



**Board of Trustees of John Wood Community College  
Counties of Adams, Pike, Hancock, Calhoun,  
Schuyler, Brown, Morgan, Scott, Cass  
and State of Illinois**

The meeting will begin **at 6:00 o'clock P.M.** Requests for public comment may be submitted in accordance with board policy or by calling Leah Benz at (217) 641-4102 or by email at [lbenz@jwcc.edu](mailto:lbenz@jwcc.edu) and arrangements will be made to allow public comment through teleconferencing.

Date: **02.18.26 BOARD OF TRUSTEES REGULAR MEETING**

Location: Board Room Student Administrative Center, 1301 South Street, Quincy IL 62305

Time: **6:00 P.M.**

**AGENDA**

	<u>Page</u>
<b>1. Call to Order/Appointment of Assistant Secretary</b>	
<b>2. Roll Call</b> <i>Moment of silence in honor of Janell Farmer</i>	
<b>3. Pledge of Allegiance; Mission Statement</b> – JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value.	
<b>4. Introduction</b>	
4.1 None	
4.2 <b>Blazers at their Best</b>	
<b>5. Special Report</b>	
<b>6. Consideration of Items from the Floor</b>	
<b>7. Public and/or Employee Comment</b>	
<b>8. President and Committee Reports</b>	
8.1 <b>ICCTA/West Central Region Report</b> – <i>Ms. Paula Hawley-Sargent, Mr. Don Hess, first alternate</i>	Table Folder

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February 18, 2026, Board of Trustees Regular Meeting

**Mission:** JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value.

**Vision:** JWCC will be the community’s partner and leader in education, workforce training and lifelong learning.

**Core Values:** Excellence    Accountability    Integrity    Servant Leadership    Lifelong Learning



Office of the President

8.2	<b>Board Executive Committee Report</b> – <i>Mr. Bob Rhea, Mr. Andy Sprague, Ms. Paula Hawley - Sargent</i>	Table Folder
8.3	<b>Board Curriculum Committee Report</b> – <i>Ms. Angela Greger, Mr. Don Hess</i>	Table Folder
8.4	<b>Board Finance and Audit Committee Report</b> – <i>Mr. Larry Fischer, Mr. R. Kent Snider</i>	Table Folder
8.5	<b>Student Trustee Report</b> – <i>Mr. Jacob Davis</i>	
8.6	<b>Administration Report</b> – <i>Mr. Josh Welker, interim president</i>	
9.	<b>Consent Agenda</b>	
	<b>Consent business Items</b>	
9.1	Request approval of 12.17.25 regular Board meeting minutes and approval of 01.07. 26 special Board meeting minutes	1-15
9.2	Request approval of bills for December and January payment <b>Finance and Audit Committee</b>	
9.3	Request approval of monthly financial statements for December and January <b>Finance and Audit Committee</b>	
9.4	Request approval of trustee & employee travel expenditures for December and January <b>Finance and Audit Committee</b>	
10.	<b>Grant items</b>	
10.1	Request approval to submit a grant application to Dollar General Foundation for a grant entitled: Adult Education & Literacy Testing Fees <i>Amount Requested: \$5,760</i>	16
10.2	Request approval to submit a grant application to Illinois Community College Board for a grant entitled: Advanced Manufacturing <i>Amount Requested: \$350,000</i>	17
11.	<b>Business</b>	
11.1	Request for approval of tenure for full-time faculty members <b>Ms. Laura Hubbard</b> , Natural Sciences & Engineering instructor, <b>Ms. J’Nelle Lee</b> , Business and Computer Science instructor, <b>Mr. John Reinhardt</b> , Business and Computer Science instructor, effective at the beginning of the 2026-2027 academic year	18
11.2	Request to accept the bid and award to Peters Heating & Air Conditioning, Inc., for two (2) water to air heat pumps for the Student Activity Center in the amount of \$65,450.00	19
12.	<b>Discussion Items</b>	

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February 18, 2026, Board of Trustees Meeting

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Office of the President

12.1 Calendar of Events 20

**13. Notices and Communications**

**14. Personnel Items**

14.1 Request authorization to employ new staff and faculty, accept resignations, retirements, terminations, and implement status changes as presented. 21-24

**15. Other Items**

**16. Closed Session**

16.1 A closed session will be necessary to consider the appointment, employment, discipline, performance, or dismissal of specific employees of the public body. 25

**17. Resume Open Session**

**18. Open Session Matters**  
Approve any matter discussed in closed session as necessary and limited to those matters authorized for discussion in closed session by motion of the Boards specifically including but not limited to, the hiring, including non-contractual, contract approval, and contract amendment, release, discharge, discipline, transfer, resignation, and retirement of staff

**19. Adjournment**  
*“The agenda may refer to addenda, reports, presentations, or other documents. These are available in the board Packet and are incorporated by reference. The packet is available from the President’s office and may be posted on the website with the agenda.”*



Date: 12.17.25 Board of Trustees Meeting

RE: BOARD MEETING MINUTES

Location: Student, Administration Center, 1301 South 48<sup>th</sup> Quincy, IL 62305

1. **Call to Order/Appointment of Assistant Secretary**

The 12.17.25 Board of Trustees meeting was called to order at the John Wood Community College, Board Room, Student Administrative Center, 1301 South 48<sup>th</sup> Street, Quincy, IL 62305 at 6:00 p.m. by Mr. Bob Rhea, chair. Mr. Rhea appointed Ms. Benz assistant secretary.

2. **Roll Call**

Ms. Benz called roll:

*\*Mr. Fischer was present by phone due to vacation; his vote is recorded only as advisory.*

NAME	AYE	NAY	PRESENT	ABSENT
Mr. Davis			x	
Mr. Snider			x	
Mr. Hess			x	
Mr. Sprague			x	
Ms. Hawley-Sargent			x	
Ms. Greger			x	
Mr. Fischer			x by phone	
Mr. Rhea			x	
Voice Vote				

**Attendees:** Mr. Josh Welker, Ms. Leah Benz, Mr. David Penn, Dr. Jeff Galle, Mr. Chris Koettters, Mr. Dave Hetzler, Mr. Matt Carey, Ms. Laura Mathews, Ms. Amy Baker, Dr. Angela Provart, Dr. Chris Kaelke, Mr. Mark Philpot, Mr. Eric Johnson, Mr. Mike Sorensen, and Ms. Tracy Orne.

3. **Mission Statement** - The JWCC mission statement was read by student trustee, Jacob Davis. The Pledge of Allegiance was said by all.

4. **Introductions**

**Employees**

- Eric Johnson – Campus Police Officer

5. **Blazers at their Best** – Mr. Welker highlighted two submissions from “Blazers at their Best”.

The first submission was a student recognizing another student. The remarks shared were; this student is very kind! She almost always holds the door for me whenever we are both walking into the building. She does not think it is a big deal, but that really makes a difference in my day.



The second submission was recognizing a staff member, Alisa Cameron. The remarks shared stated, I have been a student as part of the TRIO program throughout my time at JWCC. Alisa has been my ride or die in everything. She has been nothing but helpful, attentive, and supportive of everything in school, and understanding my personal life. She never once made me feel judged and helped me in the right direction.

6. **Special Report** - None

7. **Consideration of Items from the Floor** - None

8. **Public and/or Employee Comment** - None

8. **President and Committee Reports**

9.1 **ICCTA/West Central Region Report – Ms. Paula Hawley-Sargent, ICCTA representative, Mr. Don Hess.** No report.

9.2 **Board Executive Committee Report - Mr. Bob Rhea, Mr. Andy Sprague, Ms. Paula Hawley**

The Executive Committee met on December 12, 2025, in room C252 at 1:30 p.m. Attendees were trustees, Mr. Bob Rhea, Ms. Paula Hawley-Sargent and Mr. Andy Sprague, via Zoom. Mr. Josh Welker; interim president and Ms. Benz; notetaker in person.

**December Board packet items reviewed and discussed.**

**Consent items:**

- Regular minutes and special meeting minutes
- Financials, investments, travel and curriculum items

**Grant items:**

- Accept grant funds from the Department of Commerce & Economic Opportunity (DCEO) for the Automatic Door Lock Security Project **Amount Awarded: \$100,000**
- Accept grant funds from Illinois Community College Board for the Innovative Bridge and Transitions Program **Amount Awarded: \$264,083.20**
- Accept grant funds from Illinois Community College Board for Strengthening Mental Health Supports **Amount Awarded: \$72,934.36**
- Accept grant funds from Illinois Community College Board for Trades School Grant Program Round 4 **Amount Awarded: \$202,277**

**Business Items:**

- Adoption of a Resolution and Certificate levying additional taxes
- Adoption of a Resolution to levy taxes and Certificate of the tax levy
- Authorization to pay the second half of the ICCTA dues for 2025 in the amount of \$3,744
- Authorization to accept the waste removal services bid and award to Republic Services in the amount of \$29,776.41
- Approval of a Memorandum of Understanding between John Wood Community College and the John Wood Community Faculty Association, IFT/AFT Local 6086 regarding the prorated calculation of full-

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12.17.25 Board of Trustees meeting

**Mission:** JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value

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Office of the President

time teaching loads and overload eligibility for faculty members whose employment is after the start of the semester

- Consideration and action on an amicable separation submission presented to Administration

**Other items discussed**

**Personnel:**

Personnel items discussed were shared in closed session, along with the presidential personnel update.

**Surg Tech Program** – The program director of Surgical Technology resigned. Administration is reviewing best options for this program and the college.

**Hannibal Career and Technical Center** – A representative from Hannibal Career and Technical Center contacted Mr. Welker inquiring if we have any interest in offering services at their new facility. Several avenues are being explored and reviewed for further discussion. Their suggestion is for adult classes in the evening.

**9.3 Board Curriculum Committee Report – Ms. Angela Greger, Mr. Don Hess.** The Curriculum meeting met at 11:00 a.m. on Monday, November 17, 2025. Present was Mr. Don Hess, trustee; Mr. Josh Welker, interim president; Dr. Shelley Barkley, vice president of academic & student affairs; Dr. Steven Soebbing, dean of arts, sciences and academic support; Mr. Matt Carey, dean of business, allied services, and public services and Kristina Johnson, notetaker. Absent, Ms. Angela Greger, trustee.

Curriculum updates included course deletions of Bio-103 Environmental Conservation; four courses in Business, Bus 110- Entrepreneurship; Bus 122- Principles of Sales; Bus 123 – Principles of Sales 11; Bus 240 Legal/Ethical Issues in Business.

New courses added were CMN 140 – Intercultural Communication; and CMN 215- Contemporary Public Speaking.

Course changes in Education included Engineering.

Additional prerequisite changes in Information Technology and Computer Science were included as FYI items only. These include updates to the Computer Networking Support Certificate (18 credit hours) and Technical Help Desk Certificate (16 credit hours) in Information Technology, as well as the Computer Science AA Pathway (64 credit hours), CSC 119, Programming I, and CSC 274, Language Survey.

**9.4 Board Finance and Audit Committee Report - Mr. Larry Fischer, Mr. R. Kent Snider** - The Finance and Audit Committee met on December 10, 2025, at 3:30 p.m., at John Wood Community College. Present were Mr. Josh Welker; interim president, Mr. Larry Fischer and Mr. Kent Snider; trustees, Ms. Nora Klingele, director of fiscal services, and Jenny Venvertloh; notetaker.



Office of the President

The committee reviewed and recommended for Board approval the September financials, bills for payment, investment activities, and overnight travel requests. Board budget was reviewed. Bids were taken for the renewal of the Certificate of Deposits.

Other items of discussion include the business agenda items.

- *Tax Levy* – Resolutions and Certificates regarding the tax levy.
- *Waste Removal Services Bids* – Bids for waste removal services for a three (3) year period. The bid and award recommended were to Republic Services, in the amount of \$29,776.41.
- *Tractor Bids* – Bids were received for a tractor for use at the Workforce Development Center. The bid and award were recommended to go to Quincy Tractor, in the amount of \$84,175.00.
- *MOU* – A Memorandum of Understanding containing clarification on the proration of salary and load for Bargaining Unit Members that begin employment during the academic year was shared.

9.5 **Student Trustee Report – Mr. Jacob Davis** – SGA held their annual Thanksgiving meal and hosted an activity at the trampoline park. Both the meal and activity were well attended.

SGA officers held their Christmas gift exchange.

SGA office is relocating to the main floor of the Student Administrative building towards the back of the building. The area was housing TRIO offices. TRIO offices will be relocating to the SGA offices.

9.6 **Administration Report** – Mr. Welker reported December is the end of the semester. Grades were due on Monday, December 15. The college will close beginning Monday, December 22. Both staff and faculty will return on January 5. Students return January 20.

The College received the report back from the Higher Learning Commission site visit which was completed in November on Bella Ease and Workforce Development Center. The report showed no findings. A special thank you was given to Dave Hetzler, dean, who led this visit.

Aspen application materials were submitted by the December 9 deadline. The College is now waiting for the announcement of the winner of this award.

As the year ends, Mr. Welker reflected on the highlights of some of the achievements attained. First the College was chosen as an Aspen status; partnership with PACT for childcare; the completion of the Science labs; work of the rural guided pathways initiative; program changes; culinary arts program and offering of food service; and acknowledgement of the retirees for their service to the college as well as the employment of new hires to continue the success of the college.

Thank you to all for a successful year at JWCC.



10. **Consent Agenda**  
**Business Consent**

- 10.1 Request approval of 11.19.25 Board regular meeting minutes, and special presidential search meeting minutes of 12.01.25; 12.10.25; and 12.11.25
- 10.2 Request approval of bills for payment for November **Finance and Audit Committee**
- 10.3 Request approval of monthly financial statements for November **Finance and Audit Committee**
- 10.4 Request approval of trustee and employee travel expenditures for November **Finance & Audit**
- 10.5 Request approval of curriculum items as presented

**Motion:** *Approval of consent agenda items*

Moved by: Mr. Hess  
Seconded by: Mr. Snider

**Discussion:**

NAME	AYE	NAY	PRESENT	ABSENT
Mr. Davis	x			
Mr. Snider	x			
Mr. Hess	x			
Mr. Sprague	x			
Ms. Hawley-Sargent	x			
Ms. Greger	x			
Mr. Fischer	x by phone			
Mr. Rhea	x			
Voice Vote				

11. **Grant Items**

- 11.1 *Request authorization to accept grant funds from the Department of Commerce & Economic Opportunity (DCEO) for the Automatic Door Lock Security Project **Amount Awarded: \$100,000***

**Discussion:** JWCC requested to utilize these appropriations to install a new security lockdown system for buildings A, B, C, and D on the main campus. In emergency events, the push of a “panic button” would automatically initiate 1) an emergency call to the alarm company, 2) an announcement over the intercom system, and 3) automatic lock down of all entrances/exits. *Work was done in 2025 from budget approved in 2024.*

- 11.2 *Request authorization to accept grant funds from Illinois Community College Board for the Innovative Bridge and Transitions Program **Amount Awarded: \$264,083.20***

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12.17.25 Board of Trustees meeting



Office of the President

**Discussion:** This Innovative Bridge and Transitions (IBT) grant seeks to support innovative bridge and transition programs and initiatives that support seamless transition of students between education systems as well as career pathways. This project will focus on connecting community-based ed and noncredit workforce trainings to credit-bearing courses and credentials.

11.3 *Request authorization to accept grant funds from Illinois Community College Board for Strengthening Mental Health Supports **Amount Awarded: \$72,934.36***

**Discussion:** The FY26 Strengthening Mental Health grant supports new, expanded, and enhanced services that meet the mental health needs of students. JWCC will focus on mental health training, peer support programs, and local partnerships. The primary goal is to expand access to mental health programs and strengthen student support by identifying students in need and connecting them to campus and community resources.

11.4 *Request authorization to accept grant funds from Illinois Community College Board for Trades School Grant Program Round 4 **Amount Awarded: \$202,277***

**Discussion:** This grant is the fourth year of funding from the State of Illinois to provide access and strengthen pathways to careers in the “trades” for young adults, particularly those in underserved communities marked by high youth unemployment and low graduation rates. Project will expand dual enrollment opportunities in high wage/ high demand fields of Industrial Maintenance Tech, Agriculture, Truck Driver Training, CNA, Welding, and Computer Science and will require partnerships with district high schools and businesses/industries.

**Motion:** *Approval of grant agenda items*

Moved by: Mr. Sprague  
Seconded by: Ms. Greger

**Discussion:**

NAME	AYE	NAY	PRESENT	ABSENT
Mr. Davis	x			
Mr. Snider	x			
Mr. Hess	x			
Mr. Sprague	x			
Ms. Hawley-Sargent	x			
Ms. Greger	x			
Mr. Fischer	x by phone			
Mr. Rhea	x			
Voice Vote				



12. Business

12.1 MOTION: Request adoption of a Resolution and Certificate levying additional taxes

Moved by: Mr. Sprague

Seconded by: Mr. Snider

**Discussion:** Ill. Compiled Stat., 805/3-14.3 requires taxing districts intending to levy an additional tax to publish the intent 30 days prior to passage. This intent was published in accordance with the resolution passed on October 15, 2025, at the Board meeting and there have been no public petitions filed with the Board of Trustees. The attached Resolution and Certificate Levying Additional Tax accomplishes the legal requirement regarding levying an additional tax.

NAME	AYE	NAY	PRESENT	ABSENT
Mr. Davis	x			
Mr. Snider	x			
Mr. Hess	x			
Mr. Sprague	x			
Ms. Hawley-Sargent	x			
Ms. Greger	x			
Mr. Fischer	x by phone			
Mr. Rhea	x			
Voice Vote				

12.2 MOTION: Request adoption of a Resolution to levy taxes and Certificate of the tax levy

Moved by: Mr. Snider

Seconded by: Ms. Hawley-Sargent

**Discussion:** Ill. Compiled Stat., 805/3-20.5 provides that a community college district may levy against the assessed valuation of its district amounts for various purposes to support the operation and debt service obligations of the College. The Truth in Taxation Law (35 Illinois Compiled Statutes 200/18-55, et seq.) requires that the taxing district give public notice of and hold a public hearing on our intent to adopt an amount which is more than 105% of the extensions. The 2025 levy will not exceed the previous year’s extension by more than 5%, thus a public hearing will not be required

NAME	AYE	NAY	PRESENT	ABSENT
Mr. Davis	x			
Mr. Snider	x			
Mr. Hess	x			
Mr. Sprague	x			
Ms. Hawley-Sargent	x			
Ms. Greger	x			
Mr. Fischer	x by phone			

12.17.25 Board of Trustees meeting

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Office of the President

Mr. Rhea	x			
Voice Vote				

12.4 **MOTION:** Request authorization to pay the second half of the ICCTA dues for 2025 in the amount of \$3,744.00

Moved by: Ms. Hawley-Sargent

Seconded by: Mr. Davis

**Discussion:** Attached is the 2025 renewal notice for the 2<sup>nd</sup> installment dues for John Wood Community College to the Illinois Community College Trustees Association. The second installment is \$3,744.00 compared to 2024 at \$3,832.00.

NAME	AYE	NAY	PRESENT	ABSENT
Mr. Davis	x			
Mr. Snider	x			
Mr. Hess	x			
Mr. Sprague	x			
Ms. Hawley-Sargent	x			
Ms. Greger	x			
Mr. Fischer	x by phone			
Mr. Rhea	x			
Voice Vote				

12.5 **MOTION:** Request authorization to accept the tractor bid received and awarding it to Quincy Tractor in the amount of \$84,175

Moved by: Mr. Sprague

Seconded by: Mr. Snider

**Discussion:** JWCC solicited request for bids from qualified vendors for a tractor for use at the Workforce Development Center. The bids were advertised in the Quincy-Herald Whig and on the John Wood Community College website. One bid was received from Quincy Tractor.

NAME	AYE	NAY	PRESENT	ABSENT
Mr. Davis	x			
Mr. Snider	x			
Mr. Hess	x			
Mr. Sprague	x			
Ms. Hawley-Sargent	x			
Ms. Greger	x			
Mr. Fischer	x by phone			
Mr. Rhea	x			
Voice Vote				

12.17.25 Board of Trustees meeting

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Office of the President

12.6 **MOTION:** Request authorization to accept the waste removal services bid and award to Republic Services in the amount of \$29,776.41

Moved by: Ms. Hawley-Sargent  
Seconded by: Mr. Hess

**Discussion:** JWCC solicited request for bids from qualified vendors for waste removal services for a three (3) year period. The bids were advertised in the Quincy-Herald Whig and on the John Wood Community College website. Two bids were received: GFL Environmental for \$34,410.00; and Republic Services for \$29,776.41.

NAME	AYE	NAY	PRESENT	ABSENT
Mr. Davis	x			
Mr. Snider	x			
Mr. Hess	x			
Mr. Sprague	x			
Ms. Hawley-Sargent	x			
Ms. Greger	x			
Mr. Fischer	x by phone			
Mr. Rhea	x			
Voice Vote				

12.6 **MOTION:** Request approval of a Memorandum of Understanding between John Wood Community College and the John Wood Community Faculty Association, IFT/AFT Local 6086 regarding the prorated calculation of full-time teaching loads and overload eligibility for faculty members who being employment after the start of the semester

Moved by: Mr. Snider  
Seconded by: Mr. Hess

**Discussion:** A Memorandum of Understanding (MOU) containing clarification on the provision of salary and load for Bargaining Unit Members that begin employment during the course of the academic year has been discussed and tentatively agreed to by members of the College Administration and Faculty Collective Bargaining Unit. This MOU is being presented to the Board of Trustees for approval.

NAME	AYE	NAY	PRESENT	ABSENT
Mr. Davis	x			
Mr. Snider	x			
Mr. Hess	x			
Mr. Sprague	x			
Ms. Hawley-Sargent	x			
Ms. Greger	x			
Mr. Fischer	x by phone			

12.17.25 Board of Trustees meeting

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Office of the President

Mr. Rhea	x			
Voice Vote				

Mr. Rhea deferred item 12.7 to closed session prior to action. Upon returning from closed session the motion was to deny this request.

12.7 MOTION: Request denial of consideration and action on an amicable separation submission presented to Administration

Moved by: Mr. Snider
Seconded by: Mr. Sprague

Discussion: A request was made to the Vice President of Academic and Student Affairs in accordance with Paragraph 8.01 of the 2023-2026 Collective Bargaining Agreement for Amicable Separation prior to the December Board of Trustees meeting. After discussion a motion was made to deny this request.

NAME	AYE	NAY	PRESENT	ABSENT
Mr. Davis	x			
Mr. Snider	x			
Mr. Hess	x			
Mr. Sprague	x			
Ms. Hawley-Sargent	x			
Ms. Greger	x			
Mr. Fischer	x by phone			
Mr. Rhea	x			
Voice Vote				

13. Discussion Item

13.1 Calendar of Events - Update of the 2026 calendar was noted to be in the table folder.

14. Notices and Communications

15. Personnel Items

15.1 MOTION: Authorize employing new staff and faculty, accept resignations, retirements, terminations, and implement status changes as presented.

Moved by: Ms. Hawley-Sargent
Seconded by: Mr. Sprague

Discussion:

NAME	AYE	NAY	PRESENT	ABSENT
Mr. Davis	x			
Mr. Snider	x			

12.17.25 Board of Trustees meeting



Office of the President

Mr. Hess	x			
Mr. Sprague	x			
Ms. Hawley-Sargent	x			
Ms. Greger	x			
Mr. Fischer	x by phone			
Mr. Rhea	x			
Voice Vote				

16. Other

17. Closed Session

17.1 A closed session will be necessary to consider the appointment, employment, discipline, performance, or dismissal of specific employees of the public body

Moved by: Mr. Snider

Seconded by: Mr. Hess

Discussion:

NAME	AYE	NAY	PRESENT	ABSENT
Mr. Davis	x			
Mr. Snider	x			
Mr. Hess	x			
Mr. Sprague	x			
Ms. Hawley-Sargent	x			
Ms. Greger	x			
Mr. Fischer	x by phone			
Mr. Rhea	x			
Voice Vote				

18. Resume Open Session

MOTION:

Moved by: Mr. Hess

Seconded by: Mr. Snider

Discussion:

NAME	AYE	NAY	PRESENT	ABSENT
Mr. Davis	x			
Mr. Snider	x			
Mr. Hess	x			
Mr. Sprague	x			

12.17.25 Board of Trustees meeting

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Office of the President

Ms. Hawley-Sargent	x			
Ms. Greger	x			
Mr. Fischer	X by phone			
Mr. Rhea	x			
Voice Vote				

19. **Adjournment** *Mr. Rhea, Board chair adjourned the December 17, 2025, Board of Trustees regular meeting.*

Moved by: Mr. Snider  
Seconded by: Ms. Hawley-Sargent

NAME	AYE	NAY	PRESENT	ABSENT
Mr. Davis	x			
Mr. Snider	x			
Mr. Hess	x			
Mr. Sprague	x			
Ms. Hawley- Sargent	x			
Ms. Greger	x			
Mr. Fischer	x by phone			
Mr. Rhea	x			
Voice Vote				

20. **Approval:**

Approved the 18<sup>th</sup> of **February 2026**, at a meeting of the Board of Trustees of Community College District No. 539, meeting at the Student Administrative Center, 1301 South 48<sup>th</sup> Street, Quincy Illinois 62305 at which \_\_\_\_\_voting members were present, constituting a quorum by a vote of \_\_\_ayes and \_\_\_\_\_nays.

CHAIR:X \_\_\_\_\_ SECRETARY:X \_\_\_\_\_



Date: January 7, 2026, Board of Trustees Meeting

RE: Special REGULAR BOARD MEETING MINUTES

Location: Board Room, Student Administrative Center, 1301 South 48<sup>th</sup> Street, Quincy IL 62305

1. Call to Order/Appointment of Assistant Secretary

The 01.07.26 Board of Trustees special meeting to announce the eighth president of John Wood Community College was called to order at the Student Administrative Center, Board Room, 1301 South 48<sup>th</sup> Street, Quincy, IL 62305 at 11:00 a.m. by Mr. Bob Rhea, Board chair. Mr. Rhea appointed Ms. Benz assistant secretary.

2. Roll Call

Ms. Benz called roll:

NAME	AYE	NAY	PRESENT	ABSENT
Mr. Davis			x	
Mr. Snider			x	
Mr. Hess			x	
Mr. Sprague			Via phone	
Ms. Hawley-Sargent			x	
Ms. Greger			x	
Mr. Fischer			Via phone	
Mr. Rhea			x	
Voice Vote				

Mr. Sprague was attending via phone due to business; Mr. Fischer was attending while on vacation. Mr. Fischer's vote is advisory.

**Attendees:** Ms. Leah Benz, Mr. Josh Welker, Ms. Tracy Orne, Dr. Aron Potter, Mr. Jeff Terry, Ms. Amy Baker, Ms. Debbie Amsler, Dr. Chris Kaelke, Ms. Diane Vose, Ms. Barb Woodyard, Mr. Chris Koetters, Ms. Barbara Holthaus, Ms. Laura Matthews, Mr. Matt Carey, Ms. Nora Klingele, Mr. Josh Brueck, Ms. Amy Husted, Ms. Jessica Snider, Ms. Diane Ary, Ms. Sky Musolino, Mr. Mike Sorenson, Quincy Herald Whig representative, WGEM, KHQA, Muddy River News representatives.

3. Pledge of Allegiance; Mission Statement - JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value.

4. Public and / or Employee Comment – None

5. Closed Session No closed session was held.



5.1 **Motion:** *A closed session will be necessary to consider the appointment and employment of a specific employee of the district, namely, the eighth president of the College and approval of the presidential employment contract as presented*

Moved by:  
Seconded by:

NAME	AYE	NAY	PRESENT	ABSENT
Mr. Davis				
Mr. Snider				
Mr. Hess				
Mr. Sprague				
Ms. Hawley-Sargent				
Ms. Greger				
Mr. Fischer				
Mr. Rhea				
Voice Vote				

6. **Business Agenda**

6.1 **MOTION:** *Request consideration and action of the appointment and employment of a specific employee of the district namely, Dr. Aron Potter, as the eighth president of John Wood Community College and approval of her employment contract as presented.*

Moved by: Mr. Snider  
Seconded by: Ms. Hawley-Sargent

NAME	AYE	NAY	PRESENT	ABSENT
Mr. Davis	x			
Mr. Snider	x			
Mr. Hess	x			
Mr. Sprague	Via phone			
Ms. Hawley-Sargent	x			
Ms. Greger	x			
Mr. Fischer	Via phone			
Mr. Rhea	x			
Voice Vote				

7. **Adjournment**

7.1 **MOTION:** *Adjourn January 7, 2026, of Trustees special meeting*

Moved by: Mr. Snider

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January 7, 2026 Board of Trustees Special meeting



Seconded by: Ms. Greger

NAME	AYE	NAY	PRESENT	ABSENT
Mr. Davis	x			
Mr. Snider	x			
Mr. Hess	x			
Mr. Sprague	Via phone			
Ms. Hawley-Sargent	x			
Ms. Greger	x			
Mr. Fischer	Via phone			
Mr. Rhea	x			
Voice Vote				

**6. Approval:**

Approved the **18th day of February 2026**, at a meeting of the Board of Trustees of Community College District No. 539, meeting at the Student Administrative Center, 1301 South 48<sup>th</sup> Street, Quincy Il 62305 at which \_\_\_\_\_ voting members were present, constituting a quorum by a vote of \_\_\_ ayes and \_\_\_\_\_ nays.

**CHAIR:**X\_\_\_\_\_ **SECRETARY:**X\_\_\_\_\_



Date: 02/18/2026 BOARD OF TRUSTEES MEETING  
From: Dave Hetzler, Dean of CTE  
Item: **CONSENT**  
RE: **GRANT Application or Acceptance of funds**  
**New or Reoccurring**

- A. **GRANT PROPOSAL TITLE:** Adult Education & Literacy Testing Fees
- B. **GRANT AGENCY:** Dollar General Foundation
- C. **GRANT APPLICATION DEADLINE:** 2/2/2026      **GRANT AWARD PERIOD:** May 2026 – April 2027
- D. **PROPOSAL DESCRIPTION:** Funding will cover testing fees for adult learners who cannot otherwise afford them. This will remove a significant financial barrier and allow students to test and move right into employment or further education opportunities.
- E. **FUNDS REQUESTED:** \$5,760
- F. **OBLIGATION OF INSTITUTIONAL FUNDS/RESOURCES:** All activities are paid for by the requested grant funds or are absorbed into already budgeted activities. No match is required for this grant.
- G. **PERSONNEL POSITIONS REQUIRED:** Current staff will oversee the activities associated with this grant.
- H. **IF REOCCURRING, PROVIDE PREVIOUS YEAR RESULTS:** Outcome: 79 students received assistance with test fees for at least one of the four required tests through this grant.
- I. **(DATE) GRANT APPLICATION SUBMITTED TO BOARD:** 2/18/2026
- J. **(DATE) BOARD APPROVED ACCEPTANCE OF FUNDS:**
- K. **VICE PRESIDENT/DEAN/DIRECTOR REQUESTING APPROVAL:** Dave Hetzler, Dean of CTE
- L. **STRATEGIC INITIATIVES THIS GRANT ADDRESSES:** Excellence in Programs, Leadership and Partnerships, Student Success

**I concur with the request and recommend the Board of Trustees authorize the College to submit a grant application for \$5,760 for the purpose indicated above.**

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February 18, 2026, JWCC Board regular meeting

**Mission:** JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value.

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**Core Values:** Excellence    Accountability    Integrity    Servant Leadership    Lifelong Learning



Date: 02/18/2026 BOARD OF TRUSTEES MEETING

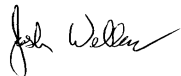
From: Dave Hetzler, Dean of CTE

Item: **CONSENT**

RE: **GRANT Application for New funds**

- A. **GRANT PROPOSAL TITLE:** Advanced Manufacturing Grant
- B. **GRANT AGENCY:** ICCB – Illinois Community College Board
- C. **GRANT APPLICATION DEADLINE:** 02/13/2026      **GRANT AWARD PERIOD:** 4/1/26 – 6/30/27
- D. **PROPOSAL DESCRIPTION:** Support, revise, and expand credit and noncredit advanced manufacturing programs aligned with regional industry demand and statewide workforce priorities. The project will focus on building institutional capacity, modernizing training equipment, and strengthening alignment between incumbent worker training and credit-bearing manufacturing pathways Enhanced programs include Great River FAME Advanced Manufacturing Technician, Industrial Maintenance Technology, Automation & Robotics, Automation & Design, and Advanced Operator Training.
- E. **FUNDS REQUESTED:** \$350,000
- F. **OBLIGATION OF INSTITUTIONAL FUNDS/RESOURCES:** No match is required for this grant.
- G. **PERSONNEL POSITIONS REQUIRED:** Current staff will oversee the grant activities. Current faculty and associate faculty will be used to develop and deliver the curriculum.
- H. **IF REOCCURRING, PROVIDE PREVIOUS YEAR RESULTS:** NA
- I. **(DATE) GRANT APPLICATION SUBMITTED TO BOARD:** 02/18/2026
- J. **(DATE) BOARD APPROVED ACCEPTANCE OF FUNDS:**
- K. **VICE PRESIDENT/DEAN/DIRECTOR REQUESTING APPROVAL:** Dave Hetzler, Dean of CTE
- L. **STRATEGIC INITIATIVES THIS GRANT ADDRESSES:** Excellence in Programs, Leadership and Partnerships, Student Success

**I concur with the request and recommend the Board of Trustees authorize the College to submit a grant application for \$350,000 for the purpose indicated above.**

February 18, 2026 JWCC Board regular meeting 

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Date: **February 18, 2026**, BOARD of Trustees meeting  
From: Dr. Shelley Barkley, Vice President of Academic and Student Affairs  
Item: Business  
RE: Tenure Requests

I am pleased to recommend three faculty members for tenure. Each person has submitted a written request for tenure review in a timely manner and has provided the appropriate materials to accompany such request. All individuals have been recommended by their deans and tenure review chairs/committees who have reviewed classroom observation summaries and student evaluations.

**Ms. Laura Hubbard** is a faculty member in Natural Sciences & Engineering. She is praised by her tenure committee for her ability to design and deliver instruction in a variety of learning formats – including hybrid, online, and face-to-face modalities – to meet students where they are and to ensure that every learner has an equitable opportunity to succeed. She is noted for her engaging teaching methods, her inclusiveness and compassion, and for making a college environment where every student feels valued and supported.

**Ms. J’Nelle Lee** is a faculty member in Business and Computer Science. She was initially hired to teach Computer Science and Office Technology courses, and her professional academic growth has expanded her teaching expertise into Business courses and is on track to contribute to future Economics instruction as well, strengthening academic offerings and supporting departmental flexibility. An active member of the Internal Support Committee, she has also supported campus engagement initiatives, reflecting her dedication to fostering a positive and supportive campus environment.

**Mr. John Reinhardt** is a faculty member in Business and Computer Science. He has reconfigured and modernized our accounting program and strengthened curriculum alignment with four-year institutions, significantly improving transferability for students. His tenure committee noted his commitment to experiential learning and student engagement resulted in strong classroom performance and positive student feedback. He has demonstrated his investment in both the Business Department and the broader mission of the College through his committee work, assessment development, recruitment activities, and advisory group engagement.

**I concur with the recommendation and request the Board of Trustees approve of granting tenure to the above three faculty members.**



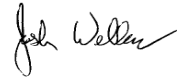
Date: February 18, 2026, BOARD OF TRUSTEES MEETING  
From: Josh Welker, Dean of Business Services & Institutional Effectiveness  
Item: Business  
RE: Heat Pump Bids

JWCC solicited request for bids from qualified vendors for two (2) water to air heat pumps for the Student Activity Center. The bids were advertised in the Quincy-Herald Whig and on the John Wood Community College website. One bid was received.

<u>Vendor</u>	<u>Total Cost</u>
Peters Heating & Air Conditioning, Inc. 4520 Broadway Quincy, IL 62301	\$65,450.00

It is recommended that the Board of Trustees accept the bid and award to Peters Heating & Air Conditioning, Inc., in the amount of \$65,450.00.

**I concur with the recommendation and request the Board of Trustees accept the bid and award to Peters Heating & Air Conditioning, Inc., in the amount of \$65,450.00.**



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February 18, 2026 JWCC Board regular meeting

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**02.18.2026 BOARD OF TRUSTEES MEETING**

**CALENDAR**

<b>No Meeting - January</b>	Board of Trustees Meeting
<b>February 18, 2026 @ 6:00 p.m.</b>	Board of Trustees Meeting
<b>March 18, 2026 @ 6:00 p.m.</b> <b>SEC Center in Pittsfield</b>	Board of Trustees Meeting
<b>April 15, 2026 @ 6:00 p.m.</b>	Board of Trustees Meeting
<b>May 20, 2026 @ 6:00 p.m.</b>	Board of Trustees Meeting
<b>June 17, 2026 @ 6:00 p.m.</b>	Board of Trustees Meeting
<b>July 22, 2026 @ 6:00 p.m.</b>	Board of Trustees Meeting
<b>August 19, 2026 @ 6:00 p.m.</b> <b>Workforce Development Center</b>	Board of Trustees Meeting
<b>September 16, 2026 @ 6:00 p.m.</b>	Board of Trustees Meeting
<b>October 21, 2026 @ 6:00 p.m.</b>	Board of Trustees Meeting
<b>November 18, 2026 @ 6:00 p.m.</b>	Board of Trustees Meeting
<b>December 16, 2026 @ 6:00 p.m.</b>	Board of Trustees Meeting

February 18, 2026 Board of Trustees Regular Meeting

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Date: **2.18.2026** BOARD OF TRUSTEES MEETING  
From: Amy Baker, Chief Human Resources Officer  
RE: Personnel

**Personnel Items to Be Approved:**

**New Hires—Regular**

**Bickhaus Martin, Prudence-Coordinator, Career Services**

Request authorization to hire into full-time, exempt, benefits-eligible position effective January 26, 2026, at an annual salary of \$45,000.

**Carlstrom, Ian-Coordinator, Audio and Visual Services**

Request authorization to hire into full-time, non-exempt, benefits-eligible position effective February 9, 2026, at an annual salary of \$41,184.

**Derhake, Heaven-Coordinator, Marketing & Communications**

Request authorization to hire into full-time, non-exempt, benefits-eligible position effective February 9, 2026, at an annual salary of \$40,000.

**McCaughey, Sean (Duong, Phuc)-Testing Room Monitor PT**

Request authorization to hire into part-time, non-exempt position effective February 23, 2026, at an hourly salary of \$15.

**Miller, Jeremy-Instructor, Industrial Technology**

Request authorization to hire into full-time, exempt, benefits-eligible, tenure-track, collective bargaining unit at Bachelors, Step 17, effective January 12, 2026, at an annual salary of \$56,022.

**Vahlkamp, Mary Pat-Advisor, Academic Talent Search**

Request authorization to hire into full-time, exempt, benefits-eligible position effective February 23, 2026, at an annual salary of \$36,000.

**Reassignment**

**Soebbing, Steven-Dean of Arts, Sciences & Academic Support Programs**

Request authorization to reassign from Dean of Arts, Sciences & Academic Support Programs into full-time, exempt, benefits-eligible, tenured, collective bargaining unit of Associate Professor of Music & Theater at Doctorate, Step 13, effective May 18, 2026, at an annual salary of \$63,316.

**Status Change**

**Carper, Britta-Human Resources Associate**

Request authorization to change status to full-time, non-exempt, benefits-eligible position of Coordinator, Human Resources effective February 1, 2026, at an annual salary of \$41,500.

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February 18, 2026 JWCC Board regular meeting

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Spears, Leslie-Academic Success Coach

Request authorization to change status to full-time, exempt, benefits-eligible position of Manager, Financial Aid effective January 19, 2026, at an annual salary of \$45,000.

**New Hires--Associate Faculty**

Bilgri, Matthew-Instructor, Electrical Technician

Request authorization to hire into part-time position effective January 20, 2026, at rate of \$711 per credit hour.

Collins, Cody-Instructor, Fine Arts

Request authorization to hire into part-time position effective January 20, 2026, at rate of \$539 per credit hour.

**Vacancies**

Academic Success Coach

Request authorization to fill full-time, exempt, benefits-eligible position pending appropriate administrative review.

Associate, Human Resources

Request authorization to fill full-time, non-exempt, benefits-eligible position pending appropriate administrative review.

Custodian

Request authorization to fill full-time, non-exempt, benefits-eligible position pending appropriate administrative review.

Dean of Arts, Sciences & Academic Support Programs

Request authorization to fill full-time, exempt, benefits-eligible position pending appropriate administrative review.

Dean of Student Affairs

Request authorization to fill full-time, exempt, benefits-eligible position pending appropriate administrative review.

Director, Engagement

Request authorization to fill full-time, exempt, benefits-eligible position pending appropriate administrative review.

**Personnel Items Reported:**

**New Hires—Non-Board Approved, Variable Part-time**

Alves di Lima, Victor	Assistant, Ground	Facilities	\$ 15.00
Cressell, Kaleb	Assistant Coach, Men’s Basketball	Athletics	\$ 4750.00 Contract
Dietrich, Allison	Assistant, Human Resources	Human Resources	\$ 26.00
Dolbeare, Emma	Program Assistant, ADS	Student Services	\$ 15.00
McGruder, Yolanda	Cook	Auxiliary Services	\$ 15.00

February 18, 2026 JWCC Board regular meeting

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**Reduction in Force Due to Non-Renewal of Grant-Accepted by President**

Havermale, Nicole-Specialist, Volunteer Services – Reduction in Force effective January 8, 2026.

**Retirements/Resignations-Accepted by President**

Bullard, David – Custodian – Retirement February 27, 2026

Carper, Britta – Human Resources Associate – Resignation January 30, 2026

Dietrich, Allison – Assistant Director, Human Resources – Resignation January 30, 2026

Spears, Leslie – Academic Success Coach – Resignation January 16, 2026

Wentz, Kayla – Director, Engagement – Resignation February 24, 2026.

**Terminations**

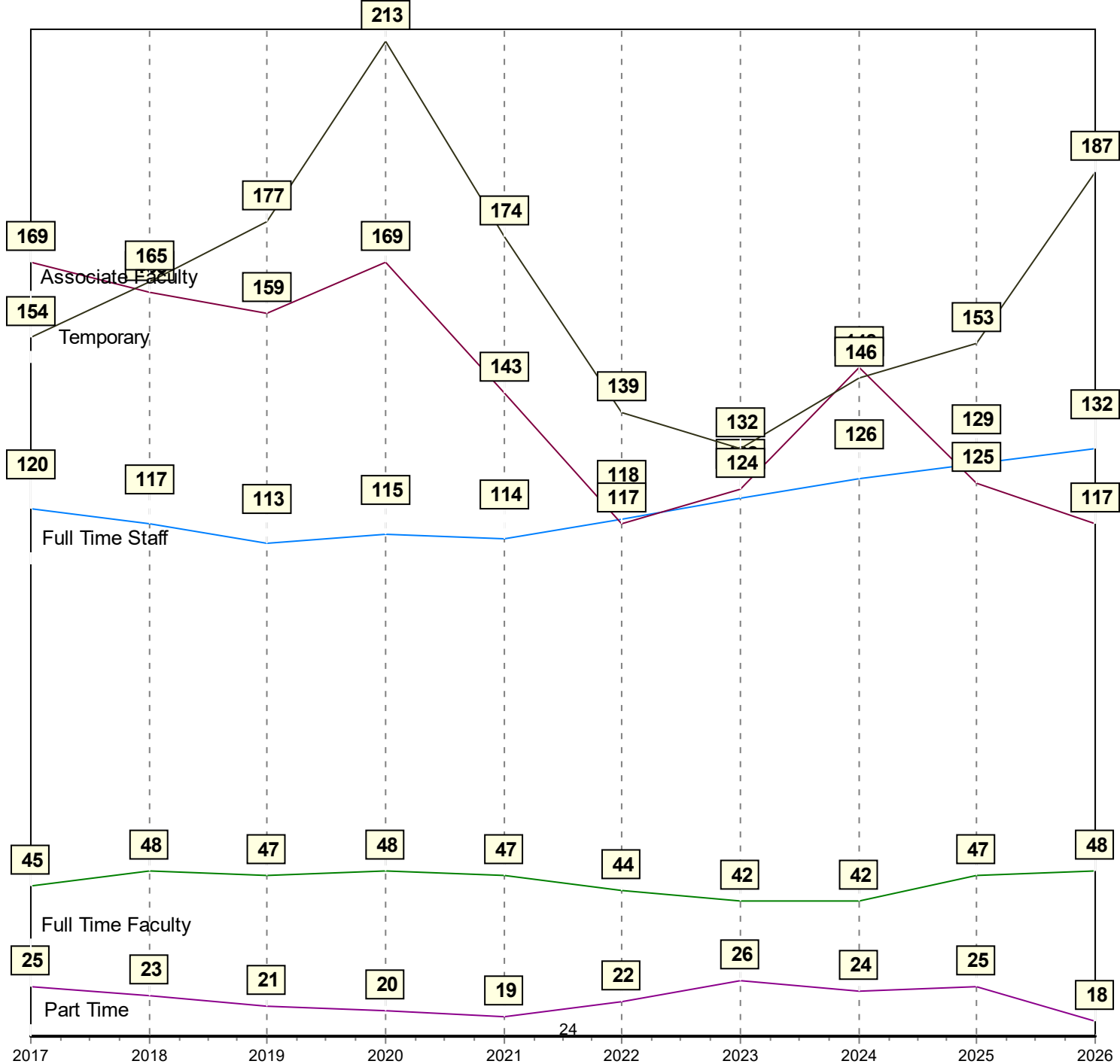
Hansen, Rachel-Dean, Student Affairs - January 27, 2026

**I concur with the Personnel recommendations.**

# John Wood Community College, District No. 539

As Of 1/1/2026

## Employment Trends



**John Wood Community College**

***Financial Reports***

**Board of Trustees Meeting**

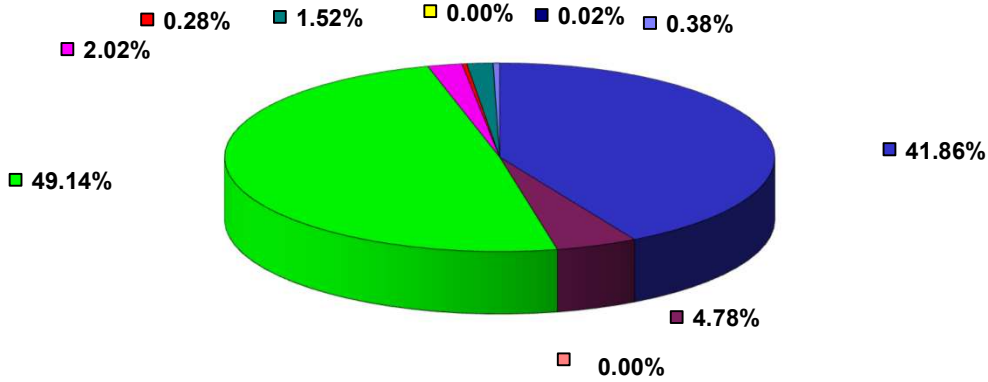
**February 18, 2026**

**John Wood Community College, District No. 539**  
**Comparison of Actual to Budget - FY' 26 to FY' 25**  
**As of December 31, 2025**  
**Unaudited**

**Operating Funds**

	<b>Actual FY ' 26</b>	<b>Budget FY ' 26</b>	<b>% of Budget FY ' 26</b>	<b>Actual FY ' 25</b>	<b>Budget FY ' 25</b>	<b>% of Budget FY ' 25</b>
<b><u>REVENUES:</u></b>						
Local Government Revenue	\$7,041,742	\$7,623,000	92.37 %	\$6,464,854	\$7,258,097	89.07 %
State Government Revenue	\$803,501	\$2,077,360	38.68 %	\$1,019,757	\$2,454,961	41.54 %
Federal Government Revenue	\$0	\$0	0.00 %	\$0	\$0	0.00 %
Student Tuition and Fees	\$8,266,002	\$8,577,150	96.37 %	\$8,048,195	\$8,175,365	98.44 %
Sales and Services Revenue	\$340,223	\$560,150	60.74 %	\$250,225	\$559,200	44.75 %
Facilities Revenue	\$47,052	\$92,600	50.81 %	\$25,455	\$25,000	101.82 %
Investment Revenue	\$255,246	\$450,000	56.72 %	\$297,186	\$300,000	99.06 %
Gifts and Grants Revenue	\$0	\$10,000	0.00 %	\$8,320	\$17,805	46.73 %
Other Revenue	\$3,047	\$13,500	22.57 %	\$4,757	\$9,500	50.08 %
Transfers From	\$63,946	\$162,931	39.25 %	\$73,686	\$258,195	28.54 %
<b>TOTAL REVENUES:</b>	<b>\$16,820,759</b>	<b>\$19,566,691</b>	<b>85.97 %</b>	<b>\$16,192,435</b>	<b>\$19,058,123</b>	<b>84.96 %</b>
<b><u>EXPENDITURES:</u></b>						
Salaries	\$4,723,994	\$9,895,611	47.74 %	\$4,336,913	\$10,006,836	43.34 %
Employee Benefits	\$1,407,962	\$2,920,554	48.21 %	\$1,234,347	\$2,689,004	45.90 %
Contractual Services	\$1,008,514	\$1,684,597	59.87 %	\$735,705	\$1,533,075	47.99 %
General Materials and Supplies	\$669,777	\$1,181,376	56.69 %	\$658,266	\$1,287,633	51.12 %
Travel & Conference/Meeting Expense	\$96,594	\$423,048	22.83 %	\$79,845	\$289,901	27.54 %
Fixed Charges	\$84,383	\$121,814	69.27 %	\$52,138	\$110,770	47.07 %
Utilities	\$354,691	\$737,000	48.13 %	\$309,760	\$676,500	45.79 %
Capital Outlay	\$161,855	\$752,259	21.52 %	\$435,974	\$760,266	57.34 %
Other Expenditures	\$676,958	\$1,285,605	52.66 %	\$722,385	\$1,182,007	61.12 %
Transfers To	\$340,875	\$564,827	60.35 %	\$259,000	\$522,131	49.60 %
<b>TOTAL EXPENDITURES:</b>	<b>\$9,525,602</b>	<b>\$19,566,691</b>	<b>48.68 %</b>	<b>\$8,824,333</b>	<b>\$19,058,123</b>	<b>46.30 %</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>\$7,295,157</b>			<b>\$7,368,102</b>		

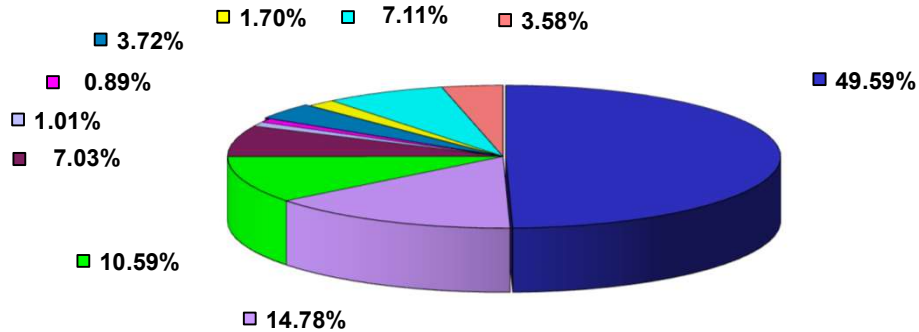
**FY26 Operating Fund Revenues YTD as of December 31, 2025  
Unaudited**



**Operating Fund Revenues: \$16,820,759**

41.86%	Local Government Sources	\$7,041,742
4.78%	State Government Sources	\$803,501
0.00%	Federal Government Sources	\$0
49.14%	Student Tuition and Fees	\$8,266,002
2.02%	Sales and Service Fees	\$340,223
0.28%	Facilities Revenue	\$47,052
1.52%	Investment Revenue	\$255,246
0.00%	Gifts and Grants Revenue	\$0
0.02%	Other Revenues	\$3,047
0.38%	Transfers from Other Funds	\$63,946

**FY26 Operating Fund Expenditures YTD as of December 31, 2025  
Unaudited**



**Operating Fund Expenditures: \$9,525,602**

49.59%	Salaries	\$4,723,994
14.78%	Employee Benefits	\$1,407,962
10.59%	Contractual Services	\$1,008,514
7.03%	Materials and Supplies	\$669,777
1.01%	Conference and Meeting	\$96,594
0.89%	Fixed Charges	\$84,383
3.72%	Utilities	\$354,691
1.70%	Capital Outlay	\$161,855
7.11%	Other Expenditures	\$676,958
3.58%	Transfer to/from Other Funds	\$340,875

**Balance Sheet - All Funds  
As of December 31, 2025  
Unaudited**

	Operating Funds	Oper. & Maint. Fund (Restricted)	Grant Restricted Funds	Special Levy Tax Fund	Working Cash Fund	Bond & Interest Fund	Auxiliary Enterprise Fund
<b><u>ASSETS</u></b>							
Cash	\$10,112,865	\$6,643,573	\$77,819	\$2,103,060	\$1,390,547	\$468,818	\$4,329,115
Investments	\$2,598,327	\$2,019,994	\$0	\$0	\$3,989,990	\$0	\$0
Receivables	\$3,159,077	\$0	\$33,336	\$0	\$0	\$0	\$0
Accrued Revenue	\$1,245	\$2,467	\$721,863	\$408	\$456	\$0	\$1,075
Interfund Receivables	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Inventory	\$62,298	\$0	\$0	\$0	\$0	\$0	\$266,360
Other Assets	\$0	\$186,441	\$0	\$0	\$0	\$0	\$0
Prepaid Expenses/Deferred Charges	\$121,509	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL ASSETS</b>	<b>\$16,055,321</b>	<b>\$8,852,476</b>	<b>\$833,018</b>	<b>\$2,103,468</b>	<b>\$5,380,993</b>	<b>\$468,818</b>	<b>\$4,596,550</b>
<b><u>LIABILITIES</u></b>							
Payroll Deduction Liabilities	(\$4,574)	\$0	\$0	(\$759)	\$0	\$0	\$0
Accounts Payable	(\$1,333)	\$0	\$1,380	\$0	\$0	\$0	\$268,659
Accrued Expense	\$940,291	\$0	\$49,154	\$33,407	\$0	\$0	\$22,300
Interfund Payables	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Deferred Revenue	\$3,717	\$0	\$4,960	\$0	\$0	\$0	\$0
Other Liabilities	\$39	\$0	\$0	\$0	\$0	\$0	\$0
CLEARING ACCOUNTS	\$68,587	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL LIABILITIES</b>	<b>\$1,006,726</b>	<b>\$0</b>	<b>\$55,494</b>	<b>\$32,648</b>	<b>\$0</b>	<b>\$0</b>	<b>\$290,958</b>
FUND BALANCE 7/01/2025	\$7,753,437	\$11,069,738	\$506,974	\$1,472,838	\$5,296,783	\$456,167	\$3,689,071
Revenue Over (Under) Expense	\$7,295,157	(\$2,217,263)	\$270,551	\$597,982	\$84,210	\$12,651	\$616,522
<b>FUND BALANCE 12/31/2025</b>	<b>\$15,048,594</b>	<b>\$8,852,476</b>	<b>\$777,525</b>	<b>\$2,070,820</b>	<b>\$5,380,993</b>	<b>\$468,818</b>	<b>\$4,305,592</b>
<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<b>\$16,055,321</b>	<b>\$8,852,476</b>	<b>\$833,018</b>	<b>\$2,103,468</b>	<b>\$5,380,993</b>	<b>\$468,818</b>	<b>\$4,596,550</b>

# John Wood Community College District #539

## Reconciliation of Fund Equity to Net Position as of December, 2025

Total fund equity	\$ 36,904,818
Reconciling items:	
Capital assets, net	\$ 30,142,822
Deferred contractually required contributions	\$ 0
Deferred salaries	\$ 0
Subscription liability	\$ (928,378)
Bonds payable	\$ (3,410,000)
Lease obligations	\$ (420,956)
OPEB deferred inflow s	\$ (3,597,322)
OPEB deferred outflow s	\$ 386,946
OPEB liability	\$ (2,852,541)
Accrued interest on bonds	\$ (5,066)
Deferred summer tuition	\$ 0
Retiree healthcare liability	\$ (158,930)
Accrued sick leave	\$ (117,332)
Net position	\$ 55,944,061

**JWCC Investment Report  
FY 2026**

**UNAUDITED REPORT**

<b><u>Total Cash and Investments</u></b>	<b>Value as of <u>December 2025</u></b>
JWCC Shadow Account	3,646,717.33
Illinois Funds	17,030,741.82
Raymond James Financial Services	4,491,751.45
JWCC CDs & Treasuries	8,608,311.13
<b>Total Cash and Investments</b>	<b>33,777,521.73</b>

<b><u>Held by JWCC</u></b>	<b><u>Interest Rate</u></b>	<b><u>Maturity Date</u></b>		<b><u>Fund</u></b>
FBT Shadow Account	2.25%		3,646,717.33	all funds
Raymond James Financial Services	3.98%		4,491,751.45	all funds
IL FUND Money Market	3.945%		17,030,741.82	all funds
	<b><u>Yield Rate</u></b>			
Central State Bank - CD	4.87%	3/20/2026	250,000.00	32
First Mid Bank & Trust - CD	4.86%	4/13/2026	112,629.93	07
First Mid Bank & Trust - CD	4.86%	4/13/2026	281,574.84	07
Farmers National Bank of Griggsville - CD	4.60%	7/2/2026	261,632.24	32
Homebank - CD	4.41%	9/24/2026	258,362.07	32
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Farmers National Bank of Griggsville - CD	3.70%	7/2/2027	261,376.55	07
Mercantile Bank - CD	3.77%	9/18/2027	250,000.00	32
First Bankers Trust - CD	3.77%	9/23/2027	261,986.09	07
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Mercantile Bank - CD	3.72%	9/18/2028	100,000.00	07
Town & Country Bank Midwest - CD	3.50%	12/9/2028	100,000.00	07
Bank of Advance - CD	3.55%	12/12/2028	250,000.00	07
<b>Total Cash and Investments</b>			<b>33,777,521.73</b>	

# John Wood Community College

## Expenditures for Payment

Accounts Payable. . . . .	<i>.Presented to Finance Committee</i>
Payroll. . . . .	<i>.Presented to.Finance Committee</i>
Petty Cash. . . . .	<i>.Presented.to Finance Committee</i>
Purchase Cards. . . . .	<i>.Presented.to Finance Committee</i>

## Ratification of Expenditures

The foregoing summary of obligations have been processed for payment. The College Administration certifies that these obligations, have been incurred in accordance with Board Policy, and where required, quotes and or bids were obtained. The Finance Committee of the Board has reviewed the payments and reported their findings to the Board of Trustees at the regular meeting.

Ratified this 18th day of February.

\_\_\_\_\_

Chair

\_\_\_\_\_

Secretary

Board of Trustees of Community College  
District No. 539, Counties of Adams,  
Pike, Hancock, Calhoun, Schuyler,  
Brown, Morgan, Scott, and Cass,  
and the State of Illinois.

# Board of Trustees Meeting

**John Wood Community College**

***Financial Reports***

**Board of Trustees Meeting**

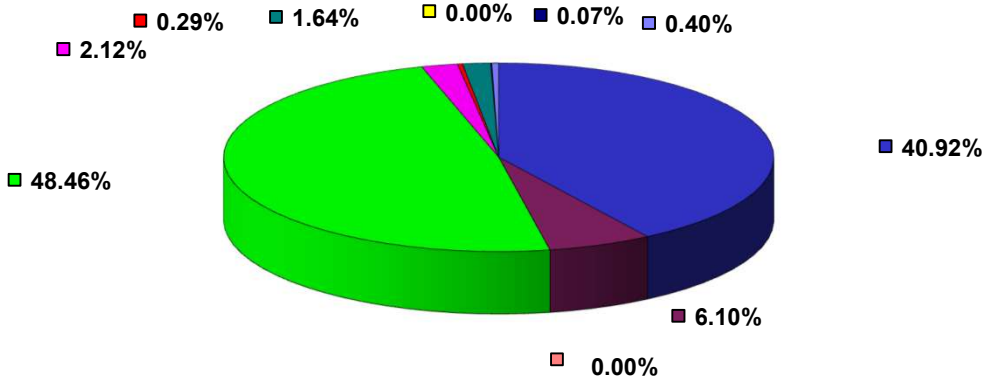
**February 18, 2026**

**John Wood Community College, District No. 539**  
**Comparison of Actual to Budget - FY ' 26 to FY ' 25**  
**As of January 31, 2026**  
**Unaudited**

**Operating Funds**

	<b>Actual FY ' 26</b>	<b>Budget FY ' 26</b>	<b>% of Budget FY ' 26</b>	<b>Actual FY ' 25</b>	<b>Budget FY ' 25</b>	<b>% of Budget FY ' 25</b>
<b><u>REVENUES:</u></b>						
Local Government Revenue	\$7,158,937	\$7,623,000	93.91 %	\$6,632,268	\$7,258,097	91.38 %
State Government Revenue	\$1,066,616	\$2,077,360	51.34 %	\$1,314,750	\$2,454,961	53.55 %
Federal Government Revenue	\$0	\$0	0.00 %	\$0	\$0	0.00 %
Student Tuition and Fees	\$8,476,811	\$8,577,150	98.83 %	\$8,239,638	\$8,175,365	100.79 %
Sales and Services Revenue	\$370,642	\$560,150	66.17 %	\$284,100	\$559,200	50.80 %
Facilities Revenue	\$51,507	\$92,600	55.62 %	\$29,717	\$25,000	118.87 %
Investment Revenue	\$287,207	\$450,000	63.82 %	\$333,462	\$300,000	111.15 %
Gifts and Grants Revenue	\$0	\$10,000	0.00 %	\$8,320	\$17,805	46.73 %
Other Revenue	\$11,550	\$13,500	85.55 %	\$12,096	\$9,500	127.32 %
Transfers From	\$70,557	\$162,931	43.30 %	\$86,621	\$258,195	33.55 %
<b>TOTAL REVENUES:</b>	<b>\$17,493,827</b>	<b>\$19,566,691</b>	<b>89.41 %</b>	<b>\$16,940,972</b>	<b>\$19,058,123</b>	<b>88.89 %</b>
<b><u>EXPENDITURES:</u></b>						
Salaries	\$5,384,886	\$9,895,611	54.42 %	\$5,075,048	\$10,006,836	50.72 %
Employee Benefits	\$1,643,799	\$2,920,554	56.28 %	\$1,486,901	\$2,689,004	55.30 %
Contractual Services	\$1,028,483	\$1,684,597	61.05 %	\$783,043	\$1,533,075	51.08 %
General Materials and Supplies	\$732,000	\$1,181,376	61.96 %	\$699,775	\$1,287,633	54.35 %
Travel & Conference/Meeting Expense	\$102,669	\$423,048	24.27 %	\$90,352	\$289,901	31.17 %
Fixed Charges	\$95,557	\$121,814	78.45 %	\$73,399	\$110,770	66.26 %
Utilities	\$419,275	\$737,000	56.89 %	\$383,610	\$676,500	56.71 %
Capital Outlay	\$161,855	\$752,259	21.52 %	\$468,116	\$760,266	61.57 %
Other Expenditures	\$725,658	\$1,285,605	56.44 %	\$766,638	\$1,182,007	64.86 %
Transfers To	\$340,875	\$564,827	60.35 %	\$259,000	\$522,131	49.60 %
<b>TOTAL EXPENDITURES:</b>	<b>\$10,635,056</b>	<b>\$19,566,691</b>	<b>54.35 %</b>	<b>\$10,085,882</b>	<b>\$19,058,123</b>	<b>52.92 %</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>\$6,858,771</b>			<b>\$6,855,089</b>		

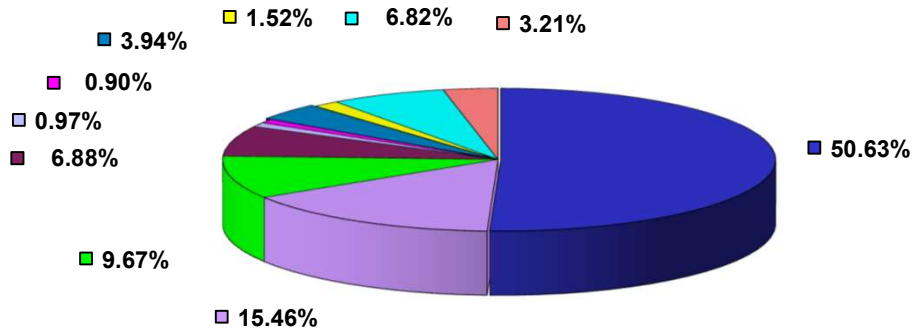
**FY26 Operating Fund Revenues YTD as of January 31, 2026  
Unaudited**



**Operating Fund Revenues: \$17,493,827**

40.92%	Local Government Sources	\$7,158,937
6.10%	State Government Sources	\$1,066,616
0.00%	Federal Government Sources	\$0
48.46%	Student Tuition and Fees	\$8,476,811
2.12%	Sales and Service Fees	\$370,642
0.29%	Facilities Revenue	\$51,507
1.64%	Investment Revenue	\$287,207
0.00%	Gifts and Grants Revenue	\$0
0.07%	Other Revenues	\$11,550
0.40%	Transfers from Other Funds	\$70,557

**FY26 Operating Fund Expenditures YTD as of January 31, 2026  
Unaudited**



**Operating Fund Expenditures: \$10,635,056**

50.63%	Salaries	\$5,384,886
15.46%	Employee Benefits	\$1,643,799
9.67%	Contractual Services	\$1,028,483
6.88%	Materials and Supplies	\$732,000
0.97%	Conference and Meeting	\$102,669
0.90%	Fixed Charges	\$95,557
3.94%	Utilities	\$419,275
1.52%	Capital Outlay	\$161,855
6.82%	Other Expenditures	\$725,658
3.21%	Transfer to/from Other Funds	\$340,875

**Balance Sheet - All Funds  
As of January 31, 2026  
Unaudited**

	Operating Funds	Oper. & Maint. Fund (Restricted)	Grant Restricted Funds	Special Levy Tax Fund	Working Cash Fund	Bond & Interest Fund	Auxiliary Enterprise Fund
<b><u>ASSETS</u></b>							
Cash	\$9,876,321	\$6,653,878	\$672,738	\$2,005,479	\$1,399,093	\$468,818	\$4,381,689
Investments	\$2,598,945	\$2,026,061	\$0	\$0	\$3,998,291	\$0	\$0
Receivables	\$3,058,599	\$0	\$34,006	\$0	\$0	\$0	\$0
Accrued Revenue	\$0	\$0	\$420,015	\$0	\$0	\$0	\$0
Interfund Receivables	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Inventory	\$62,298	\$0	\$0	\$0	\$0	\$0	\$266,360
Other Assets	\$0	\$186,517	\$0	\$0	\$0	\$0	\$0
Prepaid Expenses/Deferred Charges	\$122,043	\$0	\$3,625	\$0	\$0	\$0	\$0
<b>TOTAL ASSETS</b>	<b>\$15,718,205</b>	<b>\$8,866,456</b>	<b>\$1,130,384</b>	<b>\$2,005,479</b>	<b>\$5,397,384</b>	<b>\$468,818</b>	<b>\$4,648,050</b>
<b><u>LIABILITIES</u></b>							
Payroll Deduction Liabilities	\$167	\$0	\$0	(\$759)	\$0	\$0	\$0
Accounts Payable	(\$1,333)	\$0	(\$2,211)	\$0	\$0	\$0	\$481,112
Accrued Expense	\$1,008,977	\$0	\$53,695	\$37,755	\$0	\$0	\$32,563
Interfund Payables	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Deferred Revenue	\$3,717	\$0	\$4,960	\$0	\$0	\$0	\$0
Other Liabilities	\$39	\$0	\$0	\$0	\$0	\$0	\$0
CLEARING ACCOUNTS	\$94,431	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL LIABILITIES</b>	<b>\$1,105,997</b>	<b>\$0</b>	<b>\$56,444</b>	<b>\$36,996</b>	<b>\$0</b>	<b>\$0</b>	<b>\$513,675</b>
FUND BALANCE 7/01/2025	\$7,753,437	\$11,069,738	\$506,974	\$1,472,838	\$5,296,783	\$456,167	\$3,689,071
Revenue Over (Under) Expense	\$6,858,771	(\$2,203,282)	\$566,966	\$495,645	\$100,600	\$12,651	\$445,304
<b>FUND BALANCE 1/31/2026</b>	<b>\$14,612,208</b>	<b>\$8,866,456</b>	<b>\$1,073,940</b>	<b>\$1,968,483</b>	<b>\$5,397,384</b>	<b>\$468,818</b>	<b>\$4,134,375</b>
<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<b>\$15,718,205</b>	<b>\$8,866,456</b>	<b>\$1,130,384</b>	<b>\$2,005,479</b>	<b>\$5,397,384</b>	<b>\$468,818</b>	<b>\$4,648,050</b>

# John Wood Community College District #539

## Reconciliation of Fund Equity to Net Position as of January, 2026

Total fund equity	\$ 36,521,664
Reconciling items:	
Capital assets, net	\$ 30,142,822
Deferred contractually required contributions	\$ 0
Deferred salaries	\$ 0
Subscription liability	\$ (928,378)
Bonds payable	\$ (3,410,000)
Lease obligations	\$ (420,956)
OPEB deferred inflow s	\$ (3,597,322)
OPEB deferred outflow s	\$ 386,946
OPEB liability	\$ (2,852,541)
Accrued interest on bonds	\$ (5,066)
Deferred summer tuition	\$ 0
Retiree healthcare liability	\$ (156,151)
Accrued sick leave	\$ (117,332)
Net position	\$ 55,563,686

**JWCC Investment Report  
FY 2026**

**UNAUDITED REPORT**

<b><u>Total Cash and Investments</u></b>	<b>Value as of <u>January 2026</u></b>
JWCC Shadow Account	4,716,643.20
Illinois Funds	16,267,227.68
Raymond James Financial Services	4,513,360.84
JWCC CDs & Treasuries	8,623,297.43
<b>Total Cash and Investments</b>	<b>34,120,529.15</b>

<b><u>Held by JWCC</u></b>	<b><u>Interest Rate</u></b>	<b><u>Maturity Date</u></b>		<b><u>Fund</u></b>
FBT Shadow Account	2.25%		4,716,643.20	all funds
Raymond James Financial Services	3.97%		4,513,360.84	all funds
IL FUND Money Market	3.827%		16,267,227.68	all funds
	<b><u>Yield Rate</u></b>			
Central State Bank - CD	4.87%	3/20/2026	250,000.00	32
First Mid Bank & Trust - CD	4.86%	4/13/2026	112,629.93	07
First Mid Bank & Trust - CD	4.86%	4/13/2026	281,574.84	07
Farmers National Bank of Griggsville - CD	4.60%	7/2/2026	267,699.24	32
Homebank - CD	4.41%	9/24/2026	258,362.07	32
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# John Wood Community College

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Chair

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Secretary

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Pike, Hancock, Calhoun, Schuyler,  
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# Board of Trustees Meeting