thence Northwesterly to a point on said FA 745 (IL 104) – Broadway Street right-of-way at Station 34+82.01, 57.58 feet right; thence North to a point on the Northerly right-of-way of said FA 745 (IL 104) – Broadway Street right-of-way at Station 34+92.23, 38.58 feet left; thence Northeasterly to a point on the Westerly right-of-way of said FA 745 - North 30<sup>th</sup> Street at Station 10+57.75, 53.72 feet left; thence continuing along said Westerly right-of-way to a point at Station 10+82.61, 41.73 feet left; thence continuing along said Westerly right-of-way to a point at Station 12+31.38, 42.32 feet left; thence continuing along said Westerly right-of-way to a point at Station 12+31.44, 30.32 feet left, said point being the Southeast corner of Lot 5 of James N. Whewell Addition; thence continuing along said Westerly right-of-way and the East line of said James N. Whewell Subdivision to the Northeast corner of Lot 14 of said James N. Whewell Subdivision; thence Easterly to the Northwest corner of the roadway for the Quincy Mall Subdivision Phase 5, said point also being the Southwest corner of a tract as shown as Parcel #23-7-0664-000 on said Quincy Mall Subdivision Phase 5 plat; thence North 89 degrees 56 minutes along the North side of said roadway a distance of 420.00 feet; thence North 00 degrees 04 minutes a distance of 316.00 feet to the Point of Beginning.

Together with a strip of land 2 feet wide, being 1 foot either side of the following described centerline:

Beginning at the intersection of a line 1 foot South of and parallel with the North line of Illinois Route 104 – Broadway Street and the East line of North 12<sup>th</sup> Street; thence Easterly along the line 1 foot South of and parallel with the North line of said Illinois Route 104 – Broadway Street to its point of intersection to a line defined as a point on said FA 745 (IL 104) – Broadway Street right-of-way at Station 34+82.01, 57.58 feet right and a point on the Northerly right-of-way of said FA 745 (IL 104) – Broadway Street right-of-way at Station 34+92.23, 38.58 feet left.



Date: **May 22, 2024** BOARD OF TRUSTEES MEETING  
From: Josh Welker, Dean of Business Services & Institutional Effectiveness  
Item: **Business**  
RE: Gravel Bid

JWCC solicited bids from qualified vendors to provide gravel and grading at the Workforce Development Center for the truck driving range and road course. The bid was advertised in the Quincy-Herald Whig and on the John Wood Community College website. Three bids were received.

<u>Vendor</u>	<u>Total Cost</u>
Blick’s Construction PO Box 530 Quincy, IL 62305	\$ 96,562.00
Rees Construction Co. of Quincy 330 South 5 <sup>th</sup> St. Quincy, IL 62301	\$130,000.00
D & L Excavation, Inc. 1958 Hwy 104 Liberty, IL 62347	\$153,500.00

It is recommended that the Board of Trustees accept the bid and award to Blick’s Construction in the amount of \$96,562.00.

**I concur with the recommendation and request the Board of Trustees accept the bid and award to Blick’s Construction in the amount of \$96,562.00.**

---


May 22, 2024 JWCC Board regular meeting

**Mission:** JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value.

**Vision:** JWCC will be the community’s partner and leader in education, workforce training and lifelong learning.

**Core Values:** Excellence Accountability Integrity Servant Leadership Lifelong Learning



Date: 05.22.24 BOARD OF TRUSTEES MEETING  
 From: Dr. Bryan Renfro, President   
 Item: **BUSINESS**  
 RE: 2024 Adams County Multi-Jurisdictional Natural Hazards Mitigation Plan

Administration was notified that FEMA has been granted the approval for the Adams County Hazard Mitigation Plan. John Wood Community College is now being asked to adopt this plan by a formal resolution. By adopting this resolution, it allows us to be a participating jurisdiction. Once all resolutions have been adopted, they will be submitted to FEMA so they can grant final approval of our plan. This allows us to become eligible for federal mitigation funds. A final approval of the Plan and letter will be sent to the college for our files.

Attached is the resolution.

---

May 22, 2024, Board of Trustees Regular Meeting

**Mission:** JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value.

**Vision:** JWCC will be the community’s partner and leader in education, workforce training and lifelong learning.

**Core Values:** Excellence    Accountability    Integrity    Servant Leadership    Lifelong Learning

**John Wood Community College**  
**Counties of Adams, Pike, Hancock, Calhoun,**  
**Schuyler, Brown, Morgan, Scott, Cass and State of Illinois**  
Quincy, Illinois

Resolution No. \_\_\_\_\_

A Resolution of **John Wood Community College, Counties of Adams, Pike, Hancock, Calhoun, Schuyler, Brown, Morgan, Scott, Cass and State of Illinois**, adopting the 2024 Adams County Multi-Jurisdictional Natural Hazards Mitigation Plan

WHEREAS the **John Wood Community College Board of Trustees, Counties of Adams, Pike, Hancock, Calhoun, Schuyler, Brown, Morgan, Scott, Cass and State of Illinois** recognizes the threat that natural hazards, including severe thunderstorms, severe winter storms, floods, and tornadoes among others, pose to people and property within **John Wood Community College; Counties of Adams, Pike, Hancock, Calhoun, Schuyler, Brown, Morgan, Scott, Cass and State of Illinois** and

WHEREAS the **John Wood Community College, Counties of Adams, Pike, Hancock, Calhoun, Schuyler, Brown, Morgan, Scott, Cass and State of Illinois** has prepared a natural hazards mitigation plan, hereby known as the 2024 Adams County Multi-Jurisdictional Natural Hazards Mitigation Plan in accordance with federal laws, including the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended; the National Flood Insurance Act of 1968, and the National Dam Safety Program Act, as amended; and

WHEREAS the 2024 Adams County Multi-Jurisdictional Multi-Hazard Mitigation Plan identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in **John Wood Community College, Counties of Adams, Pike, Hancock, Calhoun, Schuyler, Brown, Morgan, Scott, Cass and State of Illinois** from the impacts of future hazards and disasters; and

WHEREAS adoption by the **John Wood Community College, Counties of Adams, Pike, Hancock, Calhoun, Schuyler, Brown, Morgan, Scott, Cass and State of Illinois** demonstrates its commitment to hazard mitigation and achieving the goals outlines in the 2024 Adams County Multi-Jurisdictional Natural Hazards Mitigation Plan.

NOW THEREFORE, BE IT RESOLVED BY **John Wood Community College, Counties of Adams, Pike, Hancock, Calhoun, Schuyler, Brown, Morgan, Scott, Cass and State of Illinois** in Quincy ILLINOIS, THAT:

The **John Wood Community College Board of Trustees** adopts the 2024 Adams County Multi-Jurisdictional Natural Hazards Mitigation Plan and agrees to participate in the annual maintenance and evaluation of the Plan.

ADOPTED by a vote of \_\_\_ in favor and \_\_\_ against, and \_\_\_ abstaining, this 22 day of May, 2024.

CERTIFIED by \_\_\_\_\_  
(SIGNATURE)  
Robert Rhea, Board of Trustees, Chairman  
John Wood Community College

ATTESTED by \_\_\_\_\_  
(SIGNATURE)  
Dr. Bryan Renfro, President  
John Wood Community College



## Hazard Mitigation Plan Adoption

The County's Hazard Mitigation Plan (HMP) evaluates damage to life and property from natural and man-made hazards that have impacted the County and participating jurisdictions and identifies projects and activities to reduce these damages before an event occurs. The HMP fulfills federal planning requirements of the Stafford Act as amended by the Disaster Mitigation Act of 2000 and the Disaster Recovery and Reform Act.

***The main benefit of updating the HMP is that the participating jurisdictions can remain or become eligible to apply for and receive federal hazard mitigation funds to implement the mitigation actions identified in the Plan.*** In order to access certain types of non-emergency disaster assistance, jurisdictions must be a participant of a current, FEMA-approved hazard mitigation plan.

***The final step in the update process is having each of the participating jurisdictions adopt the Plan by formal resolution. This is a FEMA requirement to access hazard mitigation funds.*** These funds, made available through FEMA's Hazard Mitigation Assistance grant program, can help provide local government entities with the opportunity to complete mitigation projects that would not otherwise be financially possible. There are three primary Hazard Mitigation Assistance funding programs: Building Resilient Infrastructure and Communities (BRIC), Flood Mitigation Assistance (FMA), and Hazard Mitigation Grant Program (HMGP).

Once the adoption resolutions from the participants are received, they will be submitted to FEMA who will issue the final Approval Letter, which begins the five-year approval period and sets the expiration date for the HMP. HMPs must be reviewed, revised, and resubmitted to the Illinois Emergency Management Agency and Office of Homeland Security (IEMA-OHS) and FEMA at least once every five years to remain current and effective.

***Any jurisdiction that chooses not to adopt the Plan will not be eligible to apply for mitigation assistance funding;*** however the decision not to adopt the HMP will not affect the eligibility of those who do.

The heart of the HMP is the ***mitigation strategy, which contains a list of the projects and activities developed by each participating jurisdiction to reduce the potential loss of life and property damage*** that results from the hazards identified in the risk assessment section of the Plan. ***Adoption of the Plan does not obligate your jurisdiction to fund or complete the projects and activities identified for your jurisdiction in the HMP.*** This is a wish list of what your jurisdiction would like to see accomplished if funding becomes available.

**In short there is no downside to adopting the HMP. It ensures your jurisdiction is eligible to apply for mitigation project funding through IEMA-OHS/FEMA in the future, but does not obligate your jurisdiction to fund or complete the projects and activities listed if funding isn't available.**

This fact sheet was prepared by American Environmental Corporation, your partner in updating the County's Hazard Mitigation Plan.



**05.22.2024 BOARD OF TRUSTEES MEETING**

**CALENDAR**

<b>May 22, 2024 @ 6:00 p.m.</b>	Board of Trustees meeting
<b>May 29, 2024</b>	<b>WDC Ribbon Cutting at 8:30 a.m.</b>
<b>June 7, 2024</b>	Board Retreat – WDC 8:00-2:00
<b>June 18, 2024 @ 6:00 p.m.</b>	Board of Trustees meeting
<b>July 24, 2024 @ 6:00 p.m.</b>	Board of Trustees meeting
<b>August 21, 2024 @ 6:00 p.m.</b>	Board of Trustees meeting
<b>September 18, 202 @ 6:00 p.m.</b>	Board of Trustees meeting
<b>October 16, 2024 @ 6:00 p.m.</b>	Board of Trustees meeting
<b>November 13, 2024 @ 6:00 p.m.</b>	Board of Trustees meeting
<b>December 18, 2024 @ 6:00 p.m.</b>	Board of Trustees meeting

05.22.24 Board of Trustees Regular Meeting

**Mission:** JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value.

**Vision:** JWCC will be the community’s partner and leader in education, workforce training and lifelong learning.

**Core Values:** Excellence    Accountability    Integrity    Servant Leadership    Lifelong Learning



Date: **5.22.2024** BOARD OF TRUSTEES MEETING  
From: John Clopton, Interim Director of Human Resources  
RE: Personnel

**Personnel Items to Be Approved:**

**New Hires—Regular**

**Fesler, Ruby-Specialist, Advising & Retention**

Request authorization to hire into part-time, non-exempt position effective April 29, 2024, at \$17.00 an hour.

**Status Changes**

**Genenbacher-Leinbach, Christine-Interim Financial Aid Director/Manager, Financial Aid**

Request authorization to change status to full-time, exempt, benefits-eligible position of Director, Financial Aid effective May 13, 2024, with an annual salary of \$65,500.

**Hansen, Rachel-Dean, Arts & Sciences**

Request authorization to temporarily change status to Interim Dean of Student Affairs effective May 20, 2024, and ending August 15, 2024, with an annual salary of \$95,000.

**Hightower, Adam-Head Coach, Baseball**

Request authorization to add the status of part-time Interim Athletic Director for a weekly stipend of \$840.

**Johnson, Kristina-Administrative Assistant, Instructional Services**

Request authorization to change status to full-time, exempt, benefits-eligible position of Manager, Curriculum & Assessment effective April 29, 2024, with an annual salary of \$45,800.

**Terry, Michael-Professor, Language, Literature, & Communications**

Request authorization to temporarily change status to Interim Dean for Arts & Sciences for a weekly stipend of \$1,000.

**Vacancies**

**Coordinator, Business & Industry**

Request authorization to fill full-time, non-exempt, benefits-eligible position pending appropriate administrative review.

**Coordinator, High School Admissions**

Request authorization to fill full-time, exempt, benefits-eligible position pending appropriate administrative review.

**Dean, Student Affairs**

Request authorization to fill full-time, exempt, benefits-eligible position pending appropriate administrative review.

---

May 22, 2024 JWCC Board regular meeting

**Mission:** JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value.

**Vision:** JWCC will be the community’s partner and leader in education, workforce training and lifelong learning.

**Core Values:** Excellence Accountability Integrity Servant Leadership Lifelong Learning



Technician, Maintenance

Request authorization to fill full-time, non-exempt, benefits-eligible position pending appropriate administrative review.

**Personnel Items Reported:**

**New Hires—Non-Board Approved, Variable Part-time**

Currier, Deborah	Instructor, College For Life	CTE	\$25.00
Garrett, Isaac	Teaching Asst, JDub Academy	CTE	\$15.00
Miller, Catharine	Adm Specialist, JDub Academy	CTE	\$15.00
Schutte, Nathan	Assistant, Grounds	Physical Plant	\$15.00
Soebbing, Philip	Assistant, Grounds	Physical Plant	\$15.00
Wyss, John	Assistant, Grounds	Physical Plant	\$15.00

**Retirements/Resignations-Accepted by President**

Forbes, Gordon– Coordinator, Business & Industry – Retirement effective May 31, 2024

Hoyt, Brad– Dean, Student Affairs - Resignation effective May 6, 2024

Wiewel, Christine– Instructor, Humanities – Retirement effective July 31, 2024

Zimmerman, Ryann– Coordinator, High School Admissions - Resignation effective May 21, 2024

**Termination**

Piner, Eric-Technician, Maintenance-Termination effective May 8, 2024

**I concur with the Personnel recommendations.**

May 22, 2024 JWCC Board regular meeting

**Mission:** JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value.

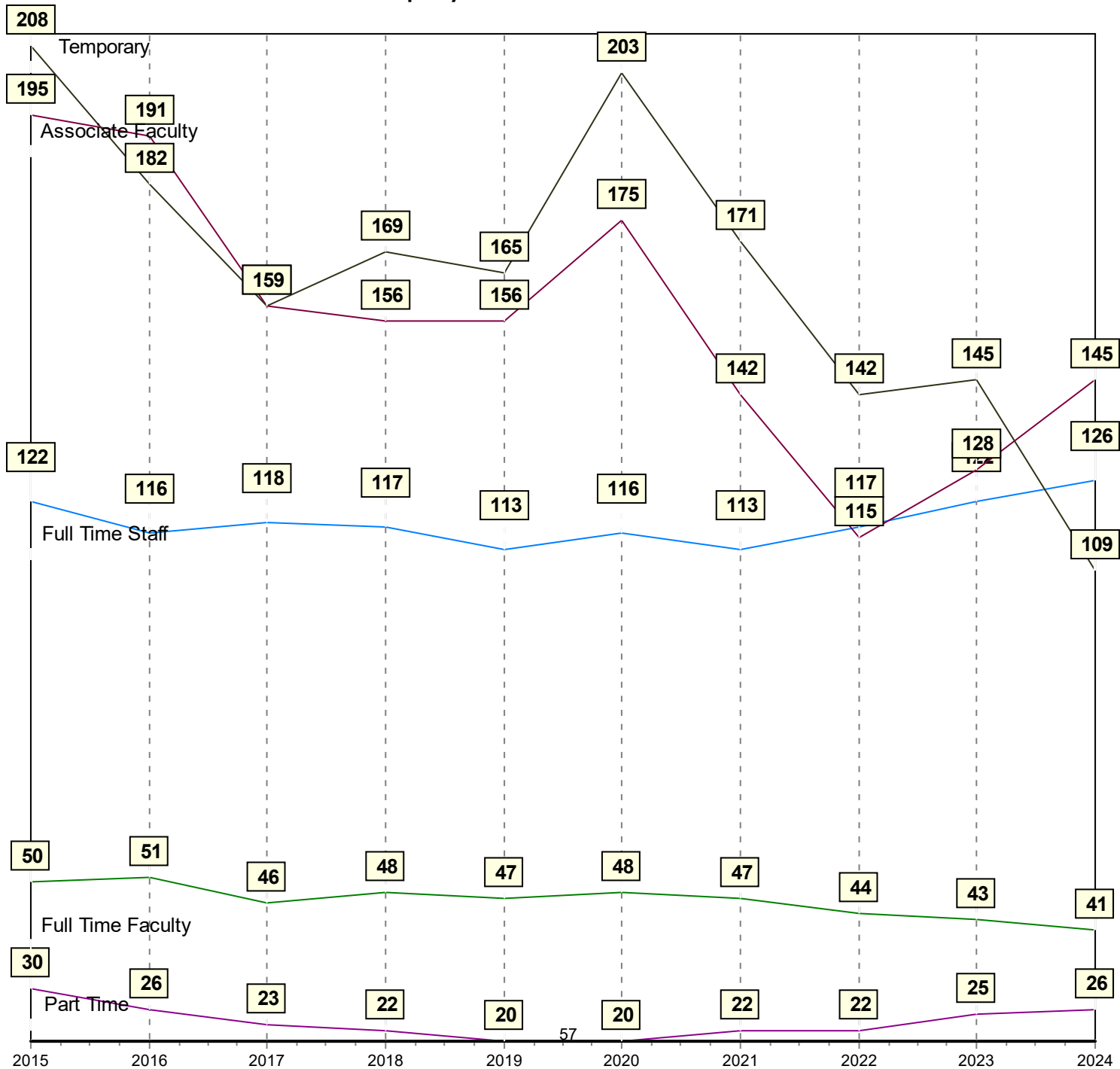
**Vision:** JWCC will be the community’s partner and leader in education, workforce training and lifelong learning.

**Core Values:** Excellence    Accountability    Integrity    Servant Leadership    Lifelong Learning

# John Wood Community College, District No. 539

As Of 4/1/2024

## Employment Trends



**John Wood Community College**

***Financial Reports***

**Board of Trustees Meeting**

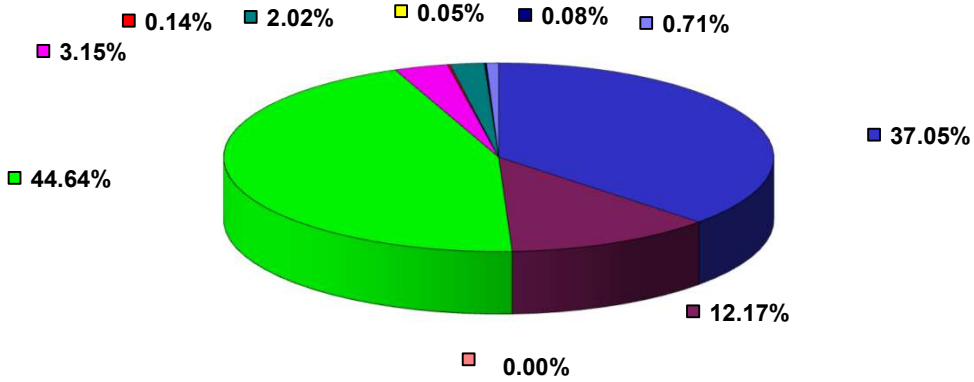
**May 22, 2024**

**John Wood Community College, District No. 539**  
**Comparison of Actual to Budget - FY' 24 to FY' 23**  
**As of April 30, 2024**  
**Unaudited**

**Operating Funds**

	<b>Actual FY ' 24</b>	<b>Budget FY ' 24</b>	<b>% of Budget FY ' 24</b>	<b>Actual FY ' 23</b>	<b>Budget FY ' 23</b>	<b>% of Budget FY ' 23</b>
<b><u>REVENUES:</u></b>						
Local Government Revenue	\$6,450,524	\$6,766,572	95.33 %	\$6,701,392	\$6,379,952	105.04 %
State Government Revenue	\$2,118,054	\$2,412,078	87.81 %	\$1,983,528	\$2,261,279	87.72 %
Federal Government Revenue	\$0	\$0	0.00 %	\$0	\$0	0.00 %
Student Tuition and Fees	\$7,772,608	\$7,892,018	98.49 %	\$7,602,369	\$7,024,991	108.22 %
Sales and Services Revenue	\$549,196	\$653,900	83.99 %	\$516,138	\$522,900	98.71 %
Facilities Revenue	\$23,604	\$15,000	157.36 %	\$17,267	\$15,000	115.11 %
Investment Revenue	\$351,046	\$105,000	334.33 %	\$186,198	\$24,400	763.11 %
Gifts and Grants Revenue	\$7,890	\$10,000	78.90 %	\$7,472	\$10,000	74.72 %
Other Revenue	\$13,089	\$8,700	150.45 %	\$22,483	\$11,600	193.82 %
Transfers From	\$124,111	\$150,000	82.74 %	\$125,911	\$162,713	77.38 %
<b>TOTAL REVENUES:</b>	<b>\$17,410,122</b>	<b>\$18,013,268</b>	<b>96.65 %</b>	<b>\$17,162,757</b>	<b>\$16,412,835</b>	<b>104.57 %</b>
<b><u>EXPENDITURES:</u></b>						
Salaries	\$7,003,240	\$9,628,359	72.74 %	\$6,899,742	\$9,089,853	75.91 %
Employee Benefits	\$1,880,175	\$2,406,902	78.12 %	\$1,670,230	\$2,161,348	77.28 %
Contractual Services	\$1,267,689	\$1,822,224	69.57 %	\$1,476,520	\$1,554,186	95.00 %
General Materials and Supplies	\$665,682	\$982,440	67.76 %	\$684,717	\$787,167	86.98 %
Travel & Conference/Meeting Expense	\$130,457	\$220,963	59.04 %	\$80,126	\$164,193	48.80 %
Fixed Charges	\$81,556	\$109,293	74.62 %	\$84,920	\$109,975	77.22 %
Utilities	\$517,896	\$735,750	70.39 %	\$515,967	\$642,500	80.31 %
Capital Outlay	\$168,440	\$405,821	41.51 %	\$155,296	\$100,600	154.37 %
Other Expenditures	\$1,027,649	\$1,196,251	85.91 %	\$967,062	\$1,318,752	73.33 %
Transfers To	\$489,169	\$505,262	96.81 %	\$308,882	\$484,261	63.78 %
<b>TOTAL EXPENDITURES:</b>	<b>\$13,231,952</b>	<b>\$18,013,265</b>	<b>73.46 %</b>	<b>\$12,843,461</b>	<b>\$16,412,835</b>	<b>78.25 %</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>\$4,178,169</b>			<b>\$4,319,296</b>		

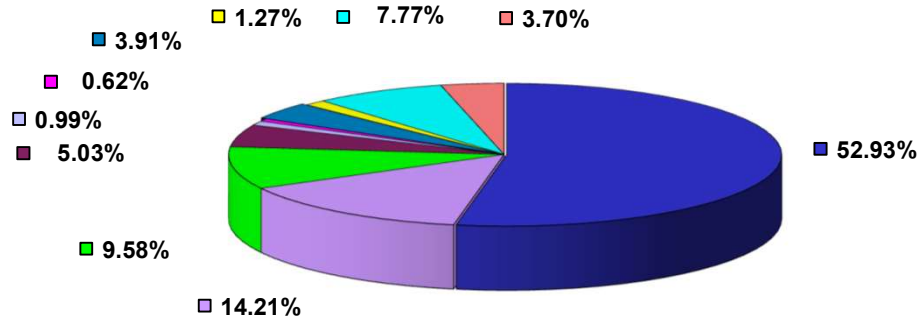
**FY24 Operating Fund Revenues YTD as of April 30, 2024  
Unaudited**



**Operating Fund Revenues: \$17,410,122**

37.05%	Local Government Sources	\$6,450,524
12.17%	State Government Sources	\$2,118,054
0.00%	Federal Government Sources	\$0
44.64%	Student Tuition and Fees	\$7,772,608
3.15%	Sales and Service Fees	\$549,196
0.14%	Facilities Revenue	\$23,604
2.02%	Investment Revenue	\$351,046
0.05%	Gifts and Grants Revenue	\$7,890
0.08%	Other Revenues	\$13,089
0.71%	Transfers from Other Funds	\$124,111

**FY24 Operating Fund Expenditures YTD as of April 30, 2024  
Unaudited**



**Operating Fund Expenditures: \$13,231,952**

52.93%	Salaries	\$7,003,240
14.21%	Employee Benefits	\$1,880,175
9.58%	Contractual Services	\$1,267,689
5.03%	Materials and Supplies	\$665,682
0.99%	Conference and Meeting	\$130,457
0.62%	Fixed Charges	\$81,556
3.91%	Utilities	\$517,896
1.27%	Capital Outlay	\$168,440
7.77%	Other Expenditures	\$1,027,649
3.70%	Transfer to/from Other Funds	\$489,169



**Balance Sheet - All Funds**  
**As of April 30, 2024**  
**Unaudited**

	Operating Funds	Oper. & Maint. Fund (Restricted)	Grant Restricted Funds	Special Levy Tax Fund	Working Cash Fund	Bond & Interest Fund	Auxiliary Enterprise Fund
<b><u>ASSETS</u></b>							
Cash	\$6,752,174	\$8,359,832	(\$501,093)	\$1,443,300	\$2,283,042	\$458,885	\$2,583,883
Investments	\$4,972,941	\$1,621,833	\$0	\$0	\$2,692,827	\$0	\$0
Receivables	\$660,095	\$0	\$204,014	\$0	\$0	\$0	\$0
Accrued Revenue	\$810	\$580	\$865,890	\$67	\$696	\$0	\$169
Interfund Receivables	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Inventory	\$149,646	\$0	\$0	\$0	\$0	\$0	\$275,828
Other Assets	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Prepaid Expenses/Deferred Charges	\$358,525	\$0	\$0	\$9,105	\$0	\$0	\$0
<b>TOTAL ASSETS</b>	<b>\$12,894,192</b>	<b>\$9,982,246</b>	<b>\$568,811</b>	<b>\$1,452,472</b>	<b>\$4,976,565</b>	<b>\$458,885</b>	<b>\$2,859,880</b>
<b><u>LIABILITIES</u></b>							
Payroll Deduction Liabilities	(\$4,921)	\$0	\$0	\$120	\$0	\$0	\$0
Accounts Payable	\$14,583	\$0	\$747	\$525	\$0	\$0	\$212,064
Accrued Expense	\$971,057	\$0	\$74,142	\$36,173	\$0	\$0	\$10,575
Interfund Payables	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Deferred Revenue	\$449,372	\$0	\$4,960	\$0	\$0	\$0	\$25,028
Other Liabilities	\$65	\$0	\$0	\$0	\$0	\$0	\$0
CLEARING ACCOUNTS	\$5,219	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL LIABILITIES</b>	<b>\$1,435,374</b>	<b>\$0</b>	<b>\$79,849</b>	<b>\$36,818</b>	<b>\$0</b>	<b>\$0</b>	<b>\$247,667</b>
FUND BALANCE 7/01/2023	\$7,283,452	\$12,121,757	\$124,744	\$948,070	\$4,818,807	\$389,627	\$2,731,724
Revenue Over (Under) Expense	\$4,178,169	(\$2,139,512)	\$364,218	\$467,584	\$157,758	\$69,258	(\$119,511)
<b>FUND BALANCE 4/30/2024</b>	<b>\$11,461,622</b>	<b>\$9,982,246</b>	<b>\$488,962</b>	<b>\$1,415,654</b>	<b>\$4,976,565</b>	<b>\$458,885</b>	<b>\$2,612,213</b>
<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<b>\$12,896,996</b>	<b>\$9,982,246</b>	<b>\$568,811</b>	<b>\$1,452,472</b>	<b>\$4,976,565</b>	<b>\$458,885</b>	<b>\$2,859,880</b>

**JWCC Investment Report  
FY 2024**

**UNAUDITED REPORT**

<b><u>Total Cash and Investments</u></b>	<b>Value as of <u>April 30, 2024</u></b>
JWCC Checking	3,780,316.07
JWCC MMA/Cash	292,422.44
Illinois Funds	12,861,676.68
Raymond James Financial Services	4,475,403.34
JWCC CDs & Treasuries	9,287,601.01
<b>Total Cash and Investments</b>	<b>30,697,419.54</b>

<b><u>Held by JWCC</u></b>	<b><u>Interest Rate</u></b>	<b><u>Maturity Date</u></b>		<b><u>Fund</u></b>
Checking Accounts	2.00%		3,780,316.07	all funds
Raymond James Financial Services	4.87%		4,475,403.34	all funds
IL FUND Money Market	5.422%		12,861,676.68	all funds
Heartland Bank & Trust Company	0.15%		292,422.44	split 07 & 32
	<b><u>Yield Rate</u></b>			
Commerce Bank - Treasury	2.77%	6/15/2024	260,285.74	32
Heartland Bank - Time Deposit	5.39%	10/10/2024	250,000.00	32
Heartland Bank - Time Deposit	5.39%	10/10/2024	100,000.00	07
Heartland Bank - Time Deposit	5.39%	10/10/2024	250,000.00	07
Commerce Bank - Treasury	2.131%	3/15/2025	244,530.23	07
Commerce Bank - Treasury	2.131%	3/15/2025	98,006.17	07
First Bankers Trust - CD	4.86%	4/17/2025	261,547.40	32
Commerce Bank - Treasury	2.97%	6/30/2025	256,063.24	07
Commerce Bank - Treasury	2.97%	6/30/2025	102,047.34	07
Commerce Bank - Treasury	3.60%	9/15/2025	244,414.06	07
Commerce Bank - Treasury	3.60%	9/15/2025	97,765.63	07
Bank of Springfield - CD	5.12%	10/9/2025	250,000.00	07
Commerce Bank - Treasury	4.50%	11/30/2025	2,514,654.95	01
Farmers National Bank of Griggsville - CD	4.81%	12/18/2025	250,000.00	32
Central State Bank - CD	4.87%	3/20/2026	250,000.00	32
First Mid Bank & Trust - CD	4.86%	4/13/2026	100,000.00	07
First Mid Bank & Trust - CD	4.86%	4/13/2026	250,000.00	07
Bank of Springfield - CD	4.91%	10/9/2026	250,000.00	32
Bank of Springfield - CD	4.91%	10/9/2026	100,000.00	32
Farmers National Bank of Griggsville - CD	4.55%	12/18/2026	250,000.00	07
Farmers National Bank of Griggsville - CD	4.55%	12/18/2026	100,000.00	07
Mercantile Bank - CD	4.18%	3/21/2027	250,000.00	07
Mercantile Bank - CD	4.18%	3/21/2027	100,000.00	07
Commerce Bank - Treasury	3.70%	5/15/2027	2,458,286.25	01
<b>Total Cash and Investments</b>			<b>30,697,419.54</b>	

# John Wood Community College

## Expenditures for Payment

Accounts Payable. . . . .	<i>.Presented to Finance Committee</i>
Payroll. . . . .	<i>.Presented to.Finance Committee</i>
Petty Cash. . . . .	<i>.Presented.to Finance Committee</i>
Purchase Cards. . . . .	<i>.Presented.to Finance Committee</i>

## Ratification of Expenditures

The foregoing summary of obligations have been processed for payment. The College Administration certifies that these obligations, have been incurred in accordance with Board Policy, and where required, quotes and or bids were obtained. The Finance Committee of the Board has reviewed the payments and reported their findings to the Board of Trustees at the regular meeting.

Ratified this 22nd day of May 2024.

\_\_\_\_\_

Chair

\_\_\_\_\_

Secretary

Board of Trustees of Community College  
District No. 539, Counties of Adams,  
Pike, Hancock, Calhoun, Schuyler,  
Brown, Morgan, Scott, and Cass,  
and the State of Illinois.

# Board of Trustees Meeting