



**Board of Trustees of John Wood Community College  
Counties of Adams, Pike, Hancock, Calhoun,  
Schuyler, Brown, Morgan, Scott, Cass  
and State of Illinois**

**PHONE CONFERENCE:**

3CX Conference Joining info:

**Dial 217-641-4100 Enter PIN 803005 Employees connected to 3CX can join by dialing 7000 and enter PIN 803005**

*The meeting will begin at 6:00 o'clock P.M. Requests for public comment may be submitted in accordance with board policy or by calling Leah Benz at (217) 641-4102 or by email at [lbenz@jwcc.edu](mailto:lbenz@jwcc.edu) and arrangements will be made to allow public comment through teleconferencing.*

Date: **08.20.25 BOARD OF TRUSTEES REGULAR MEETING**

Location: Bella Ease Center location, 707 Broadway Street, Quincy, IL 62301

Time: **6:00 P.M.**

**AGENDA**

**Page**

1. **Call to Order/Appointment of Assistant Secretary**
2. **Roll Call**
3. **Pledge of Allegiance; Mission Statement** - JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value
4. **Introductions**
5. **Blazers at their Best**
6. **Special Report**
7. **Consideration of Items from the Floor**
8. **Public and/or Employee Comment**
9. **President and Committee Reports**

---

August 20, 2025, Board of Trustees Regular Meeting

**Mission:** JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value.

**Vision:** JWCC will be the community's partner and leader in education, workforce training and lifelong learning.

**Core Values:** Excellence Accountability Integrity Servant Leadership Lifelong Learning



Office of the President

9.1	<b>ICCTA/West Central Region Report</b> – <i>Ms. Paula Hawley, Mr. Don Hess, first alternate</i>	No Report
9.2	<b>Board Executive Committee Report</b> – <i>Mr. Bob Rhea, Mr. Andy Sprague, Ms. Paula Hawley</i>	Table Folder
9.3	<b>Board Curriculum Committee Report</b> – <i>Ms. Angela Greger, Mr. Don Hess</i>	No Report
9.4	<b>Board Finance and Audit Committee Report</b> – <i>Mr. Larry Fischer, Mr. R. Kent Snider</i>	Table Folder
9.5	<b>Student Trustee Report</b> – <i>Mr. Jacob Davis</i>	
9.6	<b>Administration Report</b> – <i>Mr. Josh Welker, Interim president</i>	
<b>10.</b>	<b>Consent Agenda</b>	
	<b>Consent business Items</b>	
10.1	Request approval of 07.28.25 Board meeting minutes	1-12
10.2	Request approval of bills for July payment <b>Finance and Audit Committee</b>	
10.3	Request approval of monthly financial statements for July <b>Finance and Audit Committee</b>	
10.4	Request approval of trustee & employee travel expenditures for July <b>Finance and Audit Committee</b>	
<b>11.</b>	<b>Grant items</b>	
11.1	Request authorization to accept grant funds from Illinois Community College Board for the Adult Education and Literacy grant, <b>Award Amount: \$257,000 State funding - \$151,964 (federal funding pending)</b>	13
11.2.	Request authorization to accept grant funds from Illinois State Library/Jesse White Secretary of State for the Adult Volunteer Literacy grant, <b>Award Amount: \$95,082</b>	14
<b>12.</b>	<b>Business</b>	
12.1	Request authorization to enter into a thirteen (13) month lease agreement with Illinois Valley Paving starting September 1, 2025, and ending on September 30, 2026	15-19
12.2	Request approval to transfer \$120,000 from the Operating Funds to the Auxiliary Fund for fiscal year 2025	20
12.3	Request approval to transfer \$380,000 from the Operating Funds to the Restricted Purpose Fund	21

---

August 20, 2025, Board of Trustees Meeting

**Mission:** JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value.

**Vision:** JWCC will be the community’s partner and leader in education, workforce training and lifelong learning.

**Core Values:** Excellence    Accountability    Integrity    Servant Leadership    Lifelong Learning



Office of the President

12.4 Request authorization to accept the bid from SJ Smith Company and award in the amount of \$82,463.10 to provide Powerwave 300C Advanced Process Welders 22

**13. Discussion Items**

13.1 Calendar of Events 23

**14. Notices and Communications**

**15. Personnel Items**

15.1 Request authorization to employ new staff and faculty, accept resignations, retirements, terminations, and implement status changes as presented. 24-26

**16. Other Items**

**17. Closed Session**

17.1 A closed session will be necessary to consider the appointment, employment, discipline, performance, or dismissal of specific employees of the public body. 27

**18. Resume Open Session**

**19. Open Session Matters**  
Approve any matter discussed in closed session as necessary and limited to those matters authorized for discussion in closed session by motion of the Boards specifically including but not limited to, the hiring, including non-contractual, contract approval, and contract amendment, release, discharge, discipline, transfer, resignation, and retirement of staff

**20. Adjournment**  
*“The agenda may refer to addenda, reports, presentations, or other documents. These are available in the board Packet and are incorporated by reference. The packet is available from the President’s office and may be posted on the website with the agenda.”*



Date: **07.28.25** Board of Trustees Meeting

RE: **BOARD MEETING MINUTES**

Location: Board Room, Student Administrative Center, 1301 South 48<sup>th</sup> Street, Quincy, IL 62305

**1. Call to Order/Appointment of Assistant Secretary**

The **07.28.25** Board of Trustees meeting was called to order in the Board room, Student Administrative Center, 1301 South 48<sup>th</sup> Street, Quincy, IL 62305 at 6:00 p.m. by Mr. Bob Rhea, chair. Mr. Rhea appointed Ms. Benz assistant secretary.

**2. Roll Call**

Ms. Benz called roll:

NAME	AYE	NAY	PRESENT	ABSENT
Mr. Davis			X	
Mr. Snider			X	
Mr. Hess			X	
Mr. Sprague			X	
Ms. Hawley-Sargent			X	
Ms. Greger			X	
Mr. Fischer			X	
Mr. Rhea			X	
Voice Vote				

**Attendees:** Mr. Josh Welker, Ms. Leah Benz, Mr. David Penn, Mr. Dave Hetzler, Mr. Chris Koettters, Dr. Chris Kaelke, Dr. Steven Soebbing, and Ms. Tracy Orne.

**3. Pledge of Allegiance; Mission Statement** - Pledge of Allegiance was said, and mission statement read by student trustee, Mr. Jacob Davis.

**4. Introductions** - No introductions were noted for July.

**4.1. Blazers at Their Best** – Two acknowledgements received in “Blazers at their Best” were shared by Mr. Welker. Both submissions were from students recognizing staff. The first recognition went to Ms. Courtney Loos, caring campus office staff. The student stated that Courtney goes out of her way to make sure students get resources they need. As a mother of 3 small boys (two in diapers) Courtney made sure the mother stopped by to pick up free diapers for her twins. The mother stated it might not seem like a lot but even that little bit helps.

The second recognition went to Ms. Milini Heckenkamp, financial aid staff. The student stated that Milini was so knowledgeable, helpful, and enthusiastic, and grateful. She made her day! Milini even recognized the student and her issue on her second visit day and was just as pleasant. Milini’s smile and warm energy provide a fantastic addition to the financial aid department.

07.28.25 Board of Trustees meeting



5. **Special Report** - None

6. **Consideration of Items from the Floor** - None

7. **Public and/or Employee Comment** – Mr. Rhea announced the **public hearing of the budget** was now open to public.

8. **President and Committee Reports**

8.1 **ICCTA/West Central Region Report** – *Ms. Paula Hawley-Sargent, ICCTA representative, Mr. Don Hess.* No report.

9.2 **Board Executive Committee Report** - *Mr. Bob Rhea, Mr. Andy Sprague, Ms. Paula Hawley*

The Executive Committee met on July 17, 2025, in room C252 at 8:00 a.m. Attendees were Mr. Bob Rhea, Ms. Paula Hawley, and Mr. Andy Sprague, trustees via Zoom. Mr. Josh Welker; interim president and Ms. Benz; notetaker.

July Board packet items were reviewed and discussed. This included minutes, bills, travel expenditures, and curriculum items.

Two grant items were discussed. They were acceptance of funds from the U.S. Department of Education for Student Support Services and a grant submission application to the Illinois Board of Higher Education for the Illinois Cooperative Work Study Program.

Business items reviewed included the annual budget for fiscal year 2026, six RAMP documents, an agreement with Quanada; an agreement with Bella Ease for continued operations at the Southeast Education Center, with eliminating Bella Ease location at the Mt. Sterling Center; consideration and action of a request of a resolution to accept offers for the sale of real estate to JWCC from the Deters Land Trust and Weiman Family Trust, and approval to hire a search firm to assist in the recruitment and hiring process for the presidential vacancy.

The committee was informed a new category has been added to the personnel sheet for new positions to enhance communication and processing.

The current interviews for vacant nursing positions, include the Director of Nursing.

Other items discussed were Federal funded programs; waiver concerns and solutions, and an update on the recent closure of 48<sup>th</sup> street.

9.3 **Board Curriculum Committee Report** – *Ms. Angela Greger, Mr. Don Hess.* The Curriculum Committee did not convene in June.

9.4 **Board Finance and Audit Committee Report** - *Mr. Larry Fischer, Mr. R. Kent Snider* - The Finance and Audit Committee met on July 16, 2025, at 2:00 p.m., at John Wood Community College. Present were,

---

07.28.25 Board of Trustees meeting

**Mission:** JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value

**Vision:** JWCC will be the community's partner and leader in education, workforce training and lifelong learning

**Core Values:** Excellence Accountability Integrity Servant Leadership Lifelong Learning



Office of the President

Mr. Josh Welker; dean of business services & institutional effectiveness and Mr. R. Kent Snider trustee, Ms. Nora Klingele, director of fiscal services, and Jenny Venvertloh; notetaker.

There are no financials to review due to year end processes. The June financials will be taken in October.

Bills for payment and travel requests were reviewed and recommended to the Board for approval.

Board items discussed were the approval of the FY26 budget, six RAMP documents and the Bella Ease lease agreement beginning September 1, 2025, and terminating on June 30, 2027.

9.5 **Student Trustee Report** - *Mr. Jacob Davis* - shared SGA members attended a Cardinal game. The new Coordinator, Megan Root, attended as well. The students stated she was a very positive and upbeat person who they are looking forward to working with on this year’s activities.

Orientation is scheduled for August 14. The sand volleyball court is anticipated to be available by that day. SGA is working on expanding welcome week activities and assistance at our outlying centers as well.

9.6 **Administration Report** - *Mr. Josh Welker* – The summer term is ending this week, July 31. Head count is up 15%; with credit hours up 13% for summer. Fall term is also tracking 5% ahead in head count and 9% ahead in credit hours from last fall. Mr. Welker stated enrollment numbers have are reporting increases statewide. Acknowledgment was given to JWCC new initiatives of fame, caring campus, and guided pathways.

FAME cohort is showing 13 new students have signed up this fall; with 9 students retained from last year’s cohort.

As of June 30, fiscal year 2025 was closed. Revenues exceeded operating expenses.

Administration is in the process of updating the master plan. Facility upgrades and capital projects are moving forward. Science Lab renovation is anticipated to be very near completion by the start of the new school year. A contingency plan has been discussed if needed.

A deferred maintenance project of resurfacing of our parking lot was discussed with Capital Development Board member. This project is on schedule to start next summer.

10. **Consent Agenda**  
**Consent business**

10.1 Request approval of 06.18.25 Board regular meeting minutes and 06.16.25 retreat meeting minutes

10.2 Request approval of bills for payment for June **Finance and Audit Committee**

10.3 Request approval of trustee and employee travel expenditures for June **Finance & Audit**

---

07.28.25 Board of Trustees meeting



Office of the President

10.4-12 Request approval of the proposed fee and fee range for new course WELD 100, WELD 200, WELD 202, WELD 210, WELD 212, WELD 220, WELD 222, WELD 230 and WELD 232 Requested Fee Range \$50-100 per credit hour and Proposed credit hour fee \$75

Motion: Approval of consent agenda items

Moved by: Mr. Sprague
Seconded by: Ms. Greger

Discussion:

Table with 5 columns: NAME, AYE, NAY, PRESENT, ABSENT. Rows include Mr. Davis, Mr. Snider, Mr. Hess, Mr. Sprague, Ms. Hawley-Sargent, Ms. Greger, Mr. Fischer, Mr. Rhea, and Voice Vote.

11. Grant Items

- 11.1 Request authorization to accept grant funds from the Department of Education for TRIO Student Support Services in the amount of \$389,975 annually - 5-year cycle amount \$1,994,875
11.2. Request authorization to submit a grant application for \$18,000 from the Illinois Board of Higher Education for Illinois Cooperative Work Study Amount Requested: \$18,000

Motion: Approval of grant agenda items

Moved by: Mr. Sprague
Seconded by: Mr. Snider

Discussion:

Table with 5 columns: NAME, AYE, NAY, PRESENT, ABSENT. Rows include Mr. Davis, Mr. Snider, Mr. Hess, Mr. Sprague, Ms. Hawley-Sargent, and Ms. Greger.



Mr. Fischer	x			
Mr. Rhea	x			
Voice Vote				

12. Business **Mr. Rhea closed the hearing of the budget**

12.1 **MOTION:** Request approval of the Fiscal year 2026 resolution and certificate adopting the annual Budget – Public hearing of the budget

Moved by: Mr. Davis  
Seconded by: Mr. Snider

**Discussion:** The proposed budget for FY26 is balanced. Our Operating revenue and expenditures are \$19,566, 691. An increase from fiscal year 2025 budget of \$508,568.

Revenues included:

- Local government revenue increased \$364,903
- Corporate Personal Property Replacement taxes are expected to decline \$300,00
- District EAV increased over 7% - increased revenue from local tax levy \$665,903 – reduced the tax rate by approximately 1 cent per \$100 EAV
- State government revenue decreased \$377,601. State funding is estimated at 10.6% of the operating budget down from 12.9% for FY25.
- Student Tuition and Fees increase of \$401,785. Increase projection of 2,300 hours. No tuition or universal fee increases are included.
- Increase in other sources of revenue of \$119,481. This increase is due to a variety of factors including increases in facilities rental fees and investment revenue and decreases in transfers in from grant in-direct expenses.

Expenditures included:

- Salary and benefit expenses increase of \$120,325. This increase is due to contractual obligations, scheduled raises, raises from compensation reviews, and projected benefit cost increases. Also includes savings from retirements, resignations, and hiring timelines.
- Contractual services increase of \$129,222.
- General materials and supplies decrease of \$88,957.
- Travel/conference/meeting expense increase of \$133,147. This increase is due to more faculty and staff participation in professional development activities including conferences and meetings.
- Utilities and fixed charges expense increase of \$71,544. This increase is mostly due to increased projected utility costs.
- Capital outlay expense decreases of \$3,007.
- Other expense increase of \$103,598. This is due to a variety of items including decreases to the waiver budget and increases to contingency budgets.
- Transfer expense increase of \$42,696. This is due to the student fee transfer to auxiliary funds based on the increase in projected credit hour production.



NAME	AYE	NAY	PRESENT	ABSENT
Mr. Davis	x			
Mr. Snider	x			
Mr. Hess	x			
Mr. Sprague	x			
Ms. Hawley-Sargent	x			
Ms. Greger	x			
Mr. Fischer	x			
Mr. Rhea	x			
Voice Vote				

12.2 **MOTION:** Request approval of six RAMP documents and matching funds commitment for submission to the Illinois Community College Board

Moved by: Mr. Sprague  
Seconded by: Ms. Hawley-Sargent

**Discussion:** Six RAMP (Resource Allocation and Management Plan) documents regarding an Illinois Community College Board Capital Budget Request for FY2026 was presented for approval. These projects are:

1. Roof Replacement - Learning Center, B Building of Main Campus (\$525,000 total cost; \$131,250 local match)
2. Entrance Vestibule - Heath Center (D Building of Main Campus) (\$79,500 total cost; \$19,875 local match)
3. LED Field Lighting – Baseball, softball, and soccer fields (\$758,850 total cost; \$189,713 local match)
4. Learning Center Remodel (\$4,535,625 total cost; \$1,133,906 local match)
5. Main Entrance Remodel (\$5,319,750 total cost; \$1,329,938 local match)
6. Student Administration Building Remodel (\$3,536,250 total cost; \$884,063 local match)

These requests will involve a matching funds commitment by the Board of Trustees. Upon Board approval, the RAMP projects are submitted to the Illinois Community College Board for consideration in the FY2026 capital budget. Approval includes a guarantee to the State of Illinois that matching funds will be available for these projects.



NAME	AYE	NAY	PRESENT	ABSENT
Mr. Davis	x			
Mr. Snider	x			
Mr. Hess	x			
Mr. Sprague	x			
Ms. Hawley- Sargent	x			
Ms. Greger	x			
Mr. Fischer	x			
Mr. Rhea	x			
Voice Vote				

12.3 **MOTION:** *Request authorization to enter into an annual agreement with Quanada*

Moved by: Ms. Hawley-Sargent

Seconded by: Ms. Greger

**Discussion:** Each year Quanada requests JWCC to enter into a signed agreement with their organization. This is a requirement of Quanada.

NAME	AYE	NAY	PRESENT	ABSENT
Mr. Davis	x			
Mr. Snider	x			
Mr. Hess	x			
Mr. Sprague	x			
Ms. Hawley-Sargent	x			
Ms. Greger	x			
Mr. Fischer	x			
Mr. Rhea	x			
Voice Vote				

12.4 **MOTION:** *Request authorization to enter into a twenty-two (22) month lease agreement with Bella Ease at the Southeast Education Center and terminate the Bella Ease lease at the Mt. Sterling Education Center*

Moved by: Mr. Sprague

Seconded by: Mr. Davis

**Discussion:** Bella Ease has requested the continuation of a current lease agreement at the Southeast Education Center and termination of the lease at the Mt. Sterling Education Center. A twenty-two (22)



month lease agreement with Bella Ease beginning September 1, 2025, at the Southeast Education Center will continue terminating on June 30, 2027. The Mt. Sterling Education Center lease will be terminated.

NAME	AYE	NAY	PRESENT	ABSENT
Mr. Davis	x			
Mr. Snider	x			
Mr. Hess	x			
Mr. Sprague	x			
Ms. Hawley-Sargent	x			
Ms. Greger	x			
Mr. Fischer	x			
Mr. Rhea	x			
Voice Vote	x			

12.5 **MOTION:** Request authorization to pay the 1<sup>st</sup> half of the Illinois Community College dues in the amount of \$3,744

Moved by: Ms. Greger

Seconded by: Mr. Hess

**Discussion:** The Illinois Community College Trustees Association dues are sent twice a year for payment; The 1<sup>st</sup> half is sent in the month of July and the 2<sup>nd</sup> half sent in the month of December.

NAME	AYE	NAY	PRESENT	ABSENT
Mr. Davis	x			
Mr. Snider	x			
Mr. Hess	x			
Mr. Sprague	x			
Ms. Hawley-Sargent	x			
Ms. Greger	x			
Mr. Fischer	x			
Mr. Rhea	x			
Voice Vote	x			

12.6 **MOTION:** Request approval on the consideration and action on the Resolution accepting offers of the sale of Real Estate to JWCC from Deters Land Trust and Weiman Family Trust

Moved by: Mr. Snider

Seconded by: Mr. Fischer



Office of the President

**Discussion:** The original campus purchased agreement between Deters Land Trust and John Wood Community College (JWCC), the institution was granted a first right of refusal on the Deters Land Trust and Weiman Family Trust properties. Recently, the College was approached with an opportunity to consider exercising this option.

NAME	AYE	NAY	PRESENT	ABSENT
Mr. Davis	x			
Mr. Snider	x			
Mr. Hess		x		
Mr. Sprague	x			
Ms. Hawley-Sargent	x			
Ms. Greger	x			
Mr. Fischer	x			
Mr. Rhea	x			
Voice Vote				

**12.7 MOTION:** Request approval to hire the search firm Pauly Group to conduct the presidential search with a proposed contract amount of \$15,000 to fill the vacant position

Moved by: Mr. Snider  
Seconded by: Ms. Greger

**Discussion:** The Board will hire a search firm to assist with the task of finding a new president for the College to replace Dr. Bryan Renfro, who has resigned to accept a new position.

NAME	AYE	NAY	PRESENT	ABSENT
Mr. Davis	x			
Mr. Snider	x			
Mr. Hess	x			
Mr. Sprague	x			
Ms. Hawley-Sargent	x			
Ms. Greger	x			
Mr. Fischer	x			
Mr. Rhea	x			
Voice Vote	x			

**13. Discussion Item**

**13.1 Calendar of Events**

- o Noted on the calendar was relocation of the August Board of Trustees meeting to Bella Ease Center
- o Board training at 4:00p.m. prior to the September meeting

07.28.25 Board of Trustees meeting

**Mission:** JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value

**Vision:** JWCC will be the community's partner and leader in education, workforce training and lifelong learning

**Core Values:** Excellence Accountability Integrity Servant Leadership Lifelong Learning



14. **Notices and Communications**

15. **Personnel Items**

15.1 **MOTION:** *Authorize to employ new staff and faculty, accept resignations, retirements, terminations, and implement status changes as presented.*

Moved by: Mr. Sprague

Seconded by: Mr. Snider

**Discussion:**

NAME	AYE	NAY	PRESENT	ABSENT
Mr. Davis	x			
Mr. Snider	x			
Mr. Hess	x			
Mr. Sprague	x			
Ms. Hawley-Sargent	x			
Ms. Greger	x			
Mr. Fischer	x			
Mr. Rhea	x			
Voice Vote				

16. **Other** – Ms. Greger inquired about the recent changes to the order in which the College applies financial aid, scholarships, and JWCC waivers. Mr. Welker provided an overview of the rationale behind the change, noting that a taskforce was formed to examine our waiver process with the goal of reducing JWCC waiver expenses and applying waivers more intentionally. It was also shared how these changes were communicated.

The Board discussed the unintended outcomes of these revisions, which have been shared to the Board by their respective community members. As a result, Administration will review the advantages and disadvantages further of this process, gather additional data, and present the matter for further discussion with the Board Financial and Executive Committees. A follow-up of this review and any potential recommendations for change will be revisited by December with the entire board.

17. **Closed Session** **No closed session was held.**

17.1 *A closed session will be necessary to consider the appointment, employment, discipline, performance, or dismissal of specific employees of the public body.*

Moved by:

Seconded by:

**Discussion:**



Office of the President

NAME	AYE	NAY	PRESENT	ABSENT
Mr. Davis				
Mr. Snider				
Mr. Hess				
Mr. Sprague				
Ms. Hawley-Sargent				
Ms. Greger				
Mr. Fischer				
Mr. Rhea				
Voice Vote				

18. **Resume Open Session**  
**MOTION:**

Moved by:  
Seconded by:

Discussion:

NAME	AYE	NAY	PRESENT	ABSENT
Mr. Davis				
Mr. Snider				
Mr. Hess				
Mr. Sprague				
Ms. Hawley-Sargent				
Ms. Greger				
Mr. Fischer				
Mr. Rhea				
Voice Vote				

19. **Adjournment** *Mr. Rhea, Board chair adjourned the July 28, 2025, Board of Trustees regular meeting.*

Moved by: Mr. Snider  
Seconded by: Mr. Sprague

NAME	AYE	NAY	PRESENT	ABSENT
Mr. Davis	x			
Mr. Snider	x			
Mr. Hess	x			
Mr. Sprague	x			
Ms. Hawley- Sargent	x			



Office of the President

Ms. Greger	x			
Mr. Fischer	x			
Mr. Rhea	x			
Voice Vote				

20. **Approval:**

Approved the **20<sup>th</sup> day of August 2025**, at a meeting of the Board of Trustees of Community College District No. 539, meeting at the Student Administrative Center, 1301 South 48<sup>th</sup> Street, Quincy Illinois 62305 at which \_\_\_\_\_ voting members were present, constituting a quorum by a vote of \_\_\_eyes and \_\_\_\_\_nays.

**CHAIR:X** \_\_\_\_\_ **SECRETARY:X** \_\_\_\_\_



Date: 8/20/2025 BOARD OF TRUSTEES MEETING  
From: Dave Hetzler, Dean of Career & Technical Education  
Item: **CONSENT**  
RE: **GRANT Acceptance of funds New or Reoccurring**

- A. **GRANT PROPOSAL TITLE:** Adult Education and Literacy Grant
- B. **GRANT AGENCY:** Illinois Community College Board (ICCB)
- C. **GRANT APPLICATION DEADLINE:** 5/30/2025      **GRANT AWARD PERIOD:** 7/01/2025 – 6/30/2026
- D. **PROPOSAL DESCRIPTION:** Adult Education & Literacy grant provides instruction and support services that create pathways for adult learners to obtain knowledge and skills necessary for employment and self-sufficiency; attain a high school equivalency credential and transition to post-secondary education and training; and assist English language learners in improving reading, writing, and speaking skills.
- E. **FUNDS REQUESTED:** \$257,000      **FUNDS AWARDED:** \$151,964 (FEDERAL PART IS PENDING)
- F. **OBLIGATION OF INSTITUTIONAL FUNDS/RESOURCES:** All activities are paid from the requested grant funds or are absorbed into already budgeted activities.
- G. **PERSONNEL POSITIONS REQUIRED:** Current staff will oversee the activities associated with this grant
- H. **IF REOCCURRING, PROVIDE PREVIOUS YEAR RESULTS:** During FY25, the program has served 168 students. 143 GED students and 25 English as a Second Language (ESL) students are enrolled in classes throughout the JWCC district. While attending Adult Education classes, 9 students completed the CNA training, 3 students completed LOM 100, and 1 student completed Truck Driver Training and obtained his CDL. So far this grant year, 24 students have obtained their State of Illinois high school diploma with at least 10 more students on track to complete by June 30.
- I. **(DATE) GRANT APPLICATION SUBMITTED TO BOARD:** 5/21/2025
- J. **(DATE) BOARD APPROVED ACCEPTANCE OF FUNDS:** 8/20/2025
- K. **DEAN/DIRECTOR REQUESTING APPROVAL:** Dave Hetzler, Dean of CTE
- L. **STRATEGIC INITIATIVES THIS GRANT ADDRESSES:** Student Success, Excellence in Programs, Leadership and Partnerships.

**I concur with the request and recommend the Board of Trustees authorize the College to ACCEPT \$151,964 which is the State approved portion of the funding. The federal portion is pending.**

August 20, 2025 JWCC Board regular meeting

**Mission:** JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value.

**Vision:** JWCC will be the community’s partner and leader in education, workforce training and lifelong learning.

**Core Values:** Excellence    Accountability    Integrity    Servant Leadership    Lifelong Learning



Date: 8/20/2025 BOARD OF TRUSTEES MEETING  
From: Dave Hetzler, Dean of Career & Technical Education  
Item: **CONSENT**  
RE: **GRANT Acceptance of Funds**

- A. **GRANT PROPOSAL TITLE:** Adult Volunteer Literacy
- B. **GRANT AGENCY:** Illinois State Library/Jesse White Secretary of State
- C. **GRANT APPLICATION DEADLINE:** 3/31/25      **GRANT AWARD PERIOD:** July 1, 2025 – June 30, 2026
- D. **PROPOSAL DESCRIPTION:** Funds provide volunteer training and coordination of instruction to help adults who read below a ninth-grade level or speak English at a beginning level, improve their basic reading writing, math and English language proficiency.
- E. **FUNDS REQUESTED:** \$95,082      **FUNDS AWARDED:** \$95,082
- F. **OBLIGATION OF INSTITUTIONAL FUNDS/RESOURCES:** All activities and positions are funded by this grant and coordinated by the Adult Education staff, also funded by grant funds.
- G. **PERSONNEL POSITIONS REQUIRED:** These grant funds will fund a full-time Literacy Coordinator position and a part-time Literacy Outreach Specialist at 12 hours/week. All related work and salaries are covered by these grant funds. No additional obligation or matching funds are required by the college.
- H. **IF REOCCURRING, PROVIDE PREVIOUS YEAR RESULTS:**
- I. **(DATE) GRANT APPLICATION SUBMITTED TO BOARD:** 8/20/25
- J. **(DATE) BOARD APPROVED ACCEPTANCE OF FUNDS:** 8/20/25
- K. **DEAN/DIRECTOR REQUESTING APPROVAL:** Dave Hetzler, Dean of CTE
- L. **STRATEGIC INITIATIVES THIS GRANT ADDRESSES:** Student Success, Excellence in Programs, Enrollment Growth and Stability, Stability of Resources, Partnerships

**I concur with the request and recommend the Board of Trustees authorize the College to ACCEPT funding in the amount of \$95,082 for Adult Volunteer Literacy services.**

---

August 20, 2025 JWCC Board regular meeting

**Mission:** JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value.

**Vision:** JWCC will be the community’s partner and leader in education, workforce training and lifelong learning.

**Core Values:** Excellence    Accountability    Integrity    Servant Leadership    Lifelong Learning



Date: **August 20, 2025** BOARD OF TRUSTEES MEETING  
From: Josh Welker, Dean of Business Services & Institutional Effectiveness  
Item: **Business**  
RE: Illinois Valley Paving Lease Agreement

Illinois Valley Paving, a division of United Contractors Midwest, Inc., has requested to enter into a lease agreement at the Agricultural Education Center. It is recommended that the Board of Trustees authorize to enter into a thirteen (13) month lease agreement with Illinois Valley Paving beginning September 1, 2025, and terminating on September 30, 2026. The lease agreement is attached.

**I concur with the recommendation that the Board of Trustees authorize to enter into a thirteen (13) month lease agreement with Illinois Valley Paving beginning September 1, 2025, and terminating on September 30, 2026.**

# **LEASE AGREEMENT**

## **John Wood Community College And**

## **Illinois Valley Paving, a division of United Contractors Midwest, Inc.**

LEASE AGREEMENT ("Lease") made this 1st day of September 2025 between John Wood Community College ("Landlord") and Illinois Valley Paving, a division of United Contractors Midwest, Inc. (Tenant").  
WITNESSETH:

Landlord and Tenant agree as follows:

Lease of Premises. In consideration of the obligation of Tenant to pay rent as herein provided, and in consideration of the other terms, provisions and covenants hereof, Landlord hereby leases to Tenant, and Tenant hereby leases from Landlord a certain portion of the buildings commonly known as

Agricultural Education Center

John Wood Community College's Agricultural Education Center, located at 37803 St. Hwy. 104 in Baylis, Illinois 62314.

Dedicated office space identified as room number 118 totaling 264 square feet.

Term. Tenant shall lease the Premises from Landlord for a term of thirteen (13) months beginning on September 1, 2025, and terminating on September 30, 2026. Notice of termination may be executed by Tenant at any time by notifying Landlord at least 60 days prior to Tenant's planned termination date of this lease.

Rent: Tenant agrees to pay Landlord monthly rent at the monthly rate of \$375.00 beginning on the day the lease is executed. The rent shall be considered due and payable on the first day of each month and no later than the tenth day of each month thereafter. Rent shall be \$375.00 per month for the thirteen (13) months from September 1, 2025 until September 30, 2026.

A late charge of 5% per month will be assessed on rent that is not paid by the fifteenth of the month. Electronic funds transfers can be arranged and will be accommodated by the Landlord. Checks or money orders are to be made payable to John Wood Community College and mailed to Landlord's address specified below:

Business Office  
John Wood Community College  
1301 South 48<sup>th</sup> Street  
Quincy, IL 62305

Condition of Premises. Tenant has examined the Premises and agrees to accept possession of the Premises in their present "as is" condition.

Care of Premises and Building. In addition to the other provisions of this Lease, Tenant agrees: To comply with all applicable laws, ordinances, or regulations of any governmental body having a jurisdiction over the Premises and to conform to all reasonable rules or regulations which Landlord may establish. Not to damage any part of the Premises or the Building. Not to permit any trade or occupation to be conducted on the Premises which is unlawful or to engage in any activity which would create a hazard, or which would adversely affect any insurance on the Premises or Building. Not to place any sign on the Premises or the Building except that which Landlord has first approved in writing.

Security Deposit. No security deposit required.

Indemnification by Tenant: Liability & Workers Compensation Insurance.

Landlord shall not be liable to Tenant or to any other person for any damage to any person or property caused by any act, omission, or neglect of Tenant. Tenant agrees to indemnify and hold Landlord harmless from any such liability. In addition, Tenant shall, during the term of this Lease, maintain comprehensive public liability insurance, issued by a reputable insurance company, licensed to transact business in the State of Illinois, with limits of not less than one million dollars (\$1,000,000.00) for bodily injury and death and not less than one hundred thousand dollars (\$100,000) for property damage or one million dollars (\$1,000,000) combined single limit of bodily injury, death and property damage protecting Landlord and Tenant against liability for any accident, injury or damage on the Premises or the Building. Also, Tenant shall, during the term of this Lease, maintain Worker's Compensation in the statutory amount.

For all insurance required to be maintained under this Article, Tenant shall send to Landlord annually evidence of such coverage in the form of a certificate of insurance. Each insurance policy shall contain an agreement that the policy shall not be cancelled without prior written notice to the Landlord.

Repairs By Landlord. Except as otherwise stipulated, Landlord shall be responsible for all maintenance and repair to the Building including, without limitation, the parking lot and common area. Landlord shall repair the roof, exterior walls, the structural components of the Building and all air conditioning, heating, plumbing, electrical and sewage systems which serve more than one tenant or the common area.

Repairs by Tenant and Covenant Against Waste. Tenant shall throughout the term, at Tenant's expense, keep the interior of the Premises in good order, condition and repair, ordinary wear and tear excepted and shall repair and/or replace all glass, light bulbs and fixtures as well as any HVAC systems which are installed by Tenant and which serve only the Premises.

Right of Entry. Tenant's use of the Building is non-exclusive. That is to say, Tenant shall have the right to use the Premises that Tenant occupies. However, the remainder of the Building may be leased to other parties or may be available to Landlord. Tenant shall have at all times by his agent, employees free ingress and egress to and from the Premises as necessary to make use of the Premises for the purposes hereby leased.

Utilities Services.

Landlord is responsible for electricity, gas, water, telephone, internet, and any other utility currently available with the center.

The landlord shall provide standard janitorial and cleaning services for the premises of the building.

Tenant Default. Any one or more of the following shall be a default by Tenant under this Lease: Tenant fails to pay on the due date any rent or additional obligation provided for in this Lease; Tenant fails to observe or perform any other promise or obligation in this Lease which failure is not cured by Tenant within thirty (30) days of receiving notice thereof from Landlord; After notice from Landlord, Tenant fails to immediately cure any potentially hazardous conditions which Tenant has created; or Tenant abandons property.

Landlord's Rights and Remedies. If a Tenant default occurs, Landlord shall have the following rights and remedies:

Landlord may terminate this Lease by giving Tenant written notice as required by law and

thereupon repossess the Premises without prejudice to Landlord's right to recover all rent due and to become due at the time of termination.

If Landlord terminates this Lease as provided above, Landlord shall be entitled to recover from Tenant all unpaid rent due at the time of termination and all rent to become due during the remainder of the term of the Lease, as well as any additional sums provided for by law or as otherwise provided in this Lease for which Tenant is liable or as to which Tenant has agreed to indemnify Landlord under the provisions of this Lease. In addition, Landlord shall have the right to recover from Tenant any attorneys' fees and expenses incurred by Landlord in pursuing such remedies or recovering any such rent.

Holding Over: Should Tenant hold over after the term of this Lease or any extended term expires, Tenant shall become a month-to-month tenant upon all of the terms and conditions specified in this Lease.

Assignment And Subletting. Tenant shall not assign or sublet its interest in this Lease without the prior written consent of Landlord. Any assignment or sublease shall not relieve Tenant of any of its obligations under this Lease.

Environmental Compliance; Indemnity. Tenant hereby represents and warrants to the Landlord: That at all times during the occupation of the Premises by Tenant, Tenant will not violate, in any material way, any provisions of federal, state or local laws, regulations or ordinances protecting the environment or the public health and welfare.

Tenant shall pay, indemnify and hold Landlord harmless of, from and against any and all liability to third parties, including any governmental authority, agency or entity, if such liability relates to, or arises out of any operations at the Premises by Tenant, or results in any violation or exposure under any environmental laws, regulations, or ordinances; including, but not limited to, the release or discharge into the environment, or disposal of, hazardous materials or other pollutants at or in connection with the Premises.

Smoke Free Environment. It is acknowledged by Tenant that the building is a smoke free environment and no smoking therein will be enforced accordingly by Landlord.

No Animals/Pets. No animals or pets of any kind are permitted in the building or within the Premises.

End of Term. Tenant shall surrender the Premises at the end of this Lease in good order and condition except for reasonable wear and tear.

Relationship of Landlord and Tenant. Tenant shall not use any trademark, service mark or trade name of Landlord, nor shall Tenant hold itself out as having any business affiliation with Landlord without having specific written agreement from Landlord. All references by Tenant to "John Wood Community College" or other such reference shall exclude any reference to John Wood Community College or any other name or mark of Landlord's.

No Waiver of Breach. Any failure or neglect by Landlord to assert or enforce any rights or remedies because of any breach or default by Tenant under this Lease shall not (except as to those specific instances when express time limits are provided for taking action) prejudice Landlord's rights or remedies concerning any existing or subsequent breaches or defaults. Acceptance of any partial payment from Tenant will not waive Landlord's right to pursue Tenant for any remaining balance due, nor shall any endorsement or statement on any check or any letter which acknowledges a check or payment as rent be deemed an accord and satisfaction.

Burden and Benefit. This Lease shall be binding upon and shall ensure to the benefit of the respective successors and assigns of Landlord and Tenant.

Applicable Law. This Lease shall be construed according to the laws of the State of Illinois.

Notices. Whenever any payment notice, consent, or request is given or made under this Lease, it shall be in writing, in person or mailed by certified mail. Communications and payments to Tenant shall be addressed to:

Illinois Valley Paving, a division of  
United Contractors Midwest, Inc.  
3151 Robbins Road  
Springfield, IL 62791

or any other address as may have been specified by prior written notice to Landlord.  
Communications and payments to Landlord shall be addressed to:

Business Office  
John Wood Community College  
1301 South 48<sup>th</sup> St  
Quincy, IL 62305

Entire Agreement. This Lease contains all the agreements and understandings made between the parties and may only be modified in writing and signed by the parties of their respective successors in interest.

\_\_\_\_\_  
Date

Landlord  
John Wood Community College  
Josh Welker, Interim President

\_\_\_\_\_  
Date

Tenant  
Illinois Valley Paving, a division of United Contractors Midwest, Inc.  
Dirk Erickson



Date: **August 20, 2025** BOARD OF TRUSTEES MEETING  
From: Josh Welker, Dean of Business Services & Institutional Effectiveness  
Item: **Business**  
RE: Transfer to Auxiliary Fund

The College would like to request to transfer \$120,000 from the Operating Funds to the Auxiliary Fund for fiscal year 2025. This transfer will eliminate deficit fund balances and ensure sufficient funding levels for auxiliary funds including as Student Transportation, Athletics, and Food Service for fiscal year 2026.

**It is requested that the Board of Trustees approve the \$120,000 transfer from the Operating Funds to the Auxiliary Fund.**

---

August 20, 2025 JWCC Board regular meeting

**Mission:** JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value.

**Vision:** JWCC will be the community's partner and leader in education, workforce training and lifelong learning.

**Core Values:** Excellence Accountability Integrity Servant Leadership Lifelong Learning



Date: **August 20, 2025** BOARD OF TRUSTEES MEETING  
 From: Josh Welker, Dean of Business Services & Institutional Effectiveness  
 Item: **Business**  
 RE: Transfer to Restricted Purposes Fund

The College would like to request to transfer \$380,000 from the Operating Funds to the Restricted Purposes Fund for fiscal year 2025 for Board designated initiatives. This transfer will establish a Board-designated sub-fund in the Restricted Purposes Fund for future Board-designated initiatives and purposes to be used in future fiscal years.

**It is requested that the Board of Trustees approve the \$380,000 transfer from the Operating Funds to the Restricted Purposes Fund.**



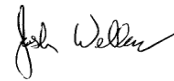
Date: **August 20, 2025** BOARD OF TRUSTEES MEETING  
From: Josh Welker, Dean of Business Services & Institutional Effectiveness  
Item: **Business**  
RE: Powerwave 300C Advanced Process Welders Bids

JWCC solicited request for bids from qualified vendors to provide six (6) each Powerwave 300C Advanced Process welders to be used for dual credit welding classes at the Workforce Development Center. JWCC advertised the bid request in the Quincy- Herald Whig and on the John Wood Community College website. One bid was received.

<b>Vendor</b>	<b>Total</b>
SJ Smith Company 210 Spring St. Quincy, IL 62301	\$82,463.10

The recommendation requests the Board of Trustees authorize acceptance of the bid and award to SJ Smith Company, in the amount of \$82,463.10.

**I concur with the recommendation and request the Board of Trustees authorize acceptance of the bid and award to SJ Smith Company, in the amount of \$82,463.10.**



---

August 20, 2025 JWCC Board regular meeting

**Mission:** JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value.

**Vision:** JWCC will be the community's partner and leader in education, workforce training and lifelong learning.

**Core Values:** Excellence    Accountability    Integrity    Servant Leadership    Lifelong Learning



**08.20.2025 BOARD OF TRUSTEES MEETING**

**CALENDAR**

<b>August 20, 2025 @ 6:00 pm</b>	Board of Trustees meeting
<b>Bella Ease Center</b>	
<b>September 17, 2025 @ 4:00 pm</b>	Board training
<b>September 17, 2025 @ 6:00 pm</b>	Board of Trustees meeting
<b>October 15, 2025 @ 6:00 pm</b>	Board of Trustees meeting
<b>November 19, 2025 @ 6:00 pm</b>	Board of Trustees meeting
<b>December 4, 2025 @ 5:30- 8:00 pm</b> <b>Program @ 6:00 p.m.</b>	Pathfinder Award event
<b>December 17, 2025 @ 6:00 p.m.</b>	Board of Trustees meeting

---

August 20, 2025 Board of Trustees Regular Meeting

**Mission:** JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value.

**Vision:** JWCC will be the community’s partner and leader in education, workforce training and lifelong learning.

**Core Values:** Excellence    Accountability    Integrity    Servant Leadership    Lifelong Learning



Date: **8.20.2025** BOARD OF TRUSTEES MEETING  
From: Amy Baker, Chief Human Resources Officer  
RE: Personnel

**Personnel Items to Be Approved:**

**New Hires—Regular**

**Buck, Kim-Instructor, Nursing**

Request authorization to hire into full-time, exempt, benefits-eligible, tenure-track, collective bargaining unit at Masters, Step 25, effective August 14, 2025, at an annual salary of \$69,830.

**Kang, Han Cheol-Instructor, Music**

Request authorization to hire into full-time, exempt, benefits-eligible, tenure-track, collective bargaining unit at PhD, Step 1, effective August 14, 2025, at an annual salary of \$49,925.

**Richmiller, Cassandra-Instructor, Nursing**

Request authorization to hire into full-time, exempt, benefits-eligible, tenure-track, collective bargaining unit at Masters, Step 11, effective August 14, 2025, at an annual salary of \$52,923.

**Sheridan, Logan-Sous Chef**

Request authorization to hire into full-time, non- exempt, benefits-eligible position effective July 24, 2025, at an annual salary of \$37,440.00.

**Status Change**

**Dietrich, Allison – Coordinator, Employment Services**

Request authorization to change status to full-time, exempt, benefits-eligible position of Assistant Director, Human Resources effective July 28, 2025, at an annual salary of \$55,000.

**New Hires--Associate Faculty**

**Walker, Kayla – Instructor, Ag Sciences**

Request authorization to hire into part-time position effective August 18, 2025, at rate of \$628 per credit hour.

**Vacancies**

**Coordinator, Digital Media**

Request authorization to fill full-time, non-exempt, benefits-eligible position pending appropriate administrative review.

**Director, Physical Plant**

Request authorization to fill full-time, exempt, benefits-eligible position pending appropriate administrative review.

---

August 20, 2025 JWCC Board regular meeting

**Mission:** JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value.

**Vision:** JWCC will be the community’s partner and leader in education, workforce training and lifelong learning.

**Core Values:** Excellence Accountability Integrity Servant Leadership Lifelong Learning

Specialist, Financial Aid

Request authorization to fill full-time, non-exempt, benefits-eligible position pending appropriate administrative review.

**Personnel Items Reported:**

**New Hires—Non-Board Approved, Variable Part-time**

Hamilton, Kristin	Assistant Coach, Volleyball	Athletics	\$2000 Contract
Pudlowski, Nicholas	Head Coach, Volleyball	Athletics	\$7500 Contract
Vititoe, Josie	Assistant Coach, Volleyball	Athletics	\$4000 Contract

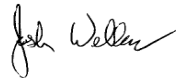
**Retirements/Resignations-Accepted by President**

Barta, Lou– Director, Physical Plant- Retirement effective September 5, 2025.

Neisen, Ben – Coordinator, Digital Media- Resignation effective August 7, 2025.

Veile, Joni – Specialist, Financial Aid- Resignation effective August 22, 2025.

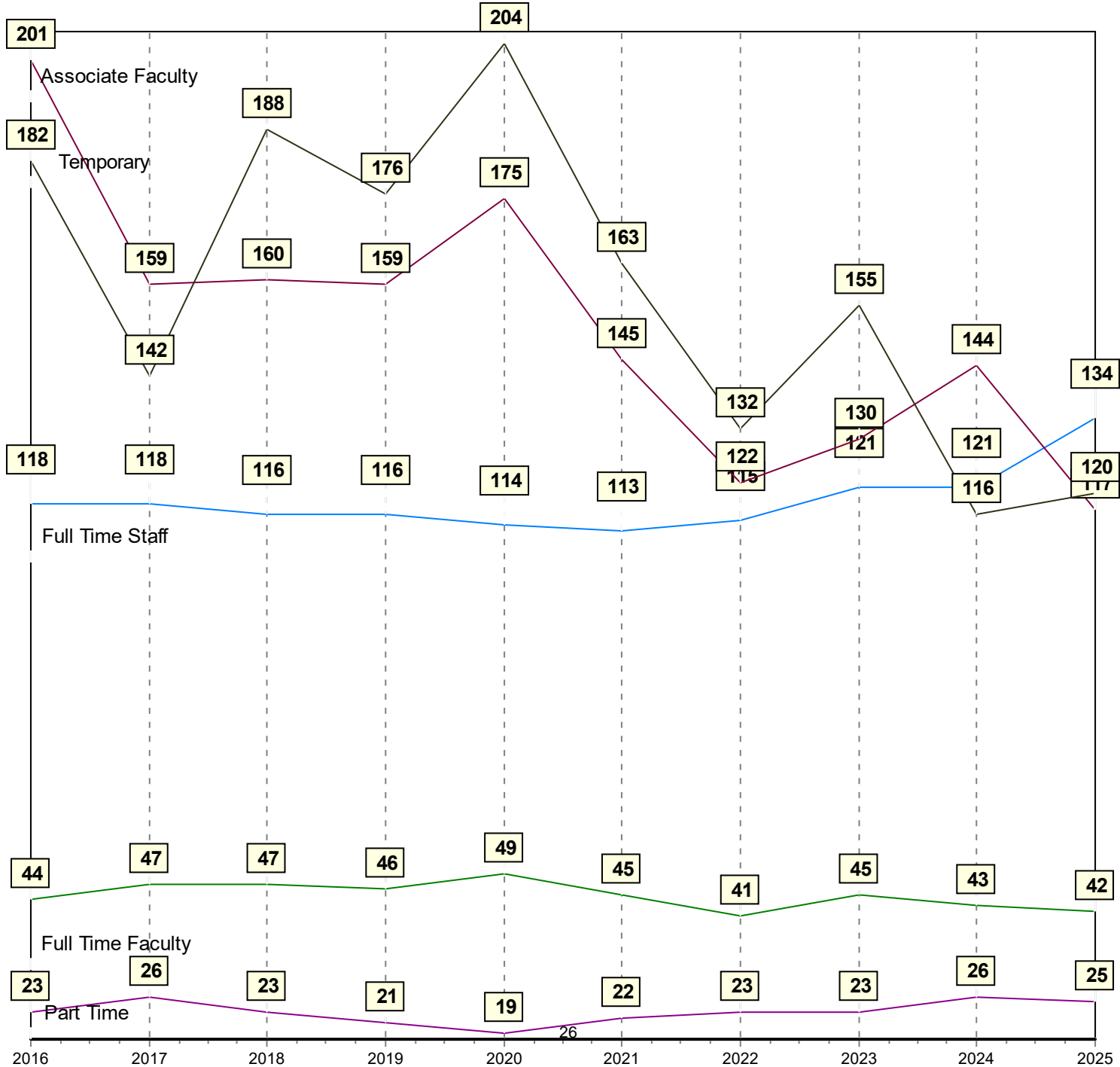
**I concur with the Personnel recommendations.**



# John Wood Community College, District No. 539

As Of 7/1/2025

## Employment Trends



**John Wood Community College**

***Financial Reports***

**Board of Trustees Meeting**

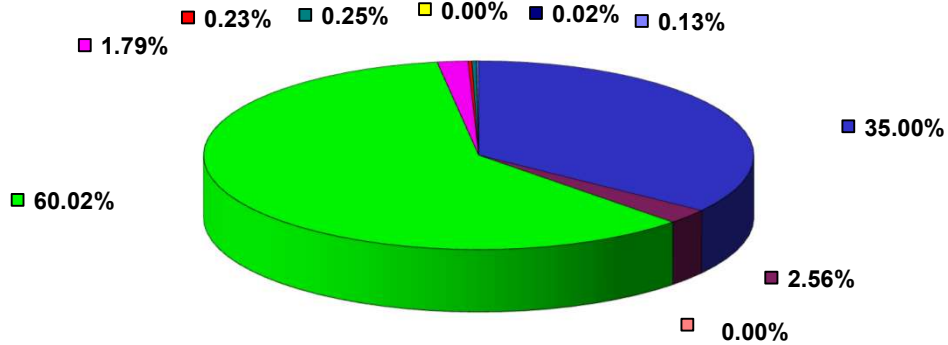
**August 20, 2025**

**John Wood Community College, District No. 539**  
**Comparison of Actual to Budget - FY' 26 to FY' 25**  
**As of July 31, 2025**  
**Unaudited**

**Operating Funds**

	<b>Actual FY ' 26</b>	<b>Budget FY ' 26</b>	<b>% of Budget FY ' 26</b>	<b>Actual FY ' 25</b>	<b>Budget FY ' 25</b>	<b>% of Budget FY ' 25</b>
<b><u>REVENUES:</u></b>						
Local Government Revenue	\$2,585,447	\$7,623,000	33.92 %	\$2,458,550	\$7,258,097	33.87 %
State Government Revenue	\$189,125	\$2,077,360	9.10 %	\$244,489	\$2,454,961	9.96 %
Federal Government Revenue	\$0	\$0	0.00 %	\$0	\$0	0.00 %
Student Tuition and Fees	\$4,433,289	\$8,577,150	51.69 %	\$4,107,502	\$8,175,365	50.24 %
Sales and Services Revenue	\$132,520	\$560,150	23.66 %	\$105,716	\$559,200	18.90 %
Facilities Revenue	\$16,750	\$92,600	18.09 %	\$11,215	\$25,000	44.86 %
Investment Revenue	\$18,817	\$450,000	4.18 %	\$64,288	\$300,000	21.43 %
Gifts and Grants Revenue	\$0	\$10,000	0.00 %	\$0	\$17,805	0.00 %
Other Revenue	\$1,191	\$13,500	8.82 %	\$0	\$9,500	0.00 %
Transfers From	\$9,256	\$162,931	5.68 %	\$11,577	\$258,195	4.48 %
<b>TOTAL REVENUES:</b>	<b>\$7,386,394</b>	<b>\$19,566,691</b>	<b>37.75 %</b>	<b>\$7,003,336</b>	<b>\$19,058,123</b>	<b>36.75 %</b>
<b><u>EXPENDITURES:</u></b>						
Salaries	\$924,035	\$9,895,611	9.34 %	\$550,941	\$10,006,836	5.51 %
Employee Benefits	\$146,969	\$2,920,554	5.03 %	\$215,296	\$2,689,004	8.01 %
Contractual Services	\$88	\$1,684,597	0.01 %	\$23,256	\$1,533,075	1.52 %
General Materials and Supplies	\$184,818	\$1,181,376	15.64 %	\$129,690	\$1,287,633	10.07 %
Travel & Conference/Meeting Expense	\$2,552	\$423,048	0.60 %	\$4,060	\$289,901	1.40 %
Fixed Charges	\$8,936	\$121,814	7.34 %	\$8,014	\$110,770	7.23 %
Utilities	\$3,255	\$737,000	0.44 %	\$11,021	\$676,500	1.63 %
Capital Outlay	\$14,089	\$752,259	1.87 %	\$13,166	\$760,266	1.73 %
Other Expenditures	\$97,150	\$1,285,605	7.56 %	\$98,724	\$1,182,007	8.35 %
Transfers To	\$0	\$564,827	0.00 %	\$0	\$522,131	0.00 %
<b>TOTAL EXPENDITURES:</b>	<b>\$1,381,891</b>	<b>\$19,566,691</b>	<b>7.06 %</b>	<b>\$1,054,169</b>	<b>\$19,058,123</b>	<b>5.53 %</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>\$6,004,503</b>			<b>\$5,949,166</b>		

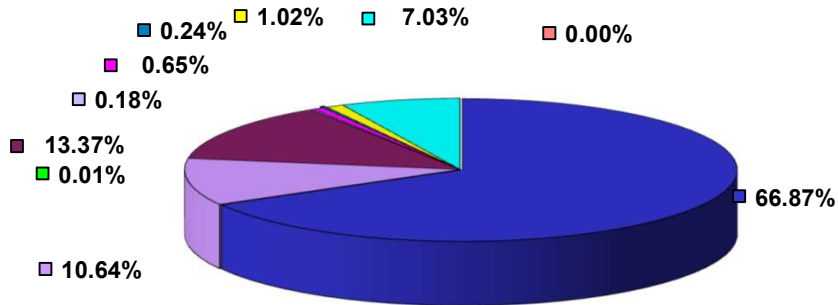
**FY26 Operating Fund Revenues YTD as of July 31, 2025  
Unaudited**



**Operating Fund Revenues: \$7,386,394**

35.00%	Local Government Sources	\$2,585,447
2.56%	State Government Sources	\$189,125
0.00%	Federal Government Sources	\$0
60.02%	Student Tuition and Fees	\$4,433,289
1.79%	Sales and Service Fees	\$132,520
0.23%	Facilities Revenue	\$16,750
0.25%	Investment Revenue	\$18,817
0.00%	Gifts and Grants Revenue	\$0
0.02%	Other Revenues	\$1,191
0.13%	Transfers from Other Funds	\$9,256

**FY26 Operating Fund Expenditures YTD as of July 31, 2025  
Unaudited**



**Operating Fund Expenditures: \$1,381,891**

66.87%	Salaries	\$924,035
10.64%	Employee Benefits	\$146,969
0.01%	Contractual Services	\$88
13.37%	Materials and Supplies	\$184,818
0.18%	Conference and Meeting	\$2,552
0.65%	Fixed Charges	\$8,936
0.24%	Utilities	\$3,255
1.02%	Capital Outlay	\$14,089
7.03%	Other Expenditures	\$97,150
0.00%	Transfer to/from Other Funds	\$0

**Balance Sheet - All Funds**  
**As of July 31, 2025**  
**Unaudited**

	Operating Funds	Oper. & Maint. Fund (Restricted)	Grant Restricted Funds	Special Levy Tax Fund	Working Cash Fund	Bond & Interest Fund	Auxiliary Enterprise Fund
<b><u>ASSETS</u></b>							
Cash	\$5,575,528	\$8,826,472	(\$494,005)	\$1,726,811	\$1,676,773	\$964,423	\$3,973,341
Investments	\$5,237,549	\$2,060,957	\$0	\$0	\$3,619,799	\$0	\$0
Receivables	\$3,929,381	\$0	\$466,815	\$413	\$0	\$0	\$1,633
Accrued Revenue	\$11,514	\$12,826	\$602,881	\$1,956	\$6,889	\$0	\$5,153
Interfund Receivables	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Inventory	\$62,298	\$0	\$0	\$0	\$0	\$0	\$266,360
Other Assets	\$0	\$186,050	\$0	\$0	\$0	\$0	\$0
Prepaid Expenses/Deferred Charges	\$233,082	\$0	\$7,974	\$4,923	\$0	\$0	\$343
<b>TOTAL ASSETS</b>	<b>\$15,049,351</b>	<b>\$11,086,305</b>	<b>\$583,665</b>	<b>\$1,734,102</b>	<b>\$5,303,461</b>	<b>\$964,423</b>	<b>\$4,246,830</b>
<b><u>LIABILITIES</u></b>							
Payroll Deduction Liabilities	\$52	\$0	\$0	\$1,859	\$0	\$0	\$0
Accounts Payable	\$1,819	\$0	\$30,690	\$0	\$0	\$0	\$288,852
Accrued Expense	\$1,140,356	\$0	\$82,813	\$52,049	\$0	\$0	\$26,971
Interfund Payables	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Deferred Revenue	\$3,717	\$0	\$4,960	\$0	\$0	\$0	\$0
Other Liabilities	\$39	\$0	\$0	\$0	\$0	\$0	\$0
CLEARING ACCOUNTS	\$71,557	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL LIABILITIES</b>	<b>\$1,217,540</b>	<b>\$0</b>	<b>\$118,463</b>	<b>\$53,908</b>	<b>\$0</b>	<b>\$0</b>	<b>\$315,823</b>
FUND BALANCE 7/01/2025	\$7,827,133	\$11,069,738	\$109,974	\$1,472,838	\$5,296,783	\$456,167	\$3,904,337
Revenue Over (Under) Expense	\$6,004,679	\$16,567	\$355,227	\$207,355	\$6,678	\$508,256	\$26,670
<b>FUND BALANCE 7/31/2025</b>	<b>\$13,831,812</b>	<b>\$11,086,305</b>	<b>\$465,201</b>	<b>\$1,680,194</b>	<b>\$5,303,461</b>	<b>\$964,423</b>	<b>\$3,931,007</b>
<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<b>\$15,049,351</b>	<b>\$11,086,305</b>	<b>\$583,665</b>	<b>\$1,734,102</b>	<b>\$5,303,461</b>	<b>\$964,423</b>	<b>\$4,246,830</b>

**JWCC Investment Report  
FY 2026**

**UNAUDITED REPORT**

<b><u>Total Cash and Investments</u></b>	<b>Value as of <u>July 2025</u></b>
JWCC Shadow Account	4,575,837.49
Illinois Funds	13,618,274.77
Raymond James Financial Services	4,478,532.43
JWCC CDs & Treasuries	10,918,305.34
<b>Total Cash and Investments</b>	<b>33,590,950.03</b>

<b><u>Held by JWCC</u></b>	<b><u>Interest Rate</u></b>	<b><u>Maturity Date</u></b>		<b><u>Fund</u></b>
FBT Shadow Account	2.25%		4,575,837.49	all funds
Raymond James Financial Services	4.24%		4,478,532.43	all funds
IL FUND Money Market	4.443%		13,618,274.77	all funds
	<b><u>Yield Rate</u></b>			
Commerce Bank - Treasury	3.60%	9/15/2025	249,799.81	07
Commerce Bank - Treasury	3.60%	9/15/2025	99,919.92	07
Bank of Springfield - CD	5.12%	10/9/2025	272,707.06	32
Commerce Bank - Treasury	4.50%	11/30/2025	2,671,682.10	01
Farmers National Bank of Griggsville - CD	4.81%	12/18/2025	268,255.95	32
Central State Bank - CD	4.87%	3/20/2026	250,000.00	32
First Mid Bank & Trust - CD	4.86%	4/13/2026	111,289.58	07
First Mid Bank & Trust - CD	4.86%	4/13/2026	278,223.98	07
Farmers National Bank of Griggsville - CD	4.60%	7/2/2026	261,632.24	32
Homebank - CD	4.41%	9/24/2026	258,362.07	32
Bank of Springfield - CD	4.91%	10/9/2026	271,751.50	07
Bank of Springfield - CD	4.91%	10/9/2026	108,700.60	07
Farmers National Bank of Griggsville - CD	4.55%	12/18/2026	267,273.65	07
Farmers National Bank of Griggsville - CD	4.55%	12/18/2026	106,909.46	07
Mercantile Bank - CD	4.12%	1/22/2027	250,000.00	32
Mercantile Bank - CD	4.18%	3/21/2027	250,000.00	07
Mercantile Bank - CD	4.18%	3/21/2027	100,000.00	07
Mercantile Bank - CD	4.10%	3/26/2027	250,000.00	32
Commerce Bank - Treasury	3.70%	5/15/2027	2,565,867.19	01
Town & Country Bank Midwest	4.00%	6/26/2027	250,000.00	32
Farmers National Bank of Griggsville - CD	3.70%	7/2/2027	104,550.62	07
Farmers National Bank of Griggsville - CD	3.70%	7/2/2027	261,376.55	07
First Bankers Trust - CD	3.77%	9/23/2027	257,145.04	07
First Bankers Trust - CD	3.77%	9/23/2027	102,858.02	07
Mercantile Bank - CD	4.17%	1/22/2028	100,000.00	07
Mercantile Bank - CD	4.17%	1/22/2028	250,000.00	07
Mercantile Bank - CD	4.31%	3/26/2028	250,000.00	07
Mercantile Bank - CD	4.31%	3/26/2028	100,000.00	07
Mercantile Bank - CD	4.00%	6/30/2028	250,000.00	07
Mercantile Bank - CD	4.00%	6/30/2028	100,000.00	07
<b>Total Cash and Investments</b>			<b>33,590,950.03</b>	

# **John Wood Community College**

## **Expenditures for Payment**

Accounts Payable. . . . . *Presented to Finance Committee*  
Payroll. . . . . *Presented to Finance Committee*  
Petty Cash. . . . . *Presented to Finance Committee*  
Purchase Cards. . . . . *Presented to Finance Committee*

## **Ratification of Expenditures**

The foregoing summary of obligations have been processed for payment. The College Administration certifies that these obligations, have been incurred in accordance with Board Policy, and where required, quotes and or bids were obtained. The Finance Committee of the Board has reviewed the payments and reported their findings to the Board of Trustees at the regular meeting.

Ratified this 20th day of August 2025.

\_\_\_\_\_

Chair

\_\_\_\_\_

Secretary

Board of Trustees of Community College  
District No. 539, Counties of Adams,  
Pike, Hancock, Calhoun, Schuyler,  
Brown, Morgan, Scott, and Cass,  
and the State of Illinois.

# **Board of Trustees Meeting**